The Future Workplace – ATOS

During the last couple of weeks there has been a meeting with ATOS at their office on Monday 12th of October. Our team has started a process of structuring the project, collecting the user needs, scope of the project and timeline. Tasks have been briefly put up and allocated each person and also roles have been given to each team member.

The content of the meeting with ATOS was an overview of the company, how they work and what they do and also how this relates to the project. They specified what their requirement for this project was, including some needs they have identified. The main content is how we can create a future workplace that is both remote but still social, and potentially creating a concept of a system that can solve this issue.

Tasks completed:

* Creating a structure overview of the project
* Started identifying user needs and requirements
* Collecting material – find resources

Since the project has just started the overall tasks are running on time. Some of the problems that occurred during this period were some kind of confusion between the client’s requirements and what UCL requires us to create in this project. We are still awaiting a final clarification.

Tasks yet to be completed in the next couple of weeks:

* Create a specified timeline with internal deadlines
* Create an overview hypothesis of the project
* Fully completed list of requirements with description, rationale and which type the requirement is (functional, non-functional)
* Start analysing the material and information for the research
* Plan a method of how to gather statistics we need (that doesn’t exist)
  + Interviews
  + Questionnaires
  + Observations
* Create ideas of how to solve the problems – research and create ideas of prototypes
* Creating the website of the project

The part that Nathalie worked on in these two weeks was to organise and structure the overview of the project, being in charge of contacting the client and TA’s and writing the bi-weekly report. She has also been researching relevant resources that will be analysed further into the project, identified the user’s needs and the clients requirements.

The part Laman did during these two weeks' period was meeting the client with Nathalie and understanding the requirements for the project. Afterwards, she did a research about the productivity of remote working in the world and how the performance of employees in different companies changed when they worked remotely. In addition, she has started to investigate the pros and cons of the tools ATOS has for its employees to communicate.