

Exercise: Business software

ERM solutions for Sam's Scoop

1. Software for generating invoices

Decision:

Currently, the invoice generation process of Sam's scoop is paper based and Sam has to manually create an invoice for every transaction. This cost Sam's scoop a lot of time. A word processing software such as Microsoft word or Square invoices would be ideal for addressing this business need.

Rationale:

ERM solutions such as Dynamic 365 and Square provide services that helps generate invoices. Both of these ERM solutions have apps that Sam could use to add logos and edit a template and once she feels that the invoice has all the information, she can save the modified template and use it however many times she needs. This save Sam's Scoop a lot of time and also these invoices aren't paper-based so it can be delivered to customers via email. In the long run, it will also help reduce the cost of business as Sam's Scoop won't have to spend as much money on papers as they would have to did without the software.

2. Software for tracking inventory

Decision:

Due to the recent surge, Sam is having hard time keeping track of her inventory. She tracks everything manually on papers. Right now, decisions like office supplies, inventory refill, etc. requires a recount every time before placing an order. There is a chance that due to pressure of growing people would make a mistake of miscounting inventory and forgetting to order something. Softwares like Sharepoint and Square Inventory management can help eliminating these possibilities.

Rationale:

Square Inventory management would track incoming and outgoing inventory which would alleviate pressure from the staff. It will save Sam's Scoop a lot of time since they won't have to count inventory every single day.

3. Payroll solutions software for payroll activities

Decision:

Sam's is manually creating payroll for employees i.e., writing in the employees hrs and calculating the wage. This process takes a lot of time as they have to make sure they entered all the correct information. Payroll software solutions like Payroll 365, Square could help addressing this need.

Rationale:

Square account could be really useful in setting up payroll systems for the employees. It can be controlled from a single dashboard. It is not paper-based and all the calculations are performed accurately once you populate certain fields.