

|                                    |        |                |  |                |                          |  |  |  |
|------------------------------------|--------|----------------|--|----------------|--------------------------|--|--|--|
| Series:<br>HR-EMP-                 |        |                | Gender:<br>Male                                |                |                          | Date of Joining:<br>01-08-2024                 |  |  |
| First Name:<br>Dhirajkumar         |        |                | Date of Birth:<br>04-06-2001                   |                |                          | Status:<br>Active                              |  |  |
| Last Name:<br>Saindane             |        |                |  |                |                          |  |  |  |
| Full Name:<br>Dhirajkumar Saindane |        |                |  |                |                          |  |  |  |
| Department: Designation: Branch:   |        |                | Notice (days):                                 |                |                          | Personal Email:                                |  |  |
| Account                            | Manage | Nashik,        | 0  | dhirajsai      | Preferred Contact Email: |  |  |  |
| s -                                | r      | Maharas        |  | ndane1         | Personal Email:          |  |  |  |
| VKSSD                              |        | htra           | Date Of Retirement:                            | 23@gm          | ail.com                  |  |  |  |
| Employment Type:                   |        | Grade:         | 04-06-2061                                     | Company Email: | dhirajsai                |  |  |  |
| Full-Time                          |        | Job Applicant: | Mobile:  | dhiraj@        | ndane1                   |  |  |  |
| Employee Number:                   |        | danish         | 709316   | vkraft.c       | 23@gm                    |  |  |  |
| VKSS001                            |        | @gmail.com     | 5818   | om             | ail.com                  |  |  |  |
| Current Address:                   |        |                | H-no 5-42,Anandvalli road, Nashik, Maharashtra |                |                          | Permanent Address:                             |  |  |
|                                    |        |                |  |                |                          | H-no 5-42,Anandvalli road, Nashik, Maharashtra |  |  |
| Current Address Is:                |        |                | Owned  |                |                          | Permanent Address Is:                          |  |  |
|                                    |        |                |  |                |                          | Owned  |  |  |
| Emergency Contact Name:            |        |                | Emergency Phone:                               |                |                          | Relation:                                      |  |  |
| Naveen Gadde                       |        |                | 99494460718                                    |                |                          | brother  |  |  |
|                                    |        |                |  |                |                          | Attendance Device ID (Biometric/RF tag ID):    |  |  |
|                                    |        |                |  |                |                          | VKSS 001                                       |  |  |
| Expense Approver:                  |        |                | Shift Request Approver:                        |                |                          | Payroll Cost Center:                           |  |  |
| hr@gmail.com                       |        |                | hr@gmail.com                                   |                |                          | Main - VKSSD                                   |  |  |
| Leave Approver:                    |        |                | Cost to Company (CTC):                         |                |                          | Provident Fund Account:                        |  |  |
| hr@gmail.com                       |        |                | ₹ 2,00,000.00                                  |                |                          | PF100023                                       |  |  |
|                                    |        |                | Salary Currency:                               |                |                          |  |  |  |
|                                    |        |                | INR  |                |                          |  |  |  |
|                                    |        |                | Salary Mode:                                   |                |                          |  |  |  |
|                                    |        |                | Cash   |                |                          |  |  |  |
|                                    |        |                | Marital Status:                                |                |                          | Blood Group:                                   |  |  |
|                                    |        |                | Single   |                |                          | A+   |  |  |
|                                    |        |                | Family Background:                             |                |                          | Health Details:                                |  |  |
|                                    |        |                | Gulabrao Sanidine - Accountant                 |                |                          | Height - 5.7 ft                                |  |  |
|                                    |        |                |  |                |                          | Weight - 80 kg                                 |  |  |
|                                    |        |                |  |                |                          | No medical concers                             |  |  |

**Dhiraj Saindane - Accountant**

**Professional Background:** Jane has over 7 years of experience in accounting and financial management. She has previously worked at ABC Finance, where she managed financial reporting and analysis, and played a key role in the implementation of a new accounting system that streamlined operations and reduced costs by 15%.

**Skills and Expertise:**

- Proficient in financial analysis, budgeting, and forecasting
- Experienced with accounting software including QuickBooks, SAP, and Oracle
- Strong knowledge of GAAP and IFRS standards
- Certified Public Accountant (CPA)

- Advanced skills in Excel and data analysis tools

**Educational Background:** Jane holds a Bachelor’s degree in Accounting from XYZ University and a Master’s degree in Finance from DEF University.

**Personal Attributes:** Jane is detail-oriented and has strong analytical skills. She is known for her ability to work efficiently under pressure and her excellent problem-solving abilities. Jane is also a team player with strong communication skills, which helps her collaborate effectively with colleagues and stakeholders.

**Goals and Aspirations:** Jane aims to contribute to the financial stability and growth of the company. She is looking forward to leveraging her expertise to improve financial processes and support strategic decision-making. Jane also aspires to take on leadership roles in the future, where she can guide and mentor junior accountants.

| Sr | School/University                | Qualification | Level    | Year of Passing |
|----|----------------------------------|---------------|----------|-----------------|
| 1  | Savitribai Phule Pune university | B.Tech        | Graduate | 2023            |

| Sr | Company | Designation          | Salary      | Total Experience |
|----|---------|----------------------|-------------|------------------|
| 1  | TCS     | jr.Software Engineer | ₹ 20,000.00 | 1.5 yrs          |

Bench Period: 2 months

Start Time: 01-02-2024

End Time: 31-03-2024

Primary Skills: Python, Java, WebMethods

Secondary Skills: React JS, MYSQL, MSSQL

| Sr | Certification Name | Issue Date | Expiry Date |
|----|--------------------|------------|-------------|
| 1  | Webemthods         | 23-10-2023 | 23-08-2024  |
| 2  | MYSQL              | 01-01-2024 | 01-10-2024  |

Exit Interview Held On: 31-08-2024

Leave Encashed?: Yes

Encashment Date: 01-08-2024

Resignation Letter Date: 31-08-2024

Relieving Date: 01-09-2024

lft: 5

rgt: 6

| Sr | Start Date | End Date   | Project/Bench | Months   | Billable Status |
|----|------------|------------|---------------|----------|-----------------|
| 1  | 01-05-2024 | 09-09-2024 | PO            | 4 months | Active          |

Project Manager Review: 89.0% Overall Review: 82.33%

Management review: 80.0% ID card: Yes

Team Lead Review: 78.0%

| Sr | Invoice Number | Laptop Model | Serial Number | Ram  | Hard Disk Storage | Processor | Issue Date | Status   |
|----|----------------|--------------|---------------|------|-------------------|-----------|------------|----------|
| 1  | INV265         | VKSS/LAP/339 | LAP339        | 16GB | 256GB             | I5        | 01-08-2024 | Received |

