

Sprint #4 Report  
FitTrak  
Trainers  
12/01/2019

- Actions to stop doing:
  - N/A
- Actions to start doing:
  - N/A
- Actions to keep doing:
  - Asking questions. None of the group mates are afraid to ask questions when they're confused, and we're all happy to help
  - Communicating clearly what we are doing
  - Scheduling more group work sessions because it is very effective in getting everyone to work together, and makes it a lot easier to ask questions
  - Notifying the group if a member has any setbacks that is preventing them from making progress
- Work completed:
  - Fixed all known egregious bugs
- Work completion rate:
  - Total number of user stories completed during the prior sprint: 1
  - Total number of estimated ideal work hours completed during the prior sprint: 6
  - Total number of days during the prior sprint: 14

