



ANASTASIIA KOVALOVA

Trainee/Junior QA Manual Engineer

Czech Republic | remote work

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LONG-TERM GOAL

Work as Senior QA Engineer with a great team and help to create high-quality and valuable products.

SUMMARY

I am studying by myself Manual QA because of my passion for streamlining and improving everything I see. Now I am searching for an internship where I can enhance my skills on real projects. During my student life, I was an activist and volunteer in various public projects as a member of four not-for-profit organizations and also participated in two Erasmus+ projects. This experience gave me professional and personal skills and competencies: leadership, entrepreneurship, communications skills, teamwork, detail-oriented, and open-mindedness.

HARD SKILLS

- Knowledge of SDLC, STLC
- Technical & Test documentation
- Basics of HTML/CSS & JavaScript
- XML/JSON
- API (REST)
- Figma
- **Methodologies:** Agile, Scrum, Kanban, Waterfall
- **Operation Systems:** Windows, Linux (basics)
- **Development Tools:** Postman, Fiddler, JMeter, Selenium IDE, Trello, Notion, TestRail, Jira, Dev tools, VS Code, Git/GitHub, Basics of SQL/T-SQL

SOFT SKILLS

Attentive to details
Stress resistant
Flexible & Multitasking
Time-management
Project management
Copywriting
Emotional intelligence
Strategic, analytical thinking

LANGUAGES

English - Intermediate strong

Ukrainian - Native

Russian - Native

EXPERIENCE

11/2021–02/2022 | Account Manager at Online Stores of publishing houses "Ranok", "Zlatka", "Fabula"

Responsibilities: Customer service via phone and social networks: testing and helping customers use online stores' websites. Working with databases in Oracle system and Bitrix24.

09/2021–02/2022 | Tutor at "Owl Course" school (Kharkiv)

Responsibilities: Teaching Ukrainian history with visualized materials with the help of services such as Miro, Figma, "Kahoot!" etc. Communication with pupils and their parents.

08/2019–11/2019 | SMM Manager, freelance

Responsibilities: Communicating with 3 clients, creating a business development strategy on Instagram accounts, organizing photo sessions.

EDUCATION

2017–2021 | Bachelor's degree in History and Archeology at V. N. Karazin Kharkiv National University

Published several scientific publications and took part in two conferences. Although I was a part of the student trade union committee.

08/2022 | Manual QA/QC Engineer: theory and practice (in Ukrainian) at the Udemy platform

- Creating Test Documentation (test cases, checklists, test designs, use case diagrams, user story etc.)
- Practice with Postman, Fiddler, MS SQL, JMeter, Selenium IDE, TestRail, Jira, and Dev tools

07/2022 | Introduction to QA testing (in Ukrainian) by Lviv IT School and online-learning platform Prometheus

EDUCATION

06/2022 | [YouthPass Exchange supported by Erasmus+](#) "Heal(th) yourself"

05/2022 | [Introduction to coding. Basics of HTML/CSS & JS \(in English\)](#) by SheCodes Foundation

Creating [basic web-page](#) with HTML/CSS and JavaScript

08/2021 | [YouthPass Exchange supported by Erasmus+](#) "Empowering Youth Participation Through Volunteering"

10/2020 | [Fact-checking internship at VoxCheck](#), Analytical platform VoxUkraine

07/2019-09/2019 | [Instagram-marketing online course \(in Russian\)](#) by "Prodvigator" school

ACTIVISM

Regional coordinator at NGOs "Kharkiv Eco City" & "Let's do it, Ukraine" | 09/2020, 09/2021

Coordinated volunteers for the "World Cleaning Day" campaign at the regional level.

Project Manager/Activist at NGO Volunesians Ukraine (Kharkiv) | 06/2019–09/2021

Organized an [ecology event "Give the card a new life"](#) in results of which 5,000 old subway cards (300 kg) were collected for their reuse in an art installation. Furthermore, I coordinated volunteers at sporting events organized by the city of Kharkiv.

Volunteer at the ["World's largest lesson"](#) by UNICEF and NGO AIESEC | 04/2021

Realization of an online seminar on environmental problems in the world for children.

Activist at NGO "Ukrainian Students for Freedom" | 09/2019–11/2021

We organize educational projects on civil rights and the responsibilities of young people.

Activist/SMM manager at NGO AIESEC | 02/2018–10/2018

Participated in the marketing process and preparation of events organized by AIESEC. Coordinated the project with the participation of foreigners in Kharkiv.

HOBBY

- Creating infographics about books I read
- Time management designed in Notion
- Non-fiction books on sociology, history, and psychology