

Closing Activity: Post-Course Self Check

For each question, please rate yourself on a scale of 1 - 3, where:

1= I = I feel unprepared to do this

2=I feel somewhat more prepared to do this

3=I feel much more prepared to do this

- I have strategies to help me manage my public speaking anxiety, and I use them whenever I need them.
- I remind myself that being a non-native English speaker doesn't limit my ability to make powerful, persuasive business presentations.
- I structure my presentations in a logical, easy to follow manner
- I include both data and stories in my presentations
- I use clear and simple language, avoiding jargon, acronyms, and words that aren't easy for everyone to understand.
- I adapt the pitch and pace of my voice to keep my audience engaged.
- I take pauses throughout my presentation to help the audience understand and retain information.
- I create slides that are low on text and high on white space and visuals
- I adapt my style based on the cultural preferences of my audience members
- I practice my presentations out loud before the actual presentation date.
- **TOTAL SCORE**

How did you do?

I hope you noticed at least a few areas where you feel more prepared to tackle business presentations. And for those areas where you're still unsure? Watch those videos again.