SaranyaC

[saranyabcakasc@gmail.com](mailto:saranyabcakasc@gmail.com)

+91 956630 1495

**CURRICULUM VITAE**

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**Career Objective:**

To secure a position in a growth oriented organization where my latent talents would be nurtured and could utilize my true potential towards the growth objective of the organization and career development.

**Professional Experience:**

**Assistant Manager**

**HDFC BANK LTD,**Gobichettipalayam

July 2020 – Present

Teller

**Relationship Officer**

ICICI BANK LTD, Chennai

July 2016 – March 2020

* Working in icici bank as relationship officer
* Engaging Corporate Relations Officer adept at developing often complex client proposals.

**Salary Upload Processing Officer**

ICICI BANK LTD

Jan, 2019 –Till date

Work Emphasis: CORPORATE SALARY UPLOAD PROCESSING

* Proficient in various business operations including client conflict resolution and the implementation of effective business procedures.
* Specialize in developing and nurturing productive client relationships.
* Excellent communication and interpersonal skills, handling large corporates.
* Proficient with FINACLE usage.
* Maintaining relationships with the department heads / contact people at a corporate level.
* Ensuring salary credits to corporates on a daily basis
* MIS Preparation
* Proficient with seamless usage of MS Excel
* Customer/ Client Handling
* Familiar with branch banking operations
* Maintain current knowledge about latest banking products and services.

**Educational Qualification:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Education** | **University/Board** | **Year** |  |
| **MCA** Master Of Computer Application | Maharaja Arts&Science College, Arasur  Bharathiyar University | 2013-2015 |  |
| **BCA** Application Development | Kaamadhenu Arts &Science College, Sathy  Bharathiyar University | 2010-2013 |  |
| **HSC** (Class XII) | KOM Higher Sec School, Puliyampatti  STATEBoard | 2008-2010 |  |
| **SSLC** (Class X) | Goverment School,Nallur  STATE Board | 2006-2008 |  |

**Personal Information:**

Father Name:Mr.P.Chinnasamy

Mother Name:Mrs.C.Vijaya

Mobile Number:+91 9566301495

Date of Birth: 19.09.1992

Languagesknown:Tamil,English,

Permanent Address:214/226,Amman Kovil Thottam, Nallur(638459) .

**Declaration:**

I hereby declare that the information and details provided above is true and correct to the best of my knowledge.

**Saranya C**