NAZIH **AJANAH**

Block E1 Flat 2 Finance Quarters Wuye Abuja **08172379758**, **08139265575** [nazihahmed55@gmail.com](mailto:nazihahmed55@gmail.com)

# O**bjective**



To proffer a dynamic and strategic development expertise in an organization where excellence and innovation are key literal techniques.

# W**ork Experience**



2018 - Present **DATA ENTRY OFFICER**

*Vaccines Network for Disease Control (****NGO****)*

Provision of staff supports and community development.

Collation and Entry of Data into NOMIS (Software).

M&E Support officer.

2016 - 2017 **CORPS COMPUTER SCIENCE (NYSC)**

*Ministry of Lands, Housing, Urban Development and Regional Planning, Dutse, Jigawa State*

Support staff SLTR (Systematic Land Title Registration)

Data entry, acquaintance into GIS (Geographical Interface System). The use of Microsoft Office (Excel, Word & PowerPoint) to execute some task

2014 - 2014 **SIWES (Student Industrial Work Experience Scheme)**

*Federal capital territory gurara waterboard (Utako, FCT*)

Provision of administrative staff supports and front desk staff

*Federal Capital Territory Authority (Area 11 FCDA)*

CCNA Training

Web development

Server installation

# E**ducation**



2011- 2015 Bachelor of Science, Computer Science

*Ahmadu Bello University*

Second Upper Class division

2004 - 2010 West African School Certificate

*Command Secondary School Zuma Barracks Niger State*

1996 - 2004 Primary Leaving Certificate

*Command Children School Lungi Barracks Maitama Abuja*

# C**omputer Skills**



MS Office Packages (Word, PowerPoint, Excel), Computer Programming, Computer Networks and Server Installation.

# **Hobbies**



Reading, Research, Travelling, Playing Video games.

C**ore Competencies**



Versatile and creative problem solver Innovative

Multi-tasker

Reliable and dependable team player

Resilient, flexible and adaptable

Excellent and articulate communicator (Oral and written).

**Referees:**

Mrs Saudat yahaya

National Population Commission

Wuse zone 7 Headquarters Abuja

08036208841

Hajiya Fatima Ahmed

Federal capital teritory Administration

Agric Department Area 11 Garki Abuja

08035534675

Associate professor A.A Obiniyi

Department of Computer Science

Ahmadu Bello University Zaria, Kaduna state

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