



Mahmuda Akhter

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WORK EXPERIENCE

Science Teacher Primary School

Insight International School Dhaka [26/07/2023 – Current]

City: Dhaka

Country: Bangladesh

- Preparing comprehensive lesson plans based on the updated curriculum from Cambridge IGCSE.
- Implementing modern teaching techniques based on technology.
- Creating interactive presentations.
- Creating hand-on projects to encourage application-based learning.
- Differentiating individual students' learning styles and tailor learning plans.
- Evaluated each student's progress and performance and communicated with parents on one-on-one meetings.
- Collaborated with other teachers to integrate interdisciplinary opportunities to optimize student's learning experience.
- Fostered continuous and frequent communication between parents and the school.
- Participating in staff meetings and professional development activities.

Mathematics Teacher Junior School

Bangladesh International Tutorial Limited [02/10/2022 – 08/06/2023]

City: Dhaka

Country: Bangladesh

- Built positive relationships with students, parents, and colleagues while managing classrooms of up to 30 students.
- Planning and presenting lessons to facilitate students' understanding and application of mathematical concepts.
- Preparing and distributing learning material such as notes, assignments, and quizzes.
- Sourcing the resources and supplies needed for lessons.
- Ensuring that the classroom remains safe and conducive to learning.
- Establishing classroom, lab, and field trip rules and regulations and ensuring that all students understand what is expected of them.
- Grading assignments and quizzes in a timely manner.
- Invigilating quizzes and final examinations.
- Documenting and reporting on students' progress.
- Attending meetings with parents and staff.

Science and Mathematics Teacher

Knowledge Home [01/03/2022 – 30/09/2022]

City: Uttara, Dhaka

Country: Bangladesh

- Successfully taught a variety of classes, including Food chains and Food webs, Electricity, Human body, Forces, Momentum, Algebra, Trigonometry and Geometry to lower secondary and secondary school students.
- Developed and implemented lesson plans as well as assessment techniques to measure student progress.

IT Specialist

Dreamco Express [01/03/2021 – 30/09/2022]

City: Dhaka

Country: Bangladesh

- Writing code from scratch and ensuring existing code is properly maintained to ensure the best possible functionality.
- Working to analyze and identify bugs and implementing methods to fix them.
- Monitoring and analyzing the overall performance of internal systems and software builds.
- Investigating and liaising with customers to gain information about the program's overall function and ends user experience.
- Testing developed software and programs to ensure the best functionality.

Data analyst

Quantanite [17/08/2020 – 05/03/2021]

City: Dhaka

Country: Bangladesh

- Data mining
- Data entry

EDUCATION AND TRAINING

BSc in Computer Science and Engineering

Independent University, Bangladesh [01/09/2015 – 15/04/2020]

Country: Bangladesh

Website: www.iub.edu.bd

HSC (English Version)

Bangladesh International School and College [01/05/2012 – 01/04/2014]

City: Dhaka

Country: Bangladesh

Website: bisc.com.bd

SSC (English Version)

Scholars School and College [01/02/2010 – 01/02/2012]

Address: House#71, Rd No. 7A, Dhanmondi, 1209 Dhaka (Bangladesh)

Grade VII - VIII (English Medium)

Willes Little Flower School and College [01/01/2008 – 01/12/2009]

City: Dhaka

Country: Bangladesh

Website: www.wlfsc.edu.bd

Grade I - VI (English Medium)

London International School

LANGUAGE SKILLS

Mother tongue(s): **Bangla**

Other language(s):

English

LISTENING B2 READING B2 WRITING B2

SPOKEN PRODUCTION B2 SPOKEN INTERACTION B2

Levels: A1 and A2: Basic user; B1 and B2: Independent user; C1 and C2: Proficient user

DIGITAL SKILLS

Web Developing

Java / CSS / React / HTML / Javascript / ReactNative / C++ / NodeJs / Git / Bootstrap / GitHub

General

Microsoft Office / Microsoft PowerPoint / Microsoft Word / Windows / LinkedIn / Microsoft Excel / Google Drive / Skype / Zoom

Software and IDE

Visual Studio / Ecognition / Matlab