

Permission Letter

From

Navbila K  
22ADR071,

Department of Artificial Intelligence and Data Science,  
Kongu Engineering College,  
Perundurai - 638060.

To

The Head of the Department,  
Department of Artificial Intelligence,  
Kongu Engineering College,  
Perundurai - 638060.

Respected Sir/Madam,

Subject: Request for On-Duty Permission for  
Internship

I am Navbila K, a Student of Final year,  
Artificial Intelligence and Data Science Department,  
Kindly request you to grant me On-Duty Permission  
for attending a remote internship in place of  
"CC3 and CC4 laboratory". I have received an  
internship offer for the role of "DevOps Engineer  
Intern at Netcore Cloud Private Limited, Bangalore",  
for a period of 2 months Starting from 9th February,  
2026. This internship will be carried out in remote  
(online) mode.  
Kindly grant me permission.

Thanking You,

Place : Perundurai.

Date : 05/02/2026

Yours Sincerely  
Navbila K

S. Neelam 05/2/26  
Class Advisor

N. Murali  
5/2/26  
Placement Coordinator

S. P. Ravikumar 05/2/26  
Exam Coordinator

forward to HOD Sir

P. N. Jayaram 05/2/26  
Project Coordinator

P. M. Jayaram 05/2/26  
Head of the Department.

Mr. Navbila Kajamaideen  
House no 82/3,  
Muthu kumaraswamy nagar,  
Annamalai street, Erode 638001

Dear Navbila,

Consequent to the final interview you have had with us on 30<sup>th</sup> January 2026, we are pleased to engage you as an **Intern – DevOps Engineer** in our organization on the following terms and conditions:

- 1) Your work location will be **Bangalore Office.\***

The Internship contract period will be for a period of 2 Months commencing from 9<sup>th</sup> February 2026.

- 2) During your internship period you will be paid a stipend of Rs. **10,000/-** per month (Ten Thousand only). This amount would be subject to TDS (Tax deductible at source), as applicable. This amount would be subject to TDS (Tax deductible at source), as applicable.  
3.1) All taxes applicable as per prevalent/rules will be your responsibility and liability.  
3.2) Payments would be made monthly on or before the 7th day of the month.

- 3) During your training period, the contract is terminable either by the Company or by you by giving Fifteen days payment of your stipend in lieu thereof.
- 4) The company will expect you to work with a high standard of initiative, efficiency and economy. You will perform, observe and confirm such duties, directions and instructions assigned or communicated to you by the company and those in authority over you.
- 5) You will devote your entire time to the work for the Company and will not undertake any direct/indirect business or work, honorary or remunerative, except with the written permission of the Management in each case.
- 6) You shall neither divulge nor give out information to any unauthorized person during the period of your traineeship or even afterwards by word of mouth or otherwise.
- 7) You will keep confidential all the information and material provided to you by the Company or by its clients concerning their affairs, to enable the Company to perform the service.
- 8) You will not enter any commitments or dealings on behalf of the Company for which you have no express authority nor alter or be party to any alteration of any principle or policy of the Company.
- 9) You will be responsible for the safekeeping and return in good condition and order of all the properties of the company, which may be in your use, custody, care or charge. For the loss of the property of the company in your possession, the company will have a right to access on its own basis and recover the damages of all such materials from you and to take such other action as it deems proper in the event of your failure to account for such material or property to its satisfaction.

#### Netcore Cloud Private Limited

Registered Office: 8th Floor, 801-804, Peninsula Towers, Peninsula Corporate Park, Ganpatrao kadam marg, Lower Parel (W), Mumbai - 400 013, Maharashtra, India. | ☎ +91 22 6662 8000

[www.netcorecloud.com](http://www.netcorecloud.com)

CIN - U72200MH1992PTC065041

- 10) You will hand over the charge of letter of Authority issued to you or any property / material of the company in your possession at the time of cessation of your training with the company.

Please note that you are expected to keep the stipend details strictly confidential and not to share information with anyone within the Company.

Sincerely yours,

for Netcore Cloud Private Limited



Shilpa Tawte  
Senior Vice President - Human Resource

**ACKNOWLEDGEMENT & ACCEPTANCE**

I have read and understood the above terms and conditions and hereby signify my acceptance of the same and hereby acknowledge that the terms and conditions of offer hereinbefore mentioned including the Schedules and/or Annexure's hereto were read and understood by me and I unconditionally accept the same of my free will after fully knowing its implication on me.

**SIGNATURE:** A. Nanbila

**DATE:** 05/02/2026

**\*Bangalore Address:** 2nd Floor, IndiQube Infinia, 56, 100 Feet Rd, Sidharata Colony, Madiwala, 1st Stage, BTM 1st Stage, Bengaluru - 560034

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