



# NAZNEEN NAHAR RIMA

Frontend Developer with React JS

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## CAREER OBJECTIVE

Passionate frontend developer specializing in React.js, currently expanding my expertise through MERN Stack training to become a versatile full-stack developer. My goal is to join a collaborative team where I can apply my technical knowledge, creativity, and commitment to best practices to develop responsive, user-friendly web applications. With a strong foundation in HTML, CSS, JavaScript, and React, and a background in administrative work, I bring a unique blend of organizational skills and technical expertise. I am eager to continue learning and growing, contributing to impactful projects while progressing toward my dream of becoming a full-stack developer.

## PROFESSIONAL EXPERIENCE

### 1. Administrative Officer (6 January, 2020 – 31 June, 2024):

*Health Economics Unit*

*Ministry of Health & Family Welfare*

*14/2 Topkhana Road (4<sup>th</sup> Floor), Dhaka-1000*

- Documenting minutes and meetings
- Maintain accurate records and files
- Planning and coordinating administrative procedures
- Scheduling and administrative duties
- Answer queries by employees

### 2. Lecturer at Logics (5 February, 2019 to 15 December, 2019):

*Jinnat Ali Memorial Secondary School and College, Pirojpur*

- Conducted lectures and seminars on philosophical topics.
- Prepared lesson plans and teaching materials.
- Evaluated and graded students' assignments and exams.
- Provided academic counseling and mentorship to students.
- Organized and participated in departmental meetings and events.

## EDUCATIONAL QUALIFICATION

- MA in Philosophy from “University of Dhaka” in 2016 with a CGPA 3.53 out of 4.00.
- BA in Philosophy from “University of Dhaka” in 2015 with a CGPA 3.43 out of 4.00.
- HSC in Humanities group from “Shamsul Haque Khan School & College” in 2010 with a GPA 5 out of 5.00
- SSC in Humanities group from “Shamsul Haque Khan School & College” in 2008 with a GPA 5 out of 5.00

## SKILL ENHANCEMENT TRAINING

**1. Name:** English Business Class

09.10.24 – present (3 months)

**Creative IT Institute**

**Topics covered:** Business Communication & Meeting, Formal Presentation.

**2. Name:** Mern Stack Development

02.08.24 – present (1 year)

**Creative IT Institute**

**Topics covered:** HTML, CSS, Bootstrap, Tailwind, JavaScript, React, Next JS, Git & GitHub, Figma, Node JS, Express JS, MongoDB.

**3. Name:** Frontend Development with React

08.02.24 – present (8 months)

**Creative IT Institute**

**Topics covered:** HTML, CSS, Bootstrap, Tailwind, JavaScript, React, Next JS, Git & GitHub, Figma.

**4. Name:** Project Management

03.04.22 – 07.04.22 (5 days)

**Health Economics Unit**

**Topics covered:** Project Planning & Scheduling, Resource Allocation & budgeting, Risk Management, Team Leadership & Communication.

**5. Name:** National e-GP System as PE User

27.02.22 – 03.03.22 (5 days)

**Central Procurement Technical Unit (CPTU)**

**Topics covered:** Procurement Process in e-GP, Tender preparation & submission, Bid evaluation & approval etc.

**7. Name:** Web Application

03.05.16 – 28.11.16 (36 hours)

**Arts Computer Center, University of Dhaka**

**Topics covered:** HTML, CSS.

**8. Name:** Junior Certificate in English

June 2015 - May 2016 (1 year)

**IML, University of Dhaka**

**Topics covered:** Reading, Writing, Listening, Speaking.

**9. Name:** Advanced Course on Research Methodology

08.12.15 – 12.03.16 (3 months)

**IER, University of Dhaka**

**Topics covered:** Research design & planning, Qualitative & Quantitative methods, Sampling, Data analysis, Literature review etc.

## SKILLS

### Technical Skills:

- Web Applications
- Frontend Development: React
- Video Editing: Adobe Premiere Pro, Adobe After Effects
- Graphic Design: Adobe Illustrator, Adobe Photoshop
- MS Office
- Project Management

### Soft Skills:

- Organizational Skills
- Communication
- Time Management
- Problem-Solving
- Leadership

### Programming Language:

- JavaScript
- HTML & CSS

## Languages Proficiency

- **English:** Reading- Beginner, Writing- Intermediate, Listening- Beginner, Speaking: Intermediate.
- **Bangla:** Reading- Native, Writing- Advance, Listening- Native, Speaking- Native.

## Hobbies & Interests

- Reading science fiction, thriller or adventure books.
- Traveling and exploring new cultures
- Engaging in continuous learning and professional development

## References

### Taufik Islam

Faculty (Web & Software)  
Creative IT Institue  
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### Abul Hasan Nayan

Faculty (Web & Software)  
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I hereby declare that, to the best of my knowledge and belief, the information in this resume is accurate and correctly describes my qualifications and experiences. I understand that any willful misrepresentation may result in disqualification or dismissal if engaged.

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**Nazneen Nahar Rima**