# View/Print Label

- 1. Ensure there are no other shipping or tracking labels attached to your package. Select the Print button on the print dialogue box that appears. Note: If your browser does not support this function, select Print from the File menu to print the label.
- 2. Fold the printed label at the solid line below. Place the label in a UPS Shipping Pouch. If you do not have a pouch, affix the folded label using clear plastic shipping tape over the entire label.

### 3. GETTING YOUR SHIPMENT TO UPS

## Customers with a scheduled Pickup

o Your driver will pickup your shipment(s) as usual.

# Customers without a scheduled Pickup

- o Schedule a Pickup on ups.com to have a UPS driver pickup all of your packages.
- Take your package to any location of The UPS Store®, UPS Access Point(TM) location, UPS Drop Box,
  UPS Customer Center, Staples® or Authorized Shipping Outlet near you. To find the location nearest you,
  please visit the 'Locations' Quick link at ups.com.

UPS Access Point™ THE UPS STORE 1442 E LINCOLN AVE ORANGE CA 92865-1934 UPS Access Point<sup>TM</sup>
THE UPS STORE
650 N ROSE DR
PLACENTIA CA 92870-7513

UPS Access Point™ THE UPS STORE 2034 E LINCOLN AVE ANAHEIM CA 92806-4101

### FOLD HERE

