

## PERSONAL INFORMATION

**Ani Nazaryan**

 Aghusagortsner 43 A, Yerevan (Armenia)

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Sex Female | Date of birth 25/06/1994

## EDUCATION AND TRAINING

- 01/09/2012–02/06/2016 **Bachelor's degree in Customs Administration**  
Armenian State University of Economics, Yerevan (Armenia)
- 01/09/2001–24/05/2012 **High School Diploma**  
School No14 after Nar-Dos, Yerevan (Armenia)

## WORK EXPERIENCE

- 02/06/2017–01/11/2017 **Intern at the accounting department**  
PHP Partners, Yerevan (Armenia)
- Preparing financial reports and invoices
  - Scanning, filing accounting documents
  - Assisting Senior accountants
- 01/03/2017–01/06/2017 **Intern at the Tax Legislation department**  
RA Ministry of Finance, Yerevan (Armenia)
- Reviewing complaints regarding tax law
  - helping draft changes in the law
  - analyzing customer's suggestions regarding Tax Legislation
- 01/08/2016–01/12/2016 **Call center intern**  
RA State Revenue Committee, Yerevan (Armenia)
- Answering incoming calls and emails
  - Providing information by responding to questions and offering assistance
  - Updating customers with the correct statutes and tax laws

## PERSONAL SKILLS

Mother tongue(s) Armenian

Foreign language(s)

|         | UNDERSTANDING |         | SPEAKING           |                   | WRITING |
|---------|---------------|---------|--------------------|-------------------|---------|
|         | Listening     | Reading | Spoken interaction | Spoken production |         |
| Russian | C2            | C2      | C2                 | C2                | B2      |
| English | B2            | B2      | B2                 | B2                | B2      |

Levels: A1 and A2: Basic user - B1 and B2: Independent user - C1 and C2: Proficient user  
Common European Framework of Reference for Languages

## Digital skills

| SELF-ASSESSMENT        |                 |                  |                 |                 |
|------------------------|-----------------|------------------|-----------------|-----------------|
| Information processing | Communication   | Content creation | Safety          | Problem solving |
| Proficient user        | Proficient user | Proficient user  | Proficient user | Proficient user |

Digital skills - Self-assessment grid

Driving licence B