



Addendum to Appointment Letter

13/2/2022

Dear Naveen Chaudhary,

This is with reference to your Appointment Letter dated 9/2/2022. Your date of joining services at Wipro (DOJ) as mentioned in the Appointment Letter is hereby amended to 16/2/2022.

All other terms and conditions of your existing Appointment Letter remain unchanged.

Please confirm that the above terms and conditions are acceptable to you by accept/decline the addendum letter by checking on the button below.

☒ Accept ☐ Decline

Yours Sincerely,

For Wipro Limited

Vishwas Deep
Global Talent Acquisition Head

I have read, understood and agree to the terms of employment and conditions herein.

Name: Naveen Chaudhary

☒ **Signature** Naveen Chaudhary 13/2/2022 7:32 PM

(checking the checkbox above is equivalent to a handwritten signature)

Place: Gurugram

Compliance to Company's Code of Conduct to Regulate, Monitor and Report Trading (Code) by Insiders

Insider Trading is prohibited by both Law as well as by Wipro Limited's (hereinafter to as the "Company") internal policy. Insider trading generally involves the act of subscribing/buying/ selling or dealing in the Company's Securities, while in possession of any Unpublished Price Sensitive Information (hereinafter referred to as "UPSI") about the Company. It also involves disclosing or procuring any UPSI about the Company to/from others who could subscribe or buy or sell or deal in the Company's Securities.

As an employee of Wipro you are considered as an Insider and accordingly advised as below:

1. Trading when in possession of UPSI: Employees are strictly prohibited from trading in the Securities of the Company when in possession of UPSI concerning the Company. Trading in securities of the Company is also prohibited for certain designated employees when the trading window is closed. For details please contact: policyclearinghouse@wipro.com.

2. Communication or procurement of Unpublished Price Sensitive Information (UPSI): Employee shall seek, communicate, provide or allow access to "UPSI of the Company to others only for legitimate purposes, performance of duties and discharge of legal obligations and strictly on a need-to-know basis.

Employees are strictly prohibited from the following:

a) Counseling or disclosing or communicating UPSI to any other person including spouse and/or relatives, except on a need to know basis.

b) Counseling as well as expressing opinions or making any recommendations to any person on the Securities of the Company when in possession of any UPSI. c) Unauthorized disclosure or communication of UPSI.

d) Procuring any UPSI from others.

3. Individual and Personal Responsibility: As per the Code, Company can take appropriate actions like wage freeze, suspension, termination of employment on employees involved in Insider Trading. Insider trading also attracts severe civil and criminal penalties not only on the Insider but also on the Company in certain circumstances. The penalties levied on the employee will not be borne by the Company and the employee individually is responsible.

4. Disclosure requirements: Every employee of the Company and their Immediate Relatives shall disclose to the Company the number of securities acquired or disposed of within two trading days of the transaction if the value of the securities traded, whether in one transaction or a series of transactions over any calendar quarter, aggregates to a traded value in excess of ten lakh rupees.

5. For more details on procedures and guidelines, employees are requested to refer Wipro's Code of Conduct to Regulate, Monitor and Report Trading by Insiders. Or write to policyclearinghouse@wipro.com.

Naveen Chaudhary 13/2/2022 7:32 PM