

Indocast Industries

Opposite Daga Hospital, Kirodimal Trust Building, Gandhibagh, Nagpur-440 002
Tel. : 0712-2776615, 2762466, 2773958, **Telefax** : 0712- 2767976
e-mail : guptamachinerystores@gmail.com, bharat1646@gmail.com

Stockists & Suppliers : Galvd. & black steel pipes, C.S. & Alloy Seamless Pipes, Boiler Tubes
Authorised Stockists : Asian Tubes Ltd., Asian Mills Pvt. Ltd.

GMS /0023/ 2014-15

Date: 27/06/2014

Ms. Shipra Pramanik
Itwari Prem Nagar Road
Beside Shakti Dham Mandir
Nagpur - 440 002

Mb. No.: +91 86248 40886

Email:

Sub.:- Appointment letter for the post of **Back Office Executive**.

Dear Ms. Shipra,
Greetings from Indocast Industries!

We are pleased to advise you that we have chosen to extend an offer of employment to you for the post of Back Office Executive in our Organization. This position commences as soon as possible and is a permanent full-time position. Your remuneration for the post will be Rs.8,000/- (Rupees Eight Thousand Only) per month consolidated. You will receive your payment monthly.

You are therefore requested to join the duty from 1st July, 2014.

The Company looks for a long-term association with all its employees and expects same from you.

Again, Congratulations and welcome to Indocast Industries.

Thanking you,
Yours faithfully,
For Indocast Industries


[Bharat / Sharad Gupta]

Employment Offer accepted


[Shipra Pramanik]