**INDUSTRIAL PRACTICE SCHOOL: K. L. UNIVERSITY**

**M.TECH PROGRAM**

**FORTNIGHTLY PROGRESS REPORT (PS, A.Y. 2019-20)**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | **1.Name of the Student** | | |  |  |  |  |  | **2.University ID No.** | | |  |  | **3.Branch** |  |  |  |  |
|  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  |  |  |
|  | **4.Regional Office** |  | :**Vijayawada** |  | **5.Practice School Company :** | | | | | |  |  |  |  |  |  |  |  |
|  |  | |  |  |  |  | |  | |  |  |  |  |  |  |  |  |  |
|  | **6.Company Guide** | | |  | **7.University Guide (Faculty at KLU)** | | | | | |  |  |  |  |  |  |  |  |
|  |  | |  | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | **8.Project Title (Should be uniform for fortnight reports)** | | | | | |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | **9.Fortnight No.** |  | **10.Commencing** | | **11.No. of working** | |  | **12.No. of days** | | |  |  |  | **13. No. of Leaves availed** | | |  |  |
|  |  | **date of the** |  |  |  |  |  |  |  |
|  |  |  |  | **days** | |  | **present** | | |  |  |  |  |  |  |  |  |
|  |  |  | **Fortnight** |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  | **This** | **Till date** |  |  | **This** |  | **Till** |  |  | **This fortnight** |  | **Till date** |  |  |
|  |  |  |  |  | **fortnight** |  |  |  | **fortnight** |  | **date** |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  | **Report on On-the-Job Engineer Training (OJET)** | | | | | | | | | |  |  |  |  |
|  | **14.Achievements/Progress till date (Provide full details. Use additional paper, if required)** | | | | | | | | | | | | | |  |  |  |  |
|  |  | | | | |  |  |  |  |  |  |  | | |  |  |  |  |
|  | **15.Plan for the coming fortnight (mention in detail)** | | | | |  |  |  |  |  |  | **From:** | | |  | **To:** |  |  |
|  |  | | | | | | | | | |  |  |  |  |  |  |  |  |
|  | **16.Exceptions, if any (such as time over run, unanticipated problems, etc.)** | | | | | | | | | |  |  |  |  |  |  |  |  |
|  | **Date:** |  |  |  |  |  |  |  |  |  |  |  |  | **Signature of the Student** | | |  |  |
|  |  |  |  | | | | | | | | | | | |  |  |  |  |
|  |  |  | **Evaluation by Operational Guide(PS Faculty) & Company Guide** | | | | | | | | | | | |  |  |  |  |
|  | **17. Criteria for evaluation:** | | |  |  |  |  |  |  |  |  |  |  |  |  | **Assessed by OG** |  |  |
|  | **a) student discipline, b) regularity, c) punctuality, d) commitment, e) willingness to work hard, f) attitude &** | | | | | | | | | | | | | | **PS Faculty) for 5** | |  |  |
|  |  | **M per fortnight** |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | **behavior etc.** |  |  |  |  |  | **(Signature of Operational Guide(PS Faculty)** | | | | | | | |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  | **18.Criteria for the evaluation:** | | |  |  |  |  |  |  |  |  |  |  |  |  | **Assessed by CG** |  |  |
|  | **a) progress achieved during the fortnight on OJET, b) work engagement, c) ability to solve problems, d)** | | | | | | | | | | | | | |  | **for 10 M per** |  |  |
|  | **knowledge application, e) professional behavior, f) team work, g) new ideas generated for the company, h)** | | | | | | | | | | | | | |  | **fortnight** |  |  |
|  | **appreciations received etc.** | | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  | **(Signature of Company Guide)** | | | | | |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | **19. University Guide** | | |  |  |  |  |  |  |  |  |  |  |  | **Assessed by UG** | |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | **(Faculty) for10 M** | |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | **per fortnight** | |  |  |
|  |  |  |  |  |  | **(Signature of University Guide (Faculty at KLU)** | | | | | | | | |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
|  |  | | | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | **20.Feedback, if any, to the student** | | | |  |  |  |  |  |  |  |  |  |  |  | **Total Marks for** |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | **the fortnight** |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | **(5+10+10=25M)** |  |  |
|  |  | **(Operational** | | **Guide(PS Faculty) shall forward to the Director, Industrial Practice School)** | | | | | | | | | | |  |  |  |  |
|  |  |  |  |  |  |
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