

Platinum Card®

RAJ NARAYANAN Closing Date 06/03/20



Account Ending 5-69001

New Balance Amount Due CR\$62.68 \$0.00

Payment Not Required

- See page 2 for important information about your account.
- (i) Your credit balance can be applied against future transactions or you may request a refund.
- Please refer to the **IMPORTANT NOTICES** section for any changes to your Account terms and any other communications on pages 9 11.



We've introduced more ways you can earn rewards during this time.

Learn more by visiting americanexpress.com/whatsnew

You can also contact us using the phone number on your Card or chat us on the Amex App. Text CHAT to 86509 to receive a link to download on your iPhone[∗] iOS or Android[™] phone. See app store listings for operating system info. Message and data rates may apply.

Membership Rewards® Points

Available and Pending as of 04/30/20

372,809

For up to date point balance and full program details, visit membershiprewards.com

Account Summary

 Previous Balance
 \$3,981.75

 Payments/Credits
 -\$11,583.89

 New Charges
 +\$7,539.46

 Fees
 +\$0.00

New Balance CR\$62.68

Days in Billing Period: 31

Customer Care



Pay by Computer

americanexpress.com/pbc

Customer Care Pay by Phone 1-800-525-3355 1-800-472-9297

See page 3 for additional information.

Payment Coupon
Do not staple or use paper clips





Account Ending 5-69001

Enter 15 digit account # on all payments.

Make check payable to American Express.

Payment Not Required

Amount Due **\$0.00**

RAJ NARAYANAN 8 HEATHER LN GLEN ROCK NJ 07452

See reverse side for instructions on how to update your address, phone number, or email. AMERICAN EXPRESS P.O. BOX 1270 NEWARK NJ 07101-1270

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Payments: Your payment must be sent to the payment address shown on your statement and must be received by 5 p.m. local time at that address to be credited as of the day it is received. Payments we receive after 5 p.m. will not be credited to your Account until the next day. Payments must also: (1) include the remittance coupon from your statement; (2) be made with a single check drawn on a US bank and payable in US dollars, or with a negotiable instrument payable in US dollars and clearable through the US banking system; and (3) include your Account number. If your payment does not meet all of the above requirements, crediting may be delayed and you may incur late payment fees and additional interest charges. Electronic payments must be made through an electronic payment method payable in US dollars and clearable through the US banking system. If we accept payment in a foreign currency, we will convert it into US dollars at a conversion rate that is acceptable to us, unless a particular rate is required by law. Please do not send post-dated checks as they will be deposited upon receipt. Any restrictive language on a payment we accept will have no effect on us without our express prior written approval. We will represent to your financial institution any payment that is returned unpaid. **Permission for Electronic Withdrawal:** (1) When you send a check for

payment, you give us permission to electronically withdraw your payment from your deposit or other asset account. We will process checks electronically by transmitting the amount of the check, routing number, account number and check serial number to your financial institution, unless the check is not processable electronically or a less costly process is available. When we process your check electronically, your payment may be withdrawn from your deposit or other asset account as soon as the same day we receive your check, and you will not receive that cancelled check with your financial account statement. If we cannot collect the funds electronically we may issue a draft against your deposit or other asset account for the amount of the check. (2) By using Pay By Computer, Pay By Phone or any other electronic payment service of ours, you give us permission to electronically withdraw funds from the deposit or other asset account you specify in the amount you request. Payments using such services of ours received after 8:00 p.m. MST may not be credited until the next day

How We Calculate Your Balance: We use the Average Daily Balance (ADB) method (including new transactions) to calculate the balance on which we charge interest for Pay Over Time and/or Cash Advance balances on your Account. Call the Customer Care number on page 3 for more information about this balance computation method and how resulting interest charges are determined. The method we use to figure the ADB and interest results in daily compounding of interest.

Paying Interest: If you have a Pay Over Time and/or Cash Advance balance, your due date is at least 25 days after the close of each billing period. We will begin charging interest on transactions added to a Pay Over Time balance as of the date they are added. However, we will not charge interest on charges added to a Pay Over Time balance automatically (for example, Pay Over Time Travel and Pay Over Time Direct) if you pay the Account Total New Balance by the due date each month. We will, however, charge you interest on cash advances beginning on the transaction date.

Foreign Currency Charges: If you make a Charge in a foreign currency, we will convert it into US dollars on the date we or our agents process it. We will choose a conversion rate that is acceptable to us for that date, unless a particular rate is required by law. The conversion rate we use is no more than the highest official rate published by a government agency or the highest interbank rate we identify from customary banking sources on the conversion date or the prior business day. This rate may differ from rates in effect on the date of your charge. Charges converted by establishments will be billed at the rates such establishments use.

Credit Balance: A credit balance (designated CR) shown on this statement represents money owed to you. If within the six-month period following the date of the first statement indicating the credit balance you do not request a refund or charge enough to use up the credit balance, we will send you a check for the credit balance within 30 days if the amount is \$1.00 or more

Credit Reporting: We may report information about your Account to credit bureaus. Late payments, missed payments, or other defaults on your Account may be reflected in your credit report.

What To Do If You Think You Find A Mistake On Your Statement If you think there is an error on your statement, write to us at:

American Express, PO Box 981535, El Paso TX 79998-1535 You may also contact us on the Web: www.americanexpress.com In your letter, give us the following information:

- Account information: Your name and account number.
- Dollar amount: The dollar amount of the suspected error.
- Description of Problem: If you think there is an error on your bill, describe what you believe is wrong and why you believe it is a mistake. You must contact us within 60 days after the error appeared on your statement.

You must notify us of any potential errors in writing [or electronically]. You may call us, but if you do we are not required to investigate any potential errors and you may have to pay the amount in question.

While we investigate whether or not there has been an error, the following are true:

- We cannot try to collect the amount in question, or report you as delinguent on that amount.
- The charge in question may remain on your statement, and we may continue to charge you interest on that amount. But, if we determine that we made a mistake, you will not have to pay the amount in question or any interest or other fees related to that amount.
- While you do not have to pay the amount in question, you are responsible for the remainder of your balance.
 - We can apply any unpaid amount against your credit limit.
 Your Rights If You Are Dissatisfied With Your Credit Card Purchases

If you are dissatisfied with the goods or services that you have purchased with your credit card, and you have tried in good faith to correct the problem with the merchant, you may have the right not to pay the remaining amount due on the purchase

www.americanexpress.com

- To use this right, all of the following must be true:

 1. The purchase must have been made in your home state or within 100 miles of your current mailing address, and the purchase price must have been more than \$50. (Note: Neither of these is necessary if your purchase was based on an advertisement we mailed to you, or if we own the company that sold you the goods or services.)
- 2. You must have used your credit card for the purchase. Purchases made with cash advances from an ATM or with a check that accesses your credit card account do not qualify.
- 3. You must not yet have fully paid for the purchase. If all of the criteria above are met and you are still dissatisfied with the purchase, contact us in writing or electronically at: American Express, PO Box 981535, El Paso TX 79998-1535

While we investigate, the same rules apply to the disputed amount as discussed above. After we finish our investigation, we will tell you our decision. At that point, if we think you owe an amount and you do not pay we may report you as delinquent.

Change of Address, phone number, email

- Online at www.americanexpress.com/updatecontactinfo
- Via mobile device
- Voice automated: call the number on the back of your card
- For name, company name, and foreign address or phone changes, please call Customer Care

Please do not add any written communication or address change on this stub

Pay Your Bill with AutoPay

Deduct your payment from your bank account automátically each month.

- Avoid late fees
- Save time

Visit americanexpress.com/autopay today to enroll.

For information on how we protect your privacy and to set your communication and privacy choices, please visit www.americanexpress.com/privacy.



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Account Ending 5-69001

Customer Care & Billing Inquiries International Collect Large Print & Braille Statements Cash Advance at ATMs Inquiries

1-800-525-3355 **Hearing Impaired** 1-954-473-2123 1-800-525-3355 TTY: 1-800-221-9950 FAX: 1-623-707-4442 1-800-CASH-NOW **In NY:** 1-800-522-1897

Website: american express.com

Customer Care & Billing Inquiries P.O. BOX 981535 EL PASO, TX 79998-1535

Payments P.O. BOX 1270 NEWARK NJ 07101-1270

Payments and Credits Summary

RAJ NARAYANAN 5-69001 Total Payments and Credits	-\$3,007.73 - \$11,583.89
Credits	-\$5,067.73
Payments	-\$6,516.16
	Tota

Detail	*Indicates posting date		
Payments			Amount
05/04/20*	RAJ NARAYANAN	ONLINE PAYMENT - THANK YOU	-\$500.00
05/12/20*	RAJ NARAYANAN	ONLINE PAYMENT - THANK YOU	-\$1,400.00
05/15/20*	RAJ NARAYANAN	ONLINE PAYMENT - THANK YOU	-\$1,200.00
05/19/20*	RAJ NARAYANAN	RETURN PROTECTION BENEFIT PAYMENT	-\$31.56
05/27/20*	RAJ NARAYANAN	RETURN PROTECTION BENEFIT PAYMENT	-\$9.99
05/29/20*	RAJ NARAYANAN	ONLINE PAYMENT - THANK YOU	-\$2,800.00
05/31/20*	RAJ NARAYANAN	ONLINE PAYMENT - THANK YOU	-\$240.25
06/01/20*	RAJ NARAYANAN	RETURN PROTECTION BENEFIT PAYMENT	-\$34.36
06/03/20*	RAJ NARAYANAN	RETURN PROTECTION BENEFIT PAYMENT	-\$300.00
Credits			Amount
03/29/20	RAJ NARAYANAN	TRANSACTION PROCESSED BY AMERICAN EXPRESS	-\$3,791.21
05/04/20*	RAJ NARAYANAN	AMEX Airline Fee Reimbursement TRANSACTION PROCESSED BY AMERICAN EXPRESS	-\$80.00
05/04/20*	RAJ NARAYANAN	AMEX Airline Fee Reimbursement TRANSACTION PROCESSED BY AMERICAN EXPRESS	-\$70.00
05/04/20*	RAJ NARAYANAN	AMEX Airline Fee Reimbursement TRANSACTION PROCESSED BY AMERICAN EXPRESS	-\$40.00
05/04/20*	RAJ NARAYANAN	AMEX Airline Fee Reimbursement TRANSACTION PROCESSED BY AMERICAN EXPRESS	-\$10.00
05/08/20	RAJ NARAYANAN	AMZN MKTP US AMZN.COM/BILL WA BOOK STORES	-\$48.48
05/10/20	RAJ NARAYANAN	TARGET.COM 800-591-3869 MN 800-591-3869	-\$191.19
05/12/20	RAJ NARAYANAN	WALLINGTON PLBG AND HTG S 000000001 WAYNE NJ 9736164100	-\$43.57
05/14/20	RAJ NARAYANAN	BEST BUY CO 026708 29500026708 CHINO CA 888-BESTBUY	-\$53.86

			Amount
05/15/20	RAJ NARAYANAN	AMAZON.COM AMZN.COM/BILL WA MERCHANDISE	-\$85.20
05/15/20	RAJ NARAYANAN	THE HOME DEPOT #0959 PATERSON NJ 800-654-0688	-\$61.65
05/18/20	RAJ NARAYANAN	AMZN MKTP US AMZN.COM/BILL WA BOOK STORES	-\$48.48
05/20/20	RAJ NARAYANAN	WF* WAYFAIR 3195080591 BOSTON MA +18662638325	-\$229.95
05/21/20	RAJ NARAYANAN	AMZN MKTP US AMZN.COM/BILL WA BOOK STORES	-\$26.65
05/23/20*	RAJ NARAYANAN	AMEX Wireless Phone Service Credit TRANSACTION PROCESSED BY AMERICAN EXPRESS	-\$20.00
05/24/20*	RAJ NARAYANAN	AMEX Streaming Subscription Credit TRANSACTION PROCESSED BY AMERICAN EXPRESS	-\$20.00
05/25/20	RAJ NARAYANAN	AMZN MKTP US AMZN.COM/BILL WA BOOK STORES	-\$47.95
05/26/20	RAJ NARAYANAN	WF* WAYFAIR 3195080591 BOSTON MA +18662638325	-\$91.98
05/27/20	RAJ NARAYANAN	AMAZON.COM AMZN.COM/BILL WA MERCHANDISE	-\$86.07
05/29/20	RAJ NARAYANAN	UBER TRIP HELP.UBER.COM CA HELP.UBER.COM	-\$5.94
06/01/20	RAJ NARAYANAN	UBER EATS SAN FRANCISCO CA HELP.UBER.COM	-\$4.35
06/01/20	RAJ NARAYANAN	UBER EATS SAN FRANCISCO CA HELP.UBER.COM	-\$11.20

New (Char	ges
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Summary

	lotal
RAJ NARAYANAN 5-69001	\$5,139.46
MANGLAM NARAYANAN 5-61040	\$2,400.00
Total New Charges	\$7,539.46

Detail



RAJ NARAYANAN

Card Ending 5-69001

				Amount
03/11/20	TRANSACTION PROCESSED BY AMERICAN EXPRESS			\$81.03
05/03/20	EIG*CONSTANTCONTACT.COM 30496175 02451 CONSTANT CONTACT	855-229-5506	MA	\$10.00

AMERICAN EXPRESS

Platinum Card®

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Account Ending 5-69001

Detail Continued

				Amount
05/03/20	Asurion Wireless Insurance 866-667-253 bnp6n9mwkkn9kobpethf	Nashville		\$29.00
05/03/20	AMZN MKTP US*F204478E3 BOOK STORES	AMZN.COM/BILL	WA	\$47.95
05/04/20	TARGET.COM 800-591-3869	800-591-3869	MN	\$191.19
05/04/20	HP.COM H334628934 07452 H334628934-80.0	800-473-4732	CA	\$80.00
05/04/20	HP.COM H334695958 07452 H334695958-80.0	800-473-4732	CA	\$80.00
05/04/20	BedBathAndBeyond.COM 800-462-3966	800-462-3966	NJ	\$213.24
05/04/20	AMZN MKTP US*BP1QR2963 BOOK STORES	AMZN.COM/BILL	WA	\$48.48
05/04/20	AMAZON.COM*4F79V9T53 MERCHANDISE	AMZN.COM/BILL	WA	\$33.99
05/04/20	AMAZON.COM*AI24X1T63 MERCHANDISE	AMZN.COM/BILL	WA	\$35.98
05/05/20	AMZN MKTP US*S28BV0MT3 BOOK STORES	AMZN.COM/BILL	WA	\$42.60
05/05/20	AMZN MKTP US*B51H73B03 BOOK STORES	AMZN.COM/BILL	WA	\$47.04
05/06/20	D J*WALL-ST-JOURNAL SUBSCRIPTION	800-568-7625	MA	\$1.00
05/07/20	BIG EDS CAR WASH 041399801264620 2017970222	FAIR LAWN	NJ	\$38.34
05/07/20	BIG EDS CAR WASH 041399801264620 2017970222	FAIR LAWN	NJ	\$42.60
05/07/20	AMZN MKTP US*MC5S82DG1 BOOK STORES	AMZN.COM/BILL	WA	\$26.65
05/08/20	LAPTOP MD PLUS INC 000429281518753 (973)553-0794	POMPTON PLAIN	NJ	\$149.28
05/08/20	BJS WHOLESALE CLUB 000005490 8002572582	508-651-7400	MA	\$653.24
05/08/20	WF* WAYFAIR 3195080591 +18662638325	BOSTON	MA	\$1,149.74
05/09/20	AMZN MKTP US*256VB3JJ3 BOOK STORES	AMZN.COM/BILL	WA	\$6.39
05/09/20	BJS WHOLESALE #0117 000000117 8002572582 WHOLESALE CLUBS	PARAMUS	NJ	\$252.21
05/10/20	THE HOME DEPOT #0959 800-654-0688	PATERSON	NJ	\$15.47
05/10/20	ADOBE ID CREATIVE CLD Adobe Systems ADOBE.LY/ENUS	SAN JOSE	CA	\$33.58
05/10/20	AMAZON.COM*MC0TY4990 MERCHANDISE	AMZN.COM/BILL	WA	\$39.82
05/10/20	AMZN MKTP US*MC0V22DK2 BOOK STORES	AMZN.COM/BILL	WA	\$53.30
05/11/20	LIFECELLCSR.COM 8887385357	866-9771412	FL	\$4.25
05/12/20	4TE*POST ALARM SYSTEMS, I 000155736 6264467159	ARCADIA	CA	\$50.47

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Detail	LGO	ntını	uea

				Amount
05/14/20	AMZN MKTP US*MC04F39R0 BOOK STORES	AMZN.COM/BILL	WA	\$21.50
05/14/20	THE HOME DEPOT #0959	PATERSON	NJ	¢ 46 10
05/14/20	800-654-0688	FATERSON	NJ	\$46.18
05/14/20	AMAZON.COM*M70B90L60	AMZN.COM/BILL	WA	\$9.37
	MERCHANDISE			
05/15/20	PARTSELECT.COM	888-738-4871	FL	\$80.19
	888-738-4871			
05/18/20	WWW.MCAFEE.COM SECURITY SVS	866-622-3911	TX	\$42.64
05/18/20	AMZN MKTP US*M79P92JO0	AMZN.COM/BILL	WA	\$21.91
03/16/20	BOOK STORES	TIMEN.COM, DIEE	****	\$21.91
05/19/20	AMAZON.COM*M742Y2E21	AMZN.COM/BILL	WA	\$49.00
	MERCHANDISE			
05/20/20	AMZN MKTP US*M77N35T32	AMZN.COM/BILL	WA	\$13.74
	BOOK STORES			
05/21/20	TARGET.COM	800-591-3869	MN	\$34.30
05/21/20	800-591-3869 VZWIRELESS MY VZ VN	800-922-0204	FL	¢100.00
05/21/20	BILL PAY	000-922-0204	FL	\$100.00
05/21/20	AIRPORT PARKING	310-4085378	FL	\$8.94
	3104085378			
05/22/20	HYATT AUSTIN DT	AUSTIN	TX	\$512.80
	Arrival Date Departure Date			
	05/22/20 00000000			
	LODGING			
05/23/20	NETFLIX.COM	866-579-7172	CA	\$17.05
	866-579-7172			
05/23/20	APPLE.COM/BILL	INTERNET CHARGE	CA	\$10.65
	RECORD STORE	INTERNIET CHARGE	CA	
05/23/20	APPLE.COM/BILL RECORD STORE	INTERNET CHARGE	CA	\$2.99
05/23/20	IN *SCRUFFYS SOUVENIRS & FOOD MART	AUSTIN	TX	\$14.06
03/23/20	5124578700			¥11.00
05/23/20	_WIX.COM, INC.*675474933	SAN FRANCISCO		\$6.50
	MISC/SPECIALTY RETAIL			
05/25/20	SPIN SCOOTER	SAN FRANCISCO	CA	\$4.53
	+18882625189			
05/25/20	UBER TRIP	HELP.UBER.COM	CA	\$11.77
05/26/20	HELP.UBER.COM JIFFY AIRPORT PARKING RET 000000001	NEWARK	NJ	¢25.45
05/26/20	8608564108	NEWAIII	NJ	\$35.45
05/27/20	SHOPIFY* 80863955	ELK GROVE VILLAGE	IL	\$32.65
	+18887467439			
05/27/20	AMAZON.COM*M73EV02S2	AMZN.COM/BILL	WA	\$40.28
	MERCHANDISE			
05/28/20	UBER TRIP	HELP.UBER.COM	CA	\$23.92
	HELP.UBER.COM	NEWYORK	NIV	
05/28/20	THE HOME DEPOT 800-654-0688	NEW YORK	NY	\$142.33
05/29/20	BESTBUYCOM806087468508 50300009944	RICHFIELD	MN	\$10.88
03,27,20	888-BESTBUY			00.00 پ
05/30/20	TASKER ON TASKRABBIT	SAN FRANCISCO	CA	\$50.72
	+18443308275			·
05/30/20	TASKER ON TASKRABBIT	SAN FRANCISCO	CA	\$91.32
	+18443308275			

AMERICAN EXPRESS

Platinum Card®

RAJ NARAYANAN Closing Date 06/03/20



Account Ending 5-69001

				Amount
05/30/20	AMZN MKTP US*MY96H6N61 BOOK STORES	AMZN.COM/BILL	WA	\$126.24
05/30/20	AMAZON.COM*M73JV7l62 MERCHANDISE	AMZN.COM/BILL	WA	\$95.60
05/31/20	UBER EATS 8005928996	SAN FRANCISCO	CA	\$15.55
05/31/20	UBER TRIP HELP.UBER.COM	HELP.UBER.COM	CA	\$9.56
	NGLAM NARAYANAN d Ending 5-61040			
				Amount
05/19/20	BERNSTEIN MEDICAL 212-283-3000	LONG IS CITY	NY	\$2,400.00

	Amount
Total Fees for this Period	\$0.00

2020 Fees and Interest Totals Year-to-Date	
	Amount
Total Fees in 2020	\$550.00
Total Interest in 2020	\$0.00

Interest Charge Calculation

	Transactions D	ated Annual Percentage	Balance Subject to Interest Rate	Interest Charge
	From	To Rate		
Cash Advances	05/01/2019	25.24% (v)	\$0.00	\$0.00
Total				\$0.00

IMPORTANT NOTICES

Your Personal Details

Account protection is important to us. Please update your Personal Details so we may contact you about your account if needed. Visit https://global.americanexpress.com/account-management/ to get started.

Claims Resolution Clause Update

RAJ NARAYANAN

The address for sending a claim notice to American Express has changed. Notice to American Express should be sent to **American Express ADR c/o CT Corporation System, 28 Liberty Street, New York, New York 10005.**

IMPORTANT NOTICES continued

Platinum American Express Travel Credit

When you book travel through American Express Travel you can earn up to \$200 in statement credits for eligible travel purchases made with your eligible Platinum Card through 12/31/2021.

Offer Terms

For eligible Platinum Card Accounts that renew April 2020 through July 2020, this offer will be available starting August 1, 2020. For eligible Platinum Card Accounts that renew August 2020 through December 2020, this offer will be available starting on the first day of your Card renewal month.

When you book travel through American Express Travel online at amextravel.com or by calling the number on the back of your Platinum Card, you can earn up to \$200 in statement credits for eligible travel purchases made with your eligible Platinum Card. You must have a booking with American Express Travel, made on or after the offer start date with your eligible Platinum Card, for your purchase(s) to be eligible for the credit. Statement credit(s) may not be received or may be reversed if the eligible purchase(s) or booking(s) are returned or cancelled. Both booking(s) and charge(s) for eligible travel must be made by 12/31/2021 to receive the credit(s). Eligible travel purchases include purchases of airfare, hotel, flight + hotel packages, cruise reservations, car rentals, and tours made with your eligible Platinum Card, minus returns and other credits. Eligible travel purchases do NOT include purchases of timeshare properties, group reservations or events, ticketing services, cancellation or other fees, interest charges, purchases of travelers checks, purchases or reloading of prepaid cards, or purchases of other cash equivalents. Purchases by Additional Card Members are not eligible for statement credits. Credits or rewards you may receive with your Card on other purchase categories or in connection with promotions or offers from American Express may not be combined with this offer.

Please allow up to 90 days after an eligible purchase is posted to your Card Account for statement credit(s) to be posted to the Account. Call the number on the back of your Card if statement credit(s) have not posted by that time. If American Express does not receive information that identifies your transaction as eligible for the offer, you will not receive the statement credit(s). To be eligible for this offer, you must have a US consumer Platinum Card that was solicited for this offer. To continue to be eligible for the offer, you must maintain the Platinum Card that was solicited for this offer for the full offer period, or until you have earned and received the full amount of the offer credit if sooner. To receive the credit(s) your Platinum Card Account(s) must not be canceled and not past due at the time of statement credit(s) fulfillment. If a charge for an eligible purchase is included in a Pay Over Time feature balance on your Card Account, the statement credit associated with that charge may not be applied to that Pay Over Time feature balance. Instead, the statement credit may be applied to your Pay In Full balance.

American Express Travel Related Services Company, Inc., when acting solely as a sales agent for travel suppliers, is not responsible for the actions or inactions of such suppliers. If we in our sole discretion determine that you have engaged in abuse, misuse, or gaming in connection with the offer in any way or that you intend to do so, we may not credit the offer to, we may freeze the offer credited to, or we may take away the offer from your Account.

ID 13034

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IMPORTANT NOTICES continued

EFT Error Resolution Notice

In Case of Errors or Questions About Your Electronic Transfers Telephone us at 1-800-IPAY-AXP for Pay By Phone questions, at 1-800-528-2122 for Pay By Computer questions, and at 1-800-528-4800 for AutoPay. You may also write us at American Express, Electronic Funds Services, P.O. Box 981531, El Paso TX 79998-1531, or contact online at www.americanexpress.com/inquirycenter as soon as you can, if you think your statement or receipt is wrong or if you need more information about a transfer on the statement or receipt. We must hear from you no later than 60 days after we sent you the FIRST statement on which the error or problem appeared.

- 1. Tell us your name and account number (if any).
- 2. Describe the error or the transfer you are unsure about, and explain as clearly as you can why you believe it is an error or why you need more information.
- 3. Tell us the dollar amount of the suspected error.

We will investigate your complaint and will correct any error promptly. If we take more than 10 business days to do this, we will credit your account for the amount you think is in error, so that you will have the use of the money during the time it takes us to complete our investigation.