



## Self Growth / Community Work Report

Category Community Work

Name Shivam Verma

Roll Number 2019272

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Semester (*Monsoon 2020, Winter 2021, etc*) Monsoon 2021

Title of the Project Internship at Asha Akanksha Foundation

Starting Date 15/05/2021

Ending Date 30/06/2021

Organization Name Asha Akanksha Foundation

Organization Details Asha Akanksha Foundation is a non-government organization established in the year 2013 working to spread awareness in the society and provide quality education to those who are void of it.

Supervisor at Organization Rachita

Supervisor Contact rachitaaaf@gmail.com

Number of Credits 2

Number of Hours >80

Number of Working Hours Per Day 2-2.25 hours (Not every day)

Certificate Link [Certificate for Shivam Verma for \\_4 star intern\\_.pdf](#)

## Goals

Aim to Understand the working of NGOs, raise awareness, community outreach, hosting quizzes for students, Content writing on their website: <https://aafngo.org/>. Enhancing my skills and exploring new areas apart from software.

## Achievements

I wrote many blogs and took a course on technical writing too, which made me explore new areas apart from tech. and write about topics like human rights, science, etc. After making the course it boosted my confidence in educational video making.

## Plan and Adherence

In a week I was able to give 2-2.5 hours most of the days, I had to prepare for my internships too, but some days when the work was too much I also gave 3-3.5 hours. So time management depended on the workload. For blog writing, I gave myself one day to read about it on the internet or youtube, and then the next day write about it, for lectures followed same along with video editing.

## Future Goals

1. I plan to write more blogs that are not tech-related.
2. Start a youtube channel and make a course on one of the software skills.



## Weekly Log

Week	Date	Hours	Activity/Progress
Week 1	15th May-22nd May	15 hours	Wrote 2 blogs on topics given by the coordinator and posted on parvaaz parindey(blog website of Asha Akanksha Foundation. Came up with a way to increase reach on their website by a Campus Ambassador program, and designed the process, and posted the posting on Internshala.
Week 2	22th May- 29th May	15 hours	Wrote 3 blogs on topics given by the coordinator and came up with some topics on my own to write on(uploaded on parvaaz parindey) and made a poster for the campus Ambassador Program.
Week 3	30 May - 7 June	5 hours	Designed the poster for the Campus Ambassador Program. Link to the poster: <a href="https://www.canva.com/design/DAEgm0reJdY/5h15IZLw9l4C1XiRyTTe7A/view?utm_content=DAEgm0reJdY&amp;utm_campaign=designshare&amp;utm_medium=link&amp;utm_source=publishsharelink">https://www.canva.com/design/DAEgm0reJdY/5h15IZLw9l4C1XiRyTTe7A/view?utm_content=DAEgm0reJdY&amp;utm_campaign=designshare&amp;utm_medium=link&amp;utm_source=publishsharelink</a> . and uploaded on the opportunities website of AAF along with the campus ambassador program details in doc. Designed a course outline for technical Writing courses, Syllabus, and resources. Made a video on International Day of Innocent Children Victims of Aggression. (Posted on Youtube)
Week 4	8 June-15 June	16 hours	Read a book for teaching the technical writing course, made slides for 3 lectures, recorded them, edited them. Attended a webinar on Bio-Medical Waste hosted by AAF and recorded the session.
Week 5	16 June - 22 June	15+ hours	Made slides for the rest of the course(including assignments for students), recorded the lectures, and edited them. Made a google form for submitting the assignment.  Also wrote 1 blog uploaded on Parvaaz Parindey and made a slide on the topic Science for Global Sustainability, recorded it as a lecture for the youtube channel of AAF.



Week 6	23 June-30 June	17+ hours	Wrote 1 blog and made the rest of the 3 slides for the videos to be made on the topics given by the coordinator, recorded them as a lecture, edited them. Made thumbnails for all the course videos and other educational videos made last week and this week, along with the subtitles of each video(not for the course).
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**Total Working Hours:** >80 Hours

Note: Kindly refer to the Internship Certificate for evaluation of performance based on content quality, responsiveness, and behavior during the whole period of the internship.

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Authorized Signatory

## Instructions

1. Organization Details
  - a. Briefly explain the working of the organization - what do they do? How do they sustain themselves (in terms of funding)? What is the organizational structure? How many employees? What are the existing technologies currently in place? Etc.
2. Goals
  - a. In detail describe what the NGO/group wanted you to achieve during the semester
3. Achievements
  - a. Describe the goals which you were able to achieve and any other achievements related to the project
4. Plan and Adherence
  - a. How did you plan to achieve the goal? This should be developed based on discussion with the organization and how was your adherence to the plan all through the activity.
5. Weekly Log
  - a. For each week, how many hours were spent, and what specific things were done in that week. If you had the log on a page include the pictures of your log in your report itself.
6. Certificate Link
  - a. Add a drive link of the certificate obtained from the organization. Be sure to make the link available to everyone at IIITD.
7. Team Members
  - a. List out names of other students who also did the SG/CW with you with the same organization. This list isn't necessary in case a project was conducted at IIITD itself.
8. Future Goals
  - a. How do you plan to extend your current activity into the future and build upon it.
  - b. Based on your experience working with the organization and what you have learned at IIIT Delhi, briefly explain how IT can play a role in improving upon the existing activities. If your work involves some technology intervention, please explain how it will help the organization and how it will be sustained after you finish your activity.