

## PEV106:VERBAL ABILITY-I

L:1 T:2 P:0 Credits:3

**Course Outcomes:** Through this course students should be able to

CO1 :: analyze their grammatical and communicative competence

CO2 :: use appropriate written communication

CO3 :: develop the ability to use the grammatical components in written and verbal communication

CO4 :: manage varied employability skills

### Unit I

**Subject verb agreement** : subject, verb (a brief introduction), singular and plural nouns and verbs, rules of subject -verb agreement

### Unit II

**Vocabulary** : introduction to root words, prefixes and suffixes to understand words, synonyms and antonyms questions

### Unit III

**Precise writing** : idea elaboration, do's and don't s of precis writing

**Sentence completion** : type of questions- single and double blanks, eliminating options using verbal clues

### Unit IV

**Picture perception** : picture perception and description

**Para jumbles** : types of para jumbles, fixed and moving para jumbles, verbal and logical clues to solve para jumbles

### Unit V

**Analogy** : analogy questions, patterns of questions, common trick questions, eliminating options in analogy

### Unit VI

**Comprehension passages** : techniques for smart reading - skimming, scanning and summarizing, types of questions

### References:

1. EFFECTIVE TECHENICAL COMMUNICATION by M. ASHRAF RIZIVI, MC GRAW HILL