

### **Tahoe Property Rules and Reminders:**

- Please treat the property as you would your own home, or even better. Fix any small items which are broken and please CLEAN UP after yourselves. Treat the furniture, fixtures, and appliances with care. If you break or damage something during your stay, please call the property manager and he will arrange for repairs.
- This is NOT a hotel or your personal property, it is a SHARED vacation property, and you are expected to respect the property and have consideration for the next partners that will be coming after you. Always strive to leave the property in better condition than when you came.
- Please remove dirty shoes, golf shoes, or wet ski boots BEFORE entering the property unit. Once inside, please remove ALL shoes in the entryway, before going up or down the stairs. You WILL be charged for carpet cleaning if you do not follow this rule and the carpet becomes visibly soiled.
- Please make sure that your family and guests are aware of the rules before using the property. Pay special attention to the actions of your small children and teenagers while staying at the property. Damage and problems occur when people are inattentive or careless.
- Unless it is an emergency, you should not authorize any repairs, purchases of furniture, appliances, etc. without first consulting the property manager.
- Please make minor repairs yourself--replacing light bulbs, etc. as you would around your own home.
- Check in time is 3 p.m. and check out time is 11 a.m. Please be considerate of the time needed to clean the property.
- Pets or animals are NOT allowed on the premises at any time. NO exceptions. You will be charged a minimum of \$500 for a complete carpet cleaning and asked to vacate the property immediately if this rule is violated.
- Please do not rearrange the furniture. Any items brought down or taken up to the Loft should be replaced before you leave. Please make sure the Loft is left in a tidy condition.
- Smoking is NEVER permitted inside the property unit.
- Occupancy limits should be strictly observed.
- When leaving, raise all the window blinds, set the thermostat to 55 degrees, turn off the fireplace, and turn off all lights and TVs.
- Annual property assessments are due and payable within 60 days of receipt of bill. To facilitate equity among partners, the Board has authorized a late fee of 10% plus 1% per month.