

**FORM NO. 16**

[See rule 31(1)(a)]

**PART A**

Certificate under Section 203 of the Income-tax Act, 1961 for tax deducted at source on salary

<b>Certificate No.</b> RAPOGXH	<b>Last updated on</b> 21-May-2014
<b>Name and address of the Employer</b>	<b>Name and address of the Employee</b>
COGNIZANT TECHNOLOGY SOLUTIONS INDIA PRIVATE LIMITED 5/535, OKKIYAM, OLD MAHABALIPURAM ROAD, THORAIPAKKAM, CHENNAI - 600097 Tamilnadu +(91)44-43675000 TaxTeam-India@cognizant.com	SAMMANDHAM NAVEENKUMAR 52, EZHIL NAGAR, SEDDUKKARAI POST GUDIYATT, VELLORE DISTRICT - 632602 Tamilnadu

<b>PAN of the Deductor</b>	<b>TAN of the Deductor</b>	<b>PAN of the Employee</b>	<b>Employee Reference No. provided by the Employer (If available)</b>
AAACD3312M	CHEC02509D	AMWPN7513M	

<b>CIT (TDS)</b>	<b>Assessment Year</b>	<b>Period with the Employer</b>
The Commissioner of Income Tax (TDS) 7th Floor, New Block, Aayakar Bhawan, 121, M.G. Road, Chennai - 600034	2014-15	<b>From</b> 01-Apr-2013 <b>To</b> 31-Mar-2014

**Summary of amount paid/credited and tax deducted at source thereon in respect of the employee**

Quarter(s)	Receipt Numbers of original quarterly statements of TDS under sub-section (3) of Section 200	Amount paid/credited	Amount of tax deducted (Rs.)	Amount of tax deposited / remitted (Rs.)
Q1	IPOXXJNA	23646.00	506.00	506.00
Q4	QQPHNODA	68686.00	344.00	344.00
<b>Total (Rs.)</b>		<b>92332.00</b>	<b>850.00</b>	<b>850.00</b>

**I. DETAILS OF TAX DEDUCTED AND DEPOSITED IN THE CENTRAL GOVERNMENT ACCOUNT THROUGH BOOK ADJUSTMENT**

(The deductor to provide payment wise details of tax deducted and deposited with respect to the deductee)

Sl. No.	Tax Deposited in respect of the deductee (Rs.)	Book Identification Number (BIN)			
		Receipt Numbers of Form No. 24G	DDO serial number in Form no. 24G	Date of transfer voucher (dd/mm/yyyy)	Status of matching with Form no. 24G
<b>Total (Rs.)</b>					

**II. DETAILS OF TAX DEDUCTED AND DEPOSITED IN THE CENTRAL GOVERNMENT ACCOUNT THROUGH CHALLAN**

(The deductor to provide payment wise details of tax deducted and deposited with respect to the deductee)

Sl. No.	Tax Deposited in respect of the deductee (Rs.)	Challan Identification Number (CIN)			
		BSR Code of the Bank Branch	Date on which Tax deposited (dd/mm/yyyy)	Challan Serial Number	Status of matching with OLTAS*
1	506.00	0004329	07-05-2013	51281	F
2	344.00	0004329	30-04-2014	24845	F
<b>Total (Rs.)</b>	<b>850.00</b>				

## Verification

I, VINJAMoor GOPALAN ARAVINDANAYAGI, son / daughter of GOPALAN VINJAMoor working in the capacity of SENIOR DIRECTOR FINANCE (designation) do hereby certify that a sum of Rs. 850.00 [Rs. Eight Hundred and Fifty Only (in words)] has been deducted and a sum of Rs. 850.00 [Rs. Eight Hundred and Fifty Only] has been deposited to the credit of the Central Government. I further certify that the information given above is true, complete and correct and is based on the books of account, documents, TDS statements, TDS deposited and other available records.

Place	Chennai	(Signature of person responsible for deduction of Tax)
Date	21-May-2014	
Designation: SENIOR DIRECTOR FINANCE		Full Name: VINJAMoor GOPALAN ARAVINDANAYAGI

## Notes:

1. Part B (Annexure) of the certificate in Form No.16 shall be issued by the employer.
2. If an assessee is employed under one employer during the year, Part 'A' of the certificate in Form No.16 issued for the quarter ending on 31st March of the financial year shall contain the details of tax deducted and deposited for all the quarters of the financial year.
3. If an assessee is employed under more than one employer during the year, each of the employers shall issue Part A of the certificate in Form No.16 pertaining to the period for which such assessee was employed with each of the employers. Part B (Annexure) of the certificate in Form No. 16 may be issued by each of the employers or the last employer at the option of the assessee.
4. To update PAN details in Income Tax Department database, apply for 'PAN change request' through NSDL or UTITSL.

## Legend used in Form 16

## \* Status of matching with OLTAS

Legend	Description	Definition
U	Unmatched	Deductors have not deposited taxes or have furnished incorrect particulars of tax payment. Final credit will be reflected only when payment details in bank match with details of deposit in TDS / TCS statement
P	Provisional	Provisional tax credit is effected only for TDS / TCS Statements filed by Government deductors. "P" status will be changed to Final (F) on verification of payment details submitted by Pay and Accounts Officer (PAO)
F	Final	In case of non-government deductors, payment details of TDS / TCS deposited in bank by deductor have matched with the payment details mentioned in the TDS / TCS statement filed by the deductors. In case of government deductors, details of TDS / TCS booked in Government account have been verified by Pay & Accounts Officer (PAO)
O	Overbooked	Payment details of TDS / TCS deposited in bank by deductor have matched with details mentioned in the TDS / TCS statement but the amount is over claimed in the statement. Final (F) credit will be reflected only when deductor reduces claimed amount in the statement or makes new payment for excess amount claimed in the statement



EmpID : 285059

PAN :AMWPN7513M

Emp.Name : NAVEEN KUMAR  
SAMBANDAN

PART B				
Details of Salary paid and any other income and tax deducted				
		Rs.	Rs.	Rs.
1. Gross Salary				
(a) Salary as per provisions contained in sec.17(1)		345,112		
(b) Value of perquisites u/s 17(2) (as per Form No. 12BA, wherever applicable)		-		
(c) Profits in lieu of salary under section 17(3) (as per Form No. 12BA, wherever applicable)		-		
(d) Total			345,112	
2. Less: Allowance to the extent exempt u/s 10				
Allowance	Rs.			
(a) HRA exemption u/s (10 (13A))	57,675	57,675		
(b) Conveyance Exemption	9,600	9,600		
(c) LTA Exemption	-	-		
3. Balance (1 - 2)			277,837	
4. Deductions :				
(a) Entertainment allowance		-		
(b) Tax on employment		2,235		
5. Aggregate of 4(a) and (b)		2,235		
6. Income chargeable under the head 'Salaries'(3 - 5)				275,602
7. Add: Any other income reported by the employee				
Income	Rs.			
(a) Loss on housing property	-	-		
8. Gross total income (6 + 7)				275,602



EmpID : 285059

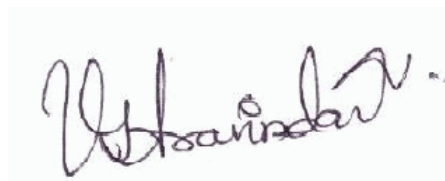
PAN :AMWPN7513M

Emp.Name : NAVEEN KUMAR  
SAMBANDAN

9. Deductions under Chapter VIA	Rs.	Rs.	Rs.
(A) Sections 80C, 80CCC and 80CCD		Gross Amount	Deductible Amount
(a) Sections 80C			
i) Provident Fund		13,842	
ii) Life Insurance Premium Paid		33,508	
Total of 80C		47,350	47,350
(b) Sections 80CCC		0	
(c) Sections 80CCD		-	-
(B) Other Sections (e.g. 80E, 80G, 80TTA etc.) under Chapter VIA	Gross Amount	Qualifying Amount	Deductible Amount
			0
10. Aggregate of deductible amount under Chapter VIA			47,350
11. Total Income (8-10) (Rounded off to nearest ten)			228,250
12. Tax on total income			825
13. Surcharge			-
14. Education cess @ 3% (on tax computed at S.No. 12)			24
15. Tax Payable (12+13+14) (Rounded off to nearest ten)			850
16. Less: Relief under section 89/90 (attach details)			0
17. Tax payable (15 - 16)			850

**Verification**

I **VINJAMoor GOPALAN ARAVINDANAYAGI**, son/daughter of **Gopalan Vinjamoore** working in the capacity of **SENIOR DIRECTOR - FINANCE** (designation) do hereby certify that the information given above is true, complete and correct and is based on the books of account, documents, TDS statements, and other available records.

Place	Chennai	 Signature of person responsible for deduction of tax
Date	19-May-2014	
Designation	SENIOR DIRECTOR - FINANCE	
		Full Name : VINJAMoor GOPALAN ARAVINDANAYAGI



EmpID : 285059

PAN :AMWPN7513M

Emp.Name : NAVEEN KUMAR  
SAMBANDAN

Details of Form 16

EmpID : 285059	Emp Name : NAVEEN KUMAR SAMBANDAN
Salary as per provisions contained in section 17(1)	
Particulars	Amount(Rs)
Annual Incentive	44,000
Basic	115,350
Conveyance Allowance	9,600
House Rent Allowance	66,240
Special Allowance	103,922
Thank you Bonus	6,000
Total	345,112
Value of perquisites u/s. 17(2)	
Particulars	Amount(Rs)
Total	-
Overseas Income	
Particulars	Amount(Rs)
Total	-

Place : Chennai  
Date : 19-May-2014

Full Name : VINJAMoor GOPALAN ARAVINDANAYAGI  
Designation : SENIOR DIRECTOR - FINANCE