Request for Proposal Vulnerability Scanning Tool Deployment

1. **INTRODUCTION**

[My Imaginary Company], a leading IT Consulting [industry/type] company, is dedicated to delivering high-quality services to our diverse customer base. Our core values of innovation, integrity, and customer satisfaction drive our mission to strengthen our IT infrastructure.

In line with this commitment, we are seeking proposals from qualified vendors to deploy an advanced Vulnerability Scanning Tool. This tool will play a pivotal role in enhancing our security measures and ensuring the integrity of our IT systems.

**2. PROJECT SCOPE**

**2.1 Project Requirements:**

The selected vendor should provide a comprehensive solution that meets the following requirements:

* Conduct thorough vulnerability assessments across our IT infrastructure.
* Identify and prioritize vulnerabilities based on severity.
* Provide detailed reports with actionable recommendations for remediation.
* Ensure compatibility with our existing systems and infrastructure.
* Support continuous monitoring for real-time threat detection.
* Facilitate integration with our incident response and management systems.

**2.2 Deliverables and Scope of Work:**

The successful bidder will be expected to deliver:

1. A detailed project plan outlining key milestones and deliverables.
2. Training sessions for our IT team on effective utilization of the vulnerability scanning tool.
3. Ongoing technical support and maintenance services post-implementation.
4. Customized reporting templates tailored to our organizational needs.
5. Integration with our existing security information and event management (SIEM) system.
6. Documentation of best practices for optimizing vulnerability scanning processes.

**2.3 Project Timelines:**

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| --- | --- | --- | --- |
| **Stage** | **Milestone** | **Deadline** | **Deliverables** |
| Proposal Submission | Send RFP to at least 5 pre-selected vendors | Feb 15, 2024 | Completed proposal document |
| Vendor Selection | Notify Vendor upon successful selection | Feb 20, 2024 | Notification of vendor selection |
| Project Initiation | Kick-off meeting with the vendor | Feb 22, 2024 | Discuss/Approve project plan |
| Solution Deployment | Deploy and integrate the vulnerability scanner | Feb 25, 2024 | Deployment completed. Integration successfully tested |
| Training | Train the Operations staff | March 2, 2024 | Completed Training Sessions |
| Ongoing Support | Hand-over from Delivery team to Care team | March 5, 2024 | Ongoing technical support and maintenance services |

**3. ELIGIBILITY CRITERIA FOR BIDDERS**

**3.1 Response Due Date:**

Response to this Proposal must be submitted no later than [Insert Deadline - Specify Date and Time] to [Contact Person/Department] at [Contact Email]. Late submissions may not be considered given our tight deadlines for the completion of this project.

**3.2 Vendor Selection Process:**

Given our budget constraints, vendors are encouraged to provide cost-effective solutions without compromising on quality. The vendor selection process will involve:

* Evaluation of submitted proposals based on cost, experience, and proposed solution.
* Shortlisting of potential vendors for a virtual or in-person presentation.
* Final selection is based on a combination of technical competence, cost-effectiveness, and alignment with our requirements.

**3.3 Pricing Items:**

Vendors are expected to provide a detailed breakdown of pricing items, including Licensing fees, Implementation costs, Training Fees, Customization Charges, Ongoing maintenance expenses, Integration and Consultation costs and any other relevant charges. Transparency in pricing is essential.

**3.4 Expected Response:**

Expected responses to this document include:

* A vendor RFP Response document which shall include detailed responses to all items mentioned in the RFP document.
* Identification of any possible item of interest or importance not previously addressed in the RFP document required to complete the business solution.

**4. PROCUREMENT PROCESS FLOW**

**4.1. Sending RFP to recipients**

We are currently sending RFPs to pre-selected vendors. The purpose of this document is to receive multiple competitive responses from different vendors.

**4.2. Vendor study and answer period:**

After consulting with vendors, it has been established that a 5 week period would be sufficient to provide a response to My Imaginary Company.

For further clarification requests and/or questions related to the RFP shall be submitted in a written form via email. Questions should be sent to

To: jay.dixit@mitt.ca ; marni.russell@mitt.ca

CC: bobbi.plante@mitt.ca

Each vendor shall appoint one person as the primary point of contact for the RFP questions.

**4.3. My Imaginary Company study and vendor selection:**

My Imaginary Company will respond back to the selected vendor via email. A selected vendor can expect a response within 5 weeks of receiving response to RFP.

**5. TECHNICAL REQUIREMENTS**

**5.1. System Requirements:**

My Imaginary The vulnerability scanning tool should be compatible with the following systems:

* Windows Server 2016 and above.
* Linux distributions (Ubuntu, CentOS).
* Mac OS X (latest version).
* Integration with cloud environments (AWS, Azure).
* Compatibility with mobile device platforms (iOS, Android).

**5.2. Architectural Requirements:**

The proposed solution should integrate seamlessly into our existing architecture and adhere to industry best practices. It should support:

* Scalability to accommodate our growing infrastructure.
* Flexibility for customization and integration with future security initiatives.
* Multi-tenancy capabilities for different business units.
* Compliance with industry standards (ISO 27001, NIST).

**6. REVISION HISTORY**

|  |  |  |  |
| --- | --- | --- | --- |
| **Version** | **Date** | **Changes Made By** | **Summary of Changes** |
| 1.0 | *Feb 10, 2024* | ***Navjot Kaur*** | *Initial Release of Document* |
| 1.1 | *Feb 12, 2024* | ***Jorawar Singh*** | *Which Section/What was added,removed* |
| 1.2 | *Feb 14, 2024* | ***Gaganpreet Singh*** | *Which Section/What was added,removed* |