



## Certificate of Achievement

# Natasha Newbold

has completed the following course:

**ESSENTIAL SKILLS FOR YOUR CAREER DEVELOPMENT**  
UNIVERSITY OF LEEDS AND INSTITUTE OF CODING

Using planning matrixes and roadmaps, you'll have established goals for your career and how to get there. You've learned how to navigate the process of applying for jobs and interviews, considering the importance of transferable skills and creating the right professional networks.

2 weeks, 2 hours per week



**Jennifer Rosen**  
Lead Educator



The person named on this certificate has completed the activities in the attached transcript. For more information about Certificates of Achievement and the effort required to become eligible, visit [futurelearn.com/proof-of-learning/certificate-of-achievement](https://futurelearn.com/proof-of-learning/certificate-of-achievement).

This learner has not verified their identity. The certificate and transcript do not imply the award of credit or the conferment of a qualification from University of Leeds and Institute of Coding.



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### **ESSENTIAL SKILLS FOR YOUR CAREER DEVELOPMENT** UNIVERSITY OF LEEDS AND INSTITUTE OF CODING



**80%**  
AVERAGE TEST  
SCORE

Using planning matrixes and roadmaps, you'll have established goals for your career and how to get there. You've learned how to navigate the process of applying for jobs and interviews, considering the importance of transferable skills and creating the right professional networks. You've also heard from like-minded individuals who propelled their careers forward using similar career development plans.

#### **STUDY REQUIREMENT**

2 weeks, 2 hours per week

#### **LEARNING OUTCOMES**

- Identify different approaches to growing your career
- Explore a roadmap, vision board for your career path
- Explain your career vision clearly
- Identify key individuals, organisations and platforms for your network
- Develop communications to engage key leads
- Evaluate the impact of your strategy and iterate accordingly

#### **SYLLABUS**

- Careers in the modern professional landscape
- How to use vision boards to identify your own career roadmap
- Exploring goal setting and understanding value propositions
- Goal setting
- Building a professional network
- Building relationships
- Dealing with change and always being ready to learn