

**FORM NO. 16**

[See rule 31(1)(a)]

**PART A**

Certificate under Section 203 of the Income-tax Act, 1961 for tax deducted at source on salary

<b>Certificate No.</b> VQTEKWJ	<b>Last updated on</b> 17-May-2016
<b>Name and address of the Employer</b>	<b>Name and address of the Employee</b>
COGNIZANT TECHNOLOGY SOLUTIONS INDIA PRIVATE LIMITED 5/535, OKKIYAM, OLD MAHABALIPURAM ROAD, THORAIPAKKAM, CHENNAI - 600097 Tamilnadu +(91)44-43675000	SAMMANDHAM NAVEENKUMAR 52, EZHIL NAGAR, SEDDUKKARAI POST GUDIYATT, VELLORE DISTRICT - 632602 Tamilnadu

<b>PAN of the Deductor</b>	<b>TAN of the Deductor</b>	<b>PAN of the Employee</b>	<b>Employee Reference No. provided by the Employer (If available)</b>
AAACD3312M	CHEC02509D	AMWPN7513M	0000285059

<b>CIT (TDS)</b>	<b>Assessment Year</b>	<b>Period with the Employer</b>
The Commissioner of Income Tax (TDS) 7th Floor, New Block, Aayakar Bhawan, 121, M.G. Road, Chennai - 600034	2016-17	<b>From</b> 01-Apr-2015 <b>To</b> 31-Mar-2016

**Summary of amount paid/credited and tax deducted at source thereon in respect of the employee**

Quarter(s)	Receipt Numbers of original quarterly statements of TDS under sub-section (3) of Section 200	Amount paid/credited	Amount of tax deducted (Rs.)	Amount of tax deposited / remitted (Rs.)
Q2	QRMZKBSB	116475.00	862.00	862.00
Q3	QROBRDZC	114475.00	1780.00	1780.00
Q4	QRUJLDD	194025.00	11116.00	11116.00
<b>Total (Rs.)</b>		<b>424975.00</b>	<b>13758.00</b>	<b>13758.00</b>

**I. DETAILS OF TAX DEDUCTED AND DEPOSITED IN THE CENTRAL GOVERNMENT ACCOUNT THROUGH BOOK ADJUSTMENT**

(The deductor to provide payment wise details of tax deducted and deposited with respect to the deductee)

Sl. No.	Tax Deposited in respect of the deductee (Rs.)	Book Identification Number (BIN)			
		Receipt Numbers of Form No. 24G	DDO serial number in Form no. 24G	Date of transfer voucher (dd/mm/yyyy)	Status of matching with Form no. 24G
<b>Total (Rs.)</b>					

**II. DETAILS OF TAX DEDUCTED AND DEPOSITED IN THE CENTRAL GOVERNMENT ACCOUNT THROUGH CHALLAN**

(The deductor to provide payment wise details of tax deducted and deposited with respect to the deductee)

Sl. No.	Tax Deposited in respect of the deductee (Rs.)	Challan Identification Number (CIN)			
		BSR Code of the Bank Branch	Date on which Tax deposited (dd/mm/yyyy)	Challan Serial Number	Status of matching with OLTAS*
1	288.00	0004329	07-08-2015	73402	F
2	288.00	0004329	04-09-2015	22977	F
3	286.00	0004329	07-10-2015	46137	F
4	286.00	0013283	06-11-2015	52251	F
5	182.00	0013283	07-12-2015	95896	F

Sl. No.	Tax Deposited in respect of the deductee (Rs.)	Challan Identification Number (CIN)							
		BSR Code of the Bank Branch	Date on which Tax deposited (dd/mm/yyyy)	Challan Serial Number	Status of matching with OLTAS*				
6	1312.00	0013283	07-01-2016	45284	F				
7	2656.00	0013283	05-02-2016	04037	F				
8	1312.00	0004329	04-03-2016	28220	F				
9	7148.00	0004329	29-04-2016	06530	F				
<b>Total (Rs.)</b>	<b>13758.00</b>								
<b>Verification</b>									
<p>I, <u>HARI HARA SUBRAMANIAN</u>, son / daughter of <u>KRISHNAN</u> working in the capacity of <u>SENIOR DIRECTOR FINANCE</u> (designation) do hereby certify that a sum of Rs. <u>13758.00</u> [Rs. <u>Thirteen Thousand Seven Hundred and Fifty Eight Only</u> (in words)] has been deducted and a sum of Rs. <u>13758.00</u> [Rs. <u>Thirteen Thousand Seven Hundred and Fifty Eight Only</u>] has been deposited to the credit of the Central Government. I further certify that the information given above is true, complete and correct and is based on the books of account, documents, TDS statements, TDS deposited and other available records.</p>									
Place	Chennai		(Signature of person responsible for deduction of Tax)						
Date	20-May-2016								
Designation: SENIOR DIRECTOR FINANCE			Full Name: HARI HARA SUBRAMANIAN						

**Notes:**

- Part B (Annexure) of the certificate in Form No.16 shall be issued by the employer.
- If an assessee is employed under one employer during the year, Part 'A' of the certificate in Form No.16 issued for the quarter ending on 31st March of the financial year shall contain the details of tax deducted and deposited for all the quarters of the financial year.
- If an assessee is employed under more than one employer during the year, each of the employers shall issue Part A of the certificate in Form No.16 pertaining to the period for which such assessee was employed with each of the employers. Part B (Annexure) of the certificate in Form No. 16 may be issued by each of the employers or the last employer at the option of the assessee.
- To update PAN details in Income Tax Department database, apply for 'PAN change request' through NSDL or UTITSL.

**Legend used in Form 16****\* Status of matching with OLTAS**

Legend	Description	Definition
<b>U</b>	Unmatched	Deductors have not deposited taxes or have furnished incorrect particulars of tax payment. Final credit will be reflected only when payment details in bank match with details of deposit in TDS / TCS statement
<b>P</b>	Provisional	Provisional tax credit is effected only for TDS / TCS Statements filed by Government deductors. "P" status will be changed to Final (F) on verification of payment details submitted by Pay and Accounts Officer (PAO)
<b>F</b>	Final	In case of non-government deductors, payment details of TDS / TCS deposited in bank by deductor have matched with the payment details mentioned in the TDS / TCS statement filed by the deductors. In case of government deductors, details of TDS / TCS booked in Government account have been verified by Pay & Accounts Officer (PAO)
<b>O</b>	Overbooked	Payment details of TDS / TCS deposited in bank by deductor have matched with details mentioned in the TDS / TCS statement but the amount is over claimed in the statement. Final (F) credit will be reflected only when deductor reduces claimed amount in the statement or makes new payment for excess amount claimed in the statement



EmpID : 285059

Emp.Name : NAVEEN KUMAR SAMBANDAN

PAN

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PART B			
Details of Salary paid and any other income and tax deducted			
1. Gross Salary			
(a) Salary as per provisions contained in sec.17(1)	Rs.	Rs.	Rs.
(b) Value of perquisites u/s 17(2) (as per Form No. 12BA, wherever applicable)	532,729		
(c) Profits in lieu of salary under section 17(3) (as per Form No. 12BA, wherever applicable)	3,871		
(d) Total	-	536,600	
2. Less: Allowance to the extent exempt u/s 10			
Allowance			Rs.
(a) HRA exemption u/s (10 (13A))		66,240	66,240
(b) Conveyance Exemption		9,600	9,600
(c) LTA Exemption		-	-
3. Balance (1 - 2)		460,760	
4. Deductions :			
(a) Entertainment allowance		-	
(b) Tax on employment		2,570	
5. Aggregate of 4(a) and (b)		2,570	
6. Income chargeable under the head 'Salaries'(3 - 5)			458,190
7. Add: Any other income reported by the employee			
Income			Rs.
(a) Loss on housing property		-	-
8. Gross total income (6 + 7)			458,190



EmpID : 285059

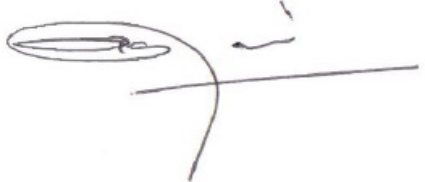
Emp.Name : NAVEEN KUMAR SAMBANDAN

PAN

9. Deductions under Chapter VIA	Rs.	Rs.	Rs.
(A) Sections 80C, 80CCC and 80CCD		Gross Amount	Deductible Amount
(a) Sections 80C		21,114	
i) Provident Fund		33,508	
ii) Life Insurance Premium Paid		54,622	
Total of 80C			
(b) Sections 80CCC		-	
(c) Sections 80CCD		-	-
(B) Other Sections (e.g. 80E, 80G, 80TTA etc.) under Chapter VIA	Gross Amount	Qualifying Amount	Deductible Amount
			-
10. Aggregate of deductible amount under Chapter VIA			54,622
11. Total Income (8-10) (Rounded off to nearest ten)			403,570
12. Tax on total income			13,357
13. Surcharge			-
14. Education cess @ 3% (on tax computed at S.No. 12+13)			400
15. Tax Payable (12+13+14) (Rounded off to nearest ten)			13,760
16. Less: Relief under section 89/90			-
17. Tax payable (15 - 16)			13,760

## Verification

I, **P K Hari Hara Subramanian** son of **P S Krishnan** working in the capacity of **Senior Director - Finance** do hereby certify that the information given above is true, complete and correct and is based on the books of account, documents, TDS statements and other available records.

Place	Chennai	 Signature of person responsible for deduction of tax
Date	23-May-2016	
Designation	Senior Director - Finance	
		Full Name : P K Hari Hara Subramanian



EmpID : 285059

Emp.Name : NAVEEN KUMAR SAMBANDAN

PAN

Details of Form 16

EmpID : 285059	Emp Name : NAVEEN KUMAR SAMBANDAN
Salary as per provisions contained in section 17(1)	
Particulars	Amount(Rs)
Annual Incentive	67,500
Awards-payout	9,000
Basic	175,950
Conveyance Allowance	9,600
Deputation Allowance-payout	4,050
House Rent Allowance	66,240
Special Allowance	200,389
Total	532,729
Value of perquisites u/s. 17(2)	
Particulars	Amount(Rs)
Interest free or concessional loans	3,871
Total	3,871
Overseas Income	
Particulars	Amount(Rs)
Total	-

Place : Chennai  
Date : 23-May-2016

Full Name : P K Hari Hara Subramanian  
Designation : Senior Director - Finance