Faculty Development Cell

Amrapali Group of Institutes, Haldwani

(Application for attending various faculty development programmes)

**Ref No. ……………………………………………………………**

(To be filled by Faculty Development Cell)

**Name : ………………………… Designation: ………………. E-mail: ……. .………………………..**

**Department: …………………… Date of Joining: …………… Are you in probation ? (yes/ No)……**

**Name of Workshop/ Conference/ Seminar/Training program to attend: ……………………………….**

**……………………………………………………………………………………..……………………………**

**Organizer of the Event: …………………………………….. Place: ………………………..**

**No. of Days required: …………….. From ……………….. To ………………….**

**In case of paper presentation title of the paper: (Please include the acceptance letter)**

**……………………………………………………………………………………………. ……………………**

**Is financial assistance required? (Yes/No) ………… If yes, please fill the details:**

**Registration fee (if any): ………….. Other expenses (T. A. only) …………… Total: ….……………….**

**(No advance financial assistance will be provided. Financial assistance sanctioned for the program will be reimbursed only after submitting the proof of participation and expenditure details)**

**Date: Signature of the applicant**

**Forwarded By Head of Dept. / Course Coordinator for availability of faculty member:**

**Remarks (if any) …………………………………………………………………………………………….**

**Head of Dept./Course Coordinator**

**Forwarded By Coordinator FDP for eligibility of the faculty member:**

**Remarks (if any) ..…………………………………………………………………………………………..**

**………………………………………………………………………………………………………………..**

**Coordinator FDP**

**Recommended/ Not Recommended**

**Remarks (if any) ……………………………………………………………………………………………..**

**Director/ Dean**

**Approved / Not Approved**

**Remarks (if any) …………………………………………………………………………**

**CEO/ Secretary**