



NAZIA NUSRAT IMA

My name is Nazia Nusrat Ima and This is My portfolio. It is the representation of all that I have learned and accomplished as an engineering student.

I would describe myself as a hard-working, passionate, and dedicated individual. During under graduation, I acquired vast knowledge of theoretical through course work, practices, workshops, different projects, and industry visits.

In my 1-year work experience, I got the opportunity to work with administrative support assisting with special projects, finding out the solution of the project, designing and producing complex documents, reports, and presentations. It made me realized that I learn better when put into a practical, result-oriented environment. It also helped me to develop my leadership skills, ability to preserve and overcome challenges, ability to turn negative into positive. I am now confident of my analytical ability, critical and innovative thinking ability, and complex problem capability.

CONTACT

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HOBBIES

- Photography
- Traveling
- Painting
- Cooking

EDUCATION

University of Bremen

April 2020 - Present

M.Sc. in Communication and Information Technology (CIT)

American International University-Bangladesh (AIUB)

May 2014 – May 2018

B.Sc. in Electrical and Electronic Engineering (EEE)

WORK EXPERIENCE

eGeneration Limited - Executive Assistance

December 2018 – December 2019

- Worked Closely with clients regarding Microsoft Solution to meet their requirements.
- Completed deployment of Productivity Solution such as Office 365.
- Exchange and Active Directory Services, supporting the technical needs of the customer and resolving technical issues.
- Organize and manage various Corporate events.
- Conduct workshops on Microsoft Solution and Prepare Solution Documents for clients.

SKILLS

Microsoft Office 365	Advance
C, C++	Intermediate
Python	Intermediate
HTML, CSS, Bootstrap	Advance
JavaScript	Basic
MATLAB	Basic
Adobe Photoshop, Illustrator	Advance
Latex	Advance