



LEADING UNIVERSITY

Ragibnagar, Sylhet

Enclose a Passport
Size Photo

To
The Controller Of Examinations
Leading University Ragibnagar Sylhet

Subject: Prayer for issuing Original Certificate.

Sir,

With due respect I the undersigned student of Leading University, beg to state that, I have completed required credit hours for my Degree and want to receive my Original Certificate from the University. The following particulars are furnished for your perusal and consideration.

Student Name:

Fathers Name:

Mothers Name:

Student ID:

Program:

BBA/B.A in Eng/B.Sc. in CSE/B.Sc. in EEE/
B.Sc. in CE/BA in Arch/LLB/BA in I Studies/
BTHM/MBA(R)/MBA(EX)/MPH/LLM/MA in
Eng/MA in I

Department:

Bua/cse/English/Law/EEE/
L.studies/Architectures/
civil/P.Health/THM

Cr. Completed:

123/124/126/132/152/157/164/198/51/60/63

8.Semester of Completion: Spring.../SU../Fall

Major in:

10.CGPA:

Signature of the Student(Full Name) with Date

Contact No of Student:

1.certified that the above mentioned information from 01 to 06 are true and is not under any obligation with Admission office

Signature of Deputy Registrar(Admission) with Seal & Date:

2.certified that the information given above about CGPA, Number of Credit completed, Semester and Year of course completion are true

Signature of Asst. Controller/Section Officer with Seal and Date:

Issued Original Certificate No.

.....

Prepared By:

3.Certified that the concerned student has no outstanding dues with the university

Signature of Director(F&A) with Seal & Date:

4.

Controller Of Examinations

5.I Have received Original Certificate without any sign of alteration, temper or eraser.

Signature of Student with Date: