

Contact

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- C-Block Ganesh Vihar Ajabpur khurd
- Github :
<https://github.com/nazim142322>
- Portfolio :
<https://nazim142322.github.io/portfolio>
- LinkedIn :
<https://www.linkedin.com/in/nazim142322>

Education

- **Masters in Computer Application**
2012-2014
Jayoti Vidyapeeth Women's University
- **Bachelor of Computer Applications**
2009-2012
Hemvati Nandan Bahuguna Garhwal University

Skills

- Networking
- Firewall & Security
- HTML5
- CSS3
- Java Script
- JQuery
- Bootstrap
- Wordpress
- React
- Github
- Git

Personal Skills

- Self – Disciplined.
- Problem Solving.
- Teamwork.
- Organization Skills.
- Quick and always eager to learn new technologies.

Nazim Khan

Frontend Developer

Aim to be an associate with a progressive organization that gives me scope to update my knowledge and skills in accordance with the latest trends and be part of a team that dynamically works towards the growth of the organization.

Experience

IT Admin

Aug 2013 - Present

Ecole Globale International Girls' School.
www.ecoleglobale.com

Job Responsibilities

- Manage Network Security with Sophos Firewall Device (Sophos XG135).
- Manage Apple iMac Lab, Windows Computer Lab, and iPad.
- Data Management: Ensuring all student and staff data is accurately entered, updated, and maintained within the ERP system.
- User Access: Managing user accounts and access levels for teachers, students, parents, and administrators.
- Training and Support: Providing training to users on how to navigate and use the ERP system . Offering technical support & troubleshooting assistance.
- Customization: Configuring the ERP to meet the specific needs of the school, such as grading systems, attendance tracking, and reporting.
- Reporting and Analytics: Generating reports and utilizing data analytics to provide insights for school management, teachers, and parents.
- Updates and Maintenance: Keeping the ERP system up to date with software updates and maintenance to ensure it runs smoothly and securely.
- Troubleshooting: Identifying and resolving technical issues promptly to minimize disruptions to daily school operations.
- Documentation: Maintaining documentation on how the ERP system is configured and used, as well as any customizations or changes mad

Personal Profile

Father's Name	: Asgar Ali.
Address	: C-Block, Ganesh Vihar, Ajabpur Khurd, Dehradun
D.O.B.	: 17/Feb/1988.
Gender	: Male.
Languages Known	: English & Hindi.
Marital Status	: Married.
Nationality	: Indian.