

To

The Class Coordinator

Sushila Devi Bansal College of Technology Indore

Subject: Leave Application - Absence on 29th March

Dear Ma'am,

I hope this message finds you well. I'm writing to inform you about my absence from college on Friday, 29th March.

As you may know, we are currently observing the holy month of Ramadan. One of the essential practices during this month is to perform the Jumma Namaz (Friday prayer) at the mosque. Given the significance of this religious obligation, I had to prioritize attending the Jumma Namaz, which led to my absence from college.

I apologize for any inconvenience caused due to my absence and assure you that I will catch up on any missed coursework promptly. Thank you for your understanding and consideration.

Sincerely,

Nawab Khan

SDBCT (CSE) VI-Sem. CS-B