## **WHO STEPS Instrument**

(Core and Expanded)



# The WHO STEPwise approach to chronic disease risk factor surveillance (STEPS)

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For further information: www.who.int/chp/steps



## **STEPS** Instrument

#### **Overview**

#### Introduction

This is the generic STEPS Instrument which sites/countries will use to develop their tailored instrument. It contains the:

- CORE items (unshaded boxes)
- EXPANDED items (shaded boxes).

#### **Core Items**

The Core items for each section ask questions required to calculate basic variables. For example:

- current daily smokers
- mean BMI.

**Note:** All the core questions should be asked, removing core questions will impact the analysis.

#### **Expanded items**

The Expanded items for each section ask more detailed information. Examples include:

- use of smokeless tobacco
- sedentary behaviour.

## Guide to the columns

The table below is a brief guide to each of the columns in the Instrument.

Column	Description	Site Tailoring
Number	This question reference number is designed	Renumber the instrument
	to help interviewers find their place if	sequentially once the content
	interrupted.	has been finalized.
Question	Each question is to be read to the participants	• Select sections to use.
		• Add expanded and optional questions as desired.
Response	This column lists the available response options which the interviewer will be circling or filling in the text boxes. The skip	• Add site specific responses for demographic responses (e.g. C6).
	instructions are shown on the right hand side of the responses and should be carefully followed during interviews.	<ul> <li>Change skip question identifiers from code to question number.</li> </ul>
Code	The column is designed to match data from the instrument into the data entry tool, data analysis syntax, data book, and fact sheet.	This should never be changed or removed. The code is used as a general identifier for the data entry and analysis.



## WHO STEPS Instrument for Chronic Disease Risk Factor Surveillance

### <insert country/site name>

## **Survey Information**

Locat	ion and Date	Response	Code
1	Cluster/Centre/Village ID		I1
2	Cluster/Centre/Village name		12
3	Interviewer ID		13
4	Date of completion of the instrument	dd mm year	14

Participant Id Number					
Cons	sent, Interview Language and Name		Re	esponse	Code
_		Yes	1		
5	Consent has been read and obtained	No	2	If NO, END	<b>I</b> 5
		English	1		
6	Interview Language (Incert Language)	[Add others]	2		17
	Interview Language [Insert Language]	[Add others]	3		16
		[Add others]	4		
7	Time of interview				17
/	(24 hour clock)			hrs mins	17
8	Family Surname				18
9	First Name				19
Addi	tional Information that may be helpful				
10	Contact phone number where possible				l10

Record and file identification information (I5 to I10) separately from the completed questionnaire.

	 1 1	- 1		 - 1
_	 		 	 _

## **Step 1 Demographic Information**

CORE: Demographic Information					
Ques	tion	Response	Code		
11	Sex (Record Male / Female as observed)	Male 1 Female 2	C1		
12	What is your date of birth?  Don't Know 77 77 7777	dd mm year	C2		
13	How old are you?	Years L	C3		
14	In total, how many years have you spent at school or in full-time study (excluding pre-school)?	Years	C4		

LAD	MDCD, Domographic Information			
EXP	ANDED: Demographic Information			
		No formal schooling	1	
	What is the <b>highest level of education</b> you have	Less than primary school	2	
	completed?	Primary school completed	3	
15		Secondary school completed	4	C5
10		High school completed	5	
	[INSERT COUNTRY-SPECIFIC CATEGORIES]	College/University completed	6	
	[INSERT COUNTRY-SPECIFIC CATEGORIES]	Post graduate degree	7	
		Refused	88	
		[Locally defined]	1	
16	What is your [insert relevant ethnic group / racial group /	[Locally defined]	2	C6
10	cultural subgroup / others] background?	[Locally defined]	3	C0
		Refused	88	
		Never married	1	
	What is your marital status?	Currently married	2	
		Separated	3	
17		Divorced	4	C7
		Widowed	5	
		Cohabitating	6	
		Refused	88	
		Government employee	1	
	Which of the following best describes your main work	Non-government employee	2	
	status over the past 12 months?	Self-employed	3	
	·	Non-paid	4	
40		Student	5	C8
18	[INSERT COUNTRY-SPECIFIC CATEGORIES]	Homemaker	6	C8
		Retired	7	
		Unemployed (able to work)	8	
	(USE SHOWCARD)	Unemployed (unable to work)	9	
		Refused	88	
19	How many people older than 18 years, including yourself, live in your household?	Number of people	ш	С9

EXPANDED: Demographic Information, Continued						
Question		Response	Code			
20 a	Taking the past year can you tall manufact the	Per week L I I I I I	Go to T1	C10a		
	Taking the past year, can you tell me what the average earnings of the household have been?	OR per month	Go to T1	C10b		
	(RECORD ONLY ONE, NOT ALL 3)	OR per year	Go to T1	C10c		
		Refused 88		C10d		
		≤ Quintile (Q) 1 1				
	If you don't know the amount, can you give an	More than Q 1, $\leq$ Q 2 2				
	estimate of the annual household income if I read some options to you? Is it	More than Q 2, $\leq$ Q 3 3				
21	[INSERT QUINTILE VALUES IN LOCAL CURRENCY]	More than Q 3, $\leq$ Q 4 4		C11		
	(DEAD ODTIONS)	More than Q 4 5				
	(READ OPTIONS)	Don't Know 77				
		Refused 88				

## **Step 1 Behavioural Measurements**

COF	RE: Tobacco Use			
	I am going to ask you some questions about various h		ngs like smoking, drinking alcohol, e	ating fruits
	regetables and physical activity. Let's start with tobacc stion	Res	Code	
22	Do you currently smoke any <b>tobacco products</b> , such as cigarettes, cigars or pipes? (USE SHOWCARD)	Yes No	1 2 If No, go to T6	T1
23	Do you currently smoke tobacco products daily?	Yes	1 2 If No, go to T6	T2
24	How old were you when you first started smoking daily?	Age (years) Don't know 77	└─── If Known, go to T5a	T3
	Do you remember how long ago it was?	In Years	If Known, go to T5a	T4a
25	(RECORD ONLY 1, NOT ALL 3)	OR in Months	If Known, go to T5a	T4b
	Don't know 77	OR in Weeks		T4c
		Manufactured cigarettes		T5a
	On average, <b>how many</b> of the following do you smoke	Hand-rolled cigarettes		T5b
	each day?	Pipes full of tobacco		T5c
26	(RECORD FOR EACH TYPE, USE SHOWCARD)	Cigars, cheroots, cigarillos		T5d
	Don't Know 77	Other	If Other, go to T5other, else go to T9	T5e
		Other (please specify):	Go to T9	T5other

EXPANDED: Tobacco Use						
Ques	tion	Response	Code			
27	In the past, did you <b>ever</b> smoke <b>daily</b> ?	Yes 1 No 2 <i>If No, go to T9</i>	T6			
28	How old were you when you stopped smoking daily?	Age (years)  Don't Know 77  If Known, go to T9	Т7			
	How long ago did you stop smoking daily?	Years ago LLL If Known, go to T9	T8a			
29	(RECORD ONLY 1, NOT ALL 3)	OR Months ago LLJ If Known, go to T9	T8b			
	Don't Know 77	OR Weeks ago	T8c			
30	Do you currently use any smokeless tobacco such as [snuff, chewing tobacco, betel]? (USE SHOWCARD)	Yes 1 No 2 If No, go to T12	Т9			
31	Do you currently use smokeless tobacco products daily?	Yes 1 No 2 <i>If No, go to T12</i>	T10			
		Snuff, by mouth	T11a			
	On average, how many <b>times a day</b> do you use	Snuff, by nose	T11b			
32	(RECORD FOR EACH TYPE, USE SHOWCARD)	Chewing tobacco	T11c			
32	(RECORD FOR EACH FIFE, USE SHOWCARD)	Betel, quid	T11d			
	Don't Know 77	Other LLL else go to T12other,	T11e			
		Other (specify) L       Go to T13	T11other			
33	In the <b>past</b> , did you <b>ever use</b> smokeless tobacco such as [snuff, chewing tobacco, or betel] <b>daily</b> ?	Yes 1 No 2	T12			
34	During the past 7 days, on how many days did someone <b>in your home</b> smoke when you were present?	Number of days  Don't know 77	T13			
35	During the past 7 days, on how many days did someone smoke in closed areas in your workplace (in the building, in a work area or a specific office) when you were present?	Number of days  Don't know or don't  work in a closed area 77	T14			

	Participan	t Identification Number		
COR	E: Alcohol Consumption			
The n	ext questions ask about the consumption of alcohol.			_
Ques	tion	Res	ponse	Code
36	Have you ever consumed an alcoholic drink such as beer, wine, spirits, fermented cider or [add other local examples]?	Yes	1	A1a
	(USE SHOWCARD OR SHOW EXAMPLES)	No	2 If No, go to D1	
37	Have you consumed an alcoholic drink within the past 12 months?	Yes No	1 2 If No, go to D1	A1b
38	During the past 12 months, how frequently have you had at least one alcoholic drink?  (READ RESPONSES, USE SHOWCARD)	Daily 5-6 days per week 1-4 days per week 1-3 days per month Less than once a month	1 2 3 4 5	A2
39	Have you consumed an alcoholic drink within the past 30 days?	Yes No	1 2 If No, go to D1	A3
40	During the past 30 days, on how many <b>occasions</b> did you have at least one alcoholic drink?	Number Don't know 77		A4
41	During the past 30 days, when you drank alcohol, on average, how many standard alcoholic drinks did you have during one drinking occasion?  (USE SHOWCARD)	Number Don't know 77		A5
42	During the past 30 days, what was the largest number of standard alcoholic drinks you had on a single occasion, counting all types of alcoholic drinks	Largest number		A6

Don't Know 77

Number of times

Don't Know 77

EXP	EXPANDED: Alcohol Consumption					
44	During the past 30 days, when you consumed an alcoholic drink, how often was it with meals? Please do not count snacks.	Usually with meals Sometimes with meals Rarely with meals Never with meals	1 2 3 4	A8		
		Monday		A9a		
	During each of the <b>past 7 days</b> , how many standard alcoholic drinks did you have each day?	Tuesday	ш	A9b		
		Wednesday	ш	A9c		
45	(USE SHOWCARD)	Thursday	ш	A9d		
	Don't Know 77	Friday	ш	A9e		
		Saturday	ш	A9f		
		Sunday		A9g		

together?

43

During the past 30 days, how many times did you have for men: five or more for women: four or more

standard alcoholic drinks in a single drinking occasion?

Α7

#### Participant Identification Number

1 1	 	- 1	- 1	 - 1	- 1	- 1
				 		_

#### **CORE: Diet**

The next questions ask about the fruits and vegetables that you usually eat. I have a nutrition card here that shows you some examples of local fruits and vegetables. Each picture represents the size of a serving. As you answer these questions please think of a typical week in the last year.

Ques	stion	Resp	onse		Code
46	In a typical week, on how many days do you eat fruit? (USE SHOWCARD)	Number of days Don't Know 77		If Zero days, go to D3	D1
47	How many servings of fruit do you eat on one of those days? (USE SHOWCARD)	Number of servings Don't Know 77	ш		D2
48	In a typical week, on how many days do you eat vegetables? (USE SHOWCARD)	Number of days Don't Know 77		If Zero days, go to D3	D3
49	How many <b>servings</b> of vegetables do you eat on one of those days? (USE SHOWCARD)	Number of servings Don't know 77			D4

EXP	ANDED: Diet			
50	What type of oil or fat is most often used for meal preparation in your household?  (USE SHOWCARD) (SELECT ONLY ONE)	Vegetable oil Lard or suet Butter or ghee Margarine Other None in particular None used Don't know	3 4 5 If Other, go to D5 other	D5
		Other		D5other
51	On average, how many meals per week do you eat that were not prepared at a home? By meal, I mean breakfast, lunch and dinner.	Number Don't know 77		D6

1	1	1	1	ı	1		1	1	1	ı
 		_				_				J

#### **CORE: Physical Activity**

Next I am going to ask you about the time you spend doing different types of physical activity in a typical week. Please answer these questions even if you do not consider yourself to be a physically active person.

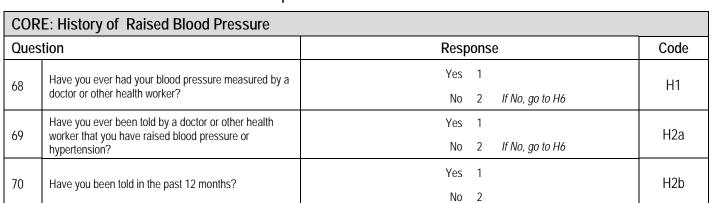
Think first about the time you spend doing work. Think of work as the things that you have to do such as paid or unpaid work, study/training, household chores, harvesting food/crops, fishing or hunting for food, seeking employment. [Insert other examples if needed]. In answering the following questions 'vigorous-intensity activities' are activities that require hard physical effort and cause large increases in breathing or heart rate, 'moderate-intensity activities' are activities that require moderate physical effort and cause small increases in breathing or heart rate.

Ques	stion	Response	Code
Work			
52	Does your work involve vigorous-intensity activity that causes large increases in breathing or heart rate like [carrying or lifting heavy loads, digging or construction work] for at least 10 minutes continuously?  [INSERT EXAMPLES] (USE SHOWCARD)	Yes 1  No 2 If No, go to P 4	P1
53	In a typical week, on how many days do you do vigorous-intensity activities as part of your work?	Number of days	P2
54	How much time do you spend doing vigorous-intensity activities at work on a typical day?	Hours : minutes : Lili : hrs mins	P3 (a-b)
55	Does your work involve moderate-intensity activity, that causes small increases in breathing or heart rate such as brisk walking [or carrying light loads] for at least 10 minutes continuously? [INSERT EXAMPLES] (USE SHOWCARD)	Yes 1  No 2 If No, go to P 7	P4
56	In a typical week, on how many days do you do moderate-intensity activities as part of your work?	Number of days	P5
57	How much time do you spend doing moderate-intensity activities at work on a typical day?	Hours : minutes hrs mins	P6 (a-b)
	el to and from places		
Now I	ext questions exclude the physical activities at work th would like to ask you about the usual way you travel t ip. [Insert other examples if needed]	at you have already mentioned. o and from places. For example to work, for shopping, to marke	et, to place of
58	Do you walk or use a bicycle <i>(pedal cycle)</i> for at least 10 minutes continuously to get to and from places?	Yes 1 No 2 <i>If No, go to P 10</i>	P7
59	In a typical week, on how many days do you walk or bicycle for at least 10 minutes continuously to get to and from places?	Number of days	P8
60	How much time do you spend walking or bicycling for travel on a typical day?	Hours : minutes	P9 (a-b)

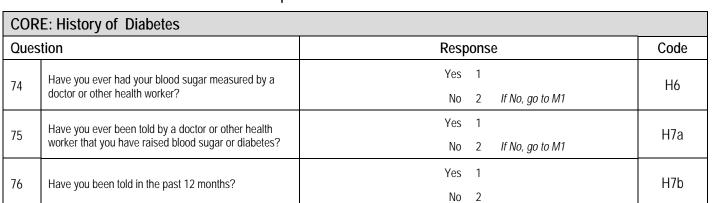
### Participant Identification Number

COR	CORE: Physical Activity, Continued					
Ques	tion	Response	Code			
Recre	ational activities					
	ext questions exclude the work and transport activities would like to ask you about sports, fitness and recrea					
61	Do you do any vigorous-intensity sports, fitness or recreational (leisure) activities that cause large increases in breathing or heart rate like [running or football] for at least 10 minutes continuously? [INSERT EXAMPLES] (USE SHOWCARD)	Yes 1 No 2 If No, go to P 13	P10			
62	In a typical week, on how many days do you do vigorous-intensity sports, fitness or recreational (leisure) activities?	Number of days	P11			
63	How much time do you spend doing vigorous-intensity sports, fitness or recreational activities on a typical day?	Hours : minutes	P12 (a-b)			
64	Do you do any moderate-intensity sports, fitness or recreational (leisure) activities that cause a small increase in breathing or heart rate such as brisk walking, [cycling, swimming, volleyball] for at least 10 minutes continuously?  [INSERT EXAMPLES] (USE SHOWCARD)	Yes 1 No 2 If No, go to P16	P13			
65	In a typical week, on how many days do you do moderate-intensity sports, fitness or recreational (leisure) activities?	Number of days	P14			
66	How much time do you spend doing moderate-intensity sports, fitness or recreational (leisure) activities on a typical day?	Hours : minutes : LLL : LLL hrs mins	P15 (a-b)			
EXP	ANDED: Physical Activity					
Cl	Annual Color Maria					

EXP	EXPANDED: Physical Activity				
Seder	Sedentary behaviour				
desk,	The following question is about sitting or reclining at work, at home, getting to and from places, or with friends including time spent sitting at a desk, sitting with friends, traveling in car, bus, train, reading, playing cards or watching television, but do not include time spent sleeping.  [INSERT EXAMPLES] (USE SHOWCARD)				
67	How much time do you usually spend sitting or reclining on a typical day?	Hours : minutes	hrs mins	P16 (a-b)	



EXP	EXPANDED: History of Raised Blood Pressure					
	Are you currently receiving any of the following treatments/advice for high blood pressure prescribed by a doctor or other health worker?					
	Drugs (medication) that you have taken in the past two weeks	Yes	1	H3a		
		No	2	HJa		
	Advice to reduce salt intake	Yes	1	Hah		
		No	2	H3b		
71	Advice or treatment to lose weight	Yes	1	1120		
		No	2	Н3с		
	Advice or treatment to stop smoking	Yes	1	H3d		
		No	2			
	Advice to start or do more exercise	Yes	1	H3e		
		No	2	пъе		
72	Have you ever seen a traditional healer for raised blood	Yes	1	H4		
12	pressure or hypertension?	No	2	Π4		
70	Are you currently taking any herbal or traditional	Yes	1	H5		
73	remedy for your raised blood pressure?	No	2	ПЭ		



EXPANDED: History of Diabetes					
	Are you currently receiving any of the following treatments	s/advice for diabetes prescribed by a d	loctor or other health worker?		
	Insulin	Yes	1	H8a	
	IIISUIII	No	2	riou	
	Drugs (medication) that you have taken in the past two weeks	Yes	1	H8b	
		No	2	1100	
	Special prescribed diet	Yes	1	H8c	
77		No	2	1100	
	Advice or treatment to lose weight	Yes	1	H8d	
		No	2	1100	
	Advice or treatment to stop smoking	Yes	1	H8e	
	Navice of deathers to stop smoking	No	2	1100	
	Advice to start or do more exercise	Yes	1	H8f	
	Navice to start of do more exercise	No	2	1101	
78	Have you ever seen a traditional healer for diabetes or	Yes	1	H9	
70	raised blood sugar?	No	2	117	
79	Are you currently taking any herbal or traditional	Yes	1	H10	
, ,	remedy for your diabetes?	No	2	0	

CORE: Height and Weight

### **Step 2 Physical Measurements**

Ques	tion	Resp	onse	Code
80	Interviewer ID			M1
81	Device IDs for height and weight	Height Weight		M2
82	Height	in Centimetres (cm)	LLL. L	M3
83	Weight If too large for scale 666.6	in Kilograms (kg)		M4
84	For women: Are you pregnant?	Yes No	1 If Yes, go to M 8	M5
COR	E: Waist			
85	Device ID for waist			M6
86	Waist circumference	in Centimetres (cm)		M7
COR	E: Blood Pressure			
87	Interviewer ID			M8
88	Device ID for blood pressure			M9
89	Cuff size used	Small Medium Large	1 2 3	M10
90	Reading 1	Systolic ( mmHg)		M11a
70	reduing 1	Diastolic (mmHg)		M11b
91	Reading 2	Systolic ( mmHg)		M12a
	Ç	Diastolic (mmHg)		M12b
92	Reading 3	Systolic ( mmHg)		M13a
		Diastolic (mmHg)		M13b
93	During the past two weeks, have you been treated for raised blood pressure with drugs (medication)	Yes	1	M14
	prescribed by a doctor or other health worker?	No	2	
EXP	ANDED: Hip Circumference and Heart Rate	9		
94	Hip circumference	in Centimeters (cm)	<u></u>	M15
	Heart Rate			
0.5	Reading 1	Beats per minute		M16a
95	Reading 2	Beats per minute		M16b

Beats per minute

Reading 3

M16c

### **Step 3 Biochemical Measurements**

COR	CORE: Blood Glucose				
Ques	tion	Response	Code		
96	During the past 12 hours have you had anything to eat or drink, other than water?	Yes 1 No 2	B1		
97	Technician ID		B2		
98	Device ID		В3		
99	Time of day blood specimen taken (24 hour clock)	Hours : minutes hrs mins	B4		
100	Fasting blood glucose	mmol/l	B5		
101	Today, have you taken insulin or other drugs (medication) that have been prescribed by a doctor or other health worker for raised blood glucose?	Yes 1 No 2	B6		
COR	E: Blood Lipids				
102	Device ID		В7		
103	Total cholesterol	mmol/l LLL . LLL	B8		
104	During the past two weeks, have you been treated for raised cholesterol with drugs (medication) prescribed by a doctor or other health worker?	Yes 1 No 2	В9		

EXP	EXPANDED: Triglycerides, HDL Cholesterol and Oral Glucose Tolerance				
105	Triglycerides	mmol/l	B10		
106	HDL Cholesterol	mmol/l	B11		

