	EAST PENN manufacturing co., inc.					
	EAST PENN POLICIES AND PROCEDURES MANUAL					
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±	Approved By: Robert D. Harrop		Document No.: EPPM\PERS\SEC1\10B.DOC			

Family Leave Condition Qualification Sheet

A "Serious Health Condition" means an illness, injury impairment, or physical or mental condition that involves one of the following:

1. Hospital Care:

Inpatient care (i.e. an overnight stay) in a hospital, hospice, or residential medical care facility, including any period of incapacity or subsequent treatment in connection with consequent to such impatient care.

2. Absence Plus Treatment:

- (a) A period of incapacity ² of **more than three consecutive calendar days** (including any subsequent treatment or incapacity ² relating to the same condition), that also involves:
 - Treatment ³ two or more times by a health care provider, by a nurse or physician's assistant under direct supervision of a health care provider, or by a provider of health care services (e.g., physical therapist) under orders of, or on referral by, a health care provider; or
 - Treatment ³ by, a health care provider on at least one occasion which results in a regimen of continuing treatment ⁴ under the supervision of the health care provider.

3. Pregnancy:

Any period of incapacity due to pregnancy, or for prenatal care.

4. Chronic Conditions Requiring Treatments:

A Chronic condition which:

- Requires **periodic visits** for treatment by a health care provider, or by a nurse or physician's assistant under direct supervision of a health care provider;
- Continues over an **extended period of time**(including recurring episodes of single underlying condition); and
- May cause **episodic** rather than a continuing period of incapacity ² (e.g., asthma, diabetes, epilepsy, etc.)

5. Permanent/Long-term Conditions Requiring Supervision

A period of incapacity ² which is **permanent or long-term** due to conditions for which treatment may not be effective. The employee or family member must be **under the continuing supervision of, but need not be receiving active treatment by, a health care provider.** Examples include Alzheimer's, a severe stroke, or the terminal stages of a disease.

Definitions:

² = <u>Incapacity</u>, for purposes of FMLA, is defined to mean inability to work, attend school or perform other regular daily activities due to the serious health condition, treatment therefor, or recovery therefrom.

³= <u>Treatment</u> includes examinations to determine if a serious health condition exists and evaluations of the condition. Treatment does not include routine physical examinations, eye examinations, or dental examinations.

⁴= A regimen of continuing treatment includes, for example, a course of prescription medication (e.g. an antibiotic) or therapy requiring special equipment to resolve or alleviate the health conditions. A regimen of treatment does not include the taking of over-the-counter medication such as aspirin, antihistamines, or ointment; or bed-rest, drinking fluids, exercise, and other similar activities that can be initiated without a visit to a healthcare provider.

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Record of Revisions

Revision #	Revision Date	Description	
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