

Search by MVPD Name or ID

- OR -

Select Whitelist Group

The screenshot shows the 'Basic Information' tab of the MVPD configuration interface. A red callout box with a red border contains the following text:

If internal user needs to invite an external MVPD Contact Person to add info into the system, he will start by adding a MVPD in the system, fill in the ADOBE ID (save and lock), and then go to "Authoring Information" tab to send an invitation email.

Two red arrows originate from the callout box: one points to the 'MVPD ID (Adobe ID)' field, which contains the value 'layer3tv.auth-gate.net', and the other points to the 'Authoring Information' tab in the left-hand navigation menu.

The screenshot displays the MVPD Author Management interface. At the top, there is a search bar labeled "Search by MVPD Name or ID" and a dropdown menu for "Select Whitelist Group". Below this, the interface is divided into two main sections: "Basic Information" and "MVPD Author".

Basic Information:

- Primary Author:** This section includes a text input field for "Authored by" (containing "Theo") and a "Leave blank for Anonymous" option. Below this is a date field for "Authored on" (containing "2014-06-11 11:53:21 -0400") with a format instruction: "Format: 2014-06-11 11:53:21 -0400. The date format is YYYY-MM-DD and -0400 is the time zone offset from UTC. Leave blank to use the time of form submission."
- MVPD Author:** This section includes a text input field for "Authored by" (containing "Contact.person@mvpd.com") and a date field for "Authored on" (containing "2014-06-11 11:53:21 -0400") with the same format instruction.

Annotations:

- A red arrow points from the "Primary Author" section to a red box containing the text: "NBC internal admin will always be the Primary Author".
- A red arrow points from the "MVPD Author" section to a red box containing the text: "NBC internal admin can fill in the MVPD author's email address; click 'Add and Send Email', and invite a MVPD author. The author can also be removed." Below this text, the "Add and Send Email" and "Remove" buttons are visible.
- A red arrow points from the "Publishing options" section to the "Add another author" button.

“Author On” will be the date and time when the record is submitted to the system. NBC internal admin can click “Add another author” to invite multiple users to work on this record

Add MVPD

Search by MVPD Name or ID *

- OR -

Select Whitelist Group Please select

Basic Information *

Support information

MVPD Logos

Error Messages

Entitlements

Degradation

Test Credentials

Revision information

No revision

Authoring information

By Jing.Zhao@nbcuni.com

Publishing options

Published, Promoted to front page

Primary Author

Authored by

Theo

Leave blank for Anonymous.

Authored on

2014-06-11 11:53:21 -0400

Format: 2014-06-11 11:53:21

MVPD Author

Authored by

Contact.person@mvpd.com

Authored on

Leave blank to use the time of form submission.

Add and Send Email

Remove



You are going to invite a MVPD author. Do you want to send the email out now?

Yes

Cancel

System will ask user to confirm before an invitation email is sent out.If click "Cancel", user can go back and continue editing the record.

Save

Cancel

Preview

Search by MVPD Name or ID *

- OR -

Select Whitelist Group : Please select

Basic Information *

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Primary Author

Authored by

Theo

Leave blank for Anonymous.

Authored on

2014-06-11 11:53:21 -0400

Format: 2014-06-11 11:53:21 -0400. The date format is YYYY-MM-DD and -0400 is the time zone offset from UTC. Leave blank to use the time of form submission.

MVPD Author

Authored by

Contact.person@mvpd.com

Authored on

2014-06-11 11:53:21 -0400. The date format is YYYY-MM-DD and -0400 is the time zone offset from UTC. Leave blank to use the time of form submission.

Add another author

Send Reminder Email

Remove

Save

Cancel

Preview

Transfer to New

After the invitation email is sent, if the invited contact person did not get back for a while, internal admin can click here to send a reminder email.

Invitation Email

contactperson@mvpd.com,

You are invited to edit 2 MVPD records.

Please log in by clicking this link or copying and pasting it to your browser:

<http://nbcuniversal.mvpd/user/youraccount/edit/>

Username: contactperson@mvpd.com

Password: your password

-- MVPD Admin team

Reminder Email

contactperson@mvpd.com,

This is a friendly reminder that you are invited to edit 2 MVPD records by a NBC MVPD Admin on September 2, 2017.


Please log in by clicking this link or copying and pasting it to your browser:

<http://nbcuniversal.mvpd/user/youraccount/edit/>

Username: contactperson@mvpd.com

Password: your password

-- MVPD Admin team



A sample of invitation email and reminder email received by external MVPD contact person.

Sign In

Username

Password

[Forgot your Password?](#)

☒ Remember my ID

Sign In

According to the email, MVPD contact person can click the link, type in their user name and password, and log in.

Sign In

Username

Password [Forgot your Password?](#)

☒ Remember my ID

- [Manage Your Identity](#)
- [Need Help?](#)

They can also manage their profile and seek technical support by clicking here

External MVPD contact person can click the link sent to them and log in through this page.

+ Bulk Upload

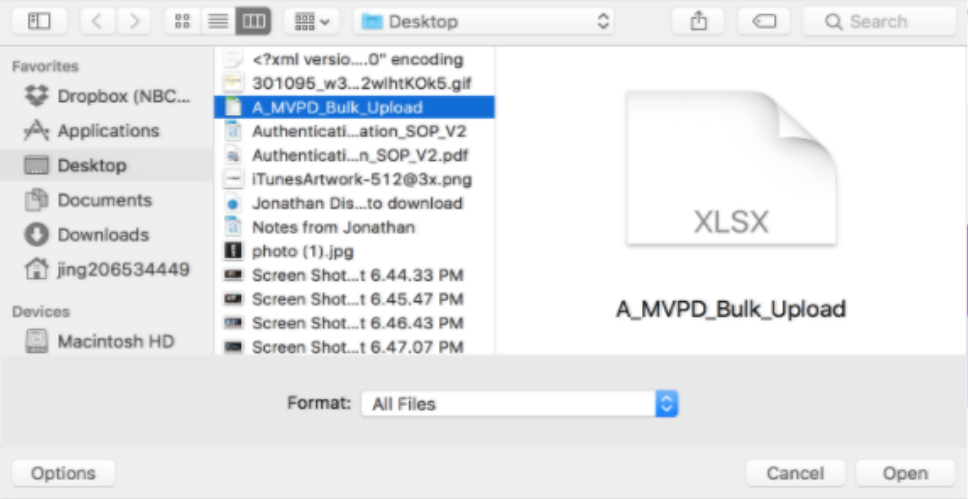
Can click here to bulkupload records.

The record the contact person was invited to edit will be marked "New". The ones he is editing and has not submitted will be marked "Draft".

	TITLE	STATUS	UPDATED	OPERATIONS
<input checked="" type="checkbox"/>	Untitled	New	09/01/2017 - 14:50pm	Edit
<input type="checkbox"/>	Bardstown Cable TV	Draft	12/01/2016 - 09:50pm	Edit
<input checked="" type="checkbox"/>	DirectTV Now	Draft	12/01/2016 - 09:50pm	Edit
<input type="checkbox"/>	Service Electric Cable TV and Communication	Draft	12/01/2016 - 09:50pm	Edit
<input checked="" type="checkbox"/>	Layer3tv	Draft	12/01/2016 - 09:50pm	Edit
<input type="checkbox"/>	Service Electric Broadway OLD DO NOT USE	Draft	12/01/2016 - 09:50pm	Edit
<input checked="" type="checkbox"/>	Fubo TV	Draft	12/01/2016 - 09:50pm	Edit
<input type="checkbox"/>	CDE Lightband	Draft	12/01/2016 - 09:50pm	Edit
<input checked="" type="checkbox"/>	RTC Communication / Daviess Martin	Draft	12/01/2016 - 09:50pm	Edit
<input type="checkbox"/>	Gigabit Minnesota	Draft	12/01/2016 - 09:50pm	Edit
<input checked="" type="checkbox"/>	VIXI	Draft	12/01/2016 - 09:50pm	Edit
<input type="checkbox"/>	WHEAT STATE TELEPHONE	Draft	12/01/2016 - 09:50pm	Edit
<input checked="" type="checkbox"/>	Gigabit Minnesota	Draft	12/01/2016 - 09:50pm	Edit

User can click "Edit" to edit any one of the records. Once submitted, the record will be sent to MVPD Admin, and become not available here.

+ Bulk Upload



	TITLE			OPERATIONS
<input type="checkbox"/>	Untitled			Edit
<input type="checkbox"/>	Bardstown Cable TV			Edit
<input type="checkbox"/>	DirectTV Now	Draft	12/01/2016 - 09:50pm	Edit
<input type="checkbox"/>	Service Electric Cable TV and Communication	Draft	12/01/2016 - 09:50pm	Edit
<input type="checkbox"/>	Layer3tv	Draft		
<input type="checkbox"/>	Service Electric Broadway OLD DO NOT USE	Draft		
<input type="checkbox"/>	Fubo TV	Draft	12/01/2016 - 09:50pm	Edit
<input type="checkbox"/>	CDE Lightband	Draft	12/01/2016 - 09:50pm	Edit
<input type="checkbox"/>	RTC Communication / Daviess Martin	Draft	12/01/2016 - 09:50pm	Edit
<input type="checkbox"/>	Gigabit Minnesota	Draft	12/01/2016 - 09:50pm	Edit
<input type="checkbox"/>	VIXI	Draft	12/01/2016 - 09:50pm	Edit
<input type="checkbox"/>	WHEAT STATE TELEPHONE	Draft	12/01/2016 - 09:50pm	Edit
<input type="checkbox"/>	Gigabit Minnesota	Draft	12/01/2016 - 09:50pm	Edit

If user clicks "Bulk Upload", he can select a file from his computer for bulk uploading.

The newly uploaded record(s) will sit on top of the content library. At this point, the content library will automatically list the latest records on top.

+ Bulk Upload

	TITLE ▼	STATUS ▼	UPDATED ▼	OPERATIONS
<input type="checkbox"/>	Direct TV	New	09/01/2017 - 14:50pm	Edit
<input type="checkbox"/>	Untitled	New	09/01/2017 - 14:50pm	Edit
<input type="checkbox"/>	Bardstown Cable TV	Draft	12/01/2016 - 09:50pm	Edit
<input type="checkbox"/>	DirectTV Now			Edit
<input type="checkbox"/>	Service Electric Cable TV and Com			Edit
<input type="checkbox"/>	Layer3tv			Edit
<input type="checkbox"/>	Service Electric Broadway OLD DO			Edit
<input type="checkbox"/>	Fubo TV	Draft	12/01/2016 - 09:50pm	Edit
<input type="checkbox"/>	CDE Lightband	Draft	12/01/2016 - 09:50pm	Edit
<input type="checkbox"/>	RTC Communi		12/01/2016 - 09:50pm	Edit
<input type="checkbox"/>	Gigabit Minnesota	Draft	12/01/2016 - 09:50pm	Edit
<input type="checkbox"/>	VIXI	Draft	12/01/2016 - 09:50pm	Edit
<input type="checkbox"/>	WHEAT STATE TELEPHONE	Draft	12/01/2016 - 09:50pm	Edit

Upload Completed!

OK

The system will give a prompt when uploading is completed.

Save as Draft

Submit

Basic Information

MVPD Display Name

MVPD Adobe ID

NCTC Membership (Optional)

Support Information

Forgot Password URL

Registration URL

Company Phone

MVPD Display Name

Company URL

Forgot Username URL

Test Credentials

Test Case

Email/UN

Password

Upload Logo

Upload Master Logo ▾

Master Logo

⬆

Drag or click to upload

Files must be less than 512 MB,
Allowed file types: png

Generate

Can drag or click to upload master logo

MVPD contact person can click any record and edit its “Basic Information”, “Support Information”, “Test Credentials” and manage logos.

Save as Draft

Submit

Basic Information

MVPD Display Name

MVPD Adobe ID

NCTC Membership (Optional)

Support Information

Forgot Password URL

Registration URL

Company Phone

MVPD Display Name

Company URL

Forgot Username URL

Test Credentials

Test Case


Email/UN

Password

Upload Logo

Upload Master Logo ▾

Master Logo



Files must be less than 512 MB,
Allowed file types: png

Generate

Master logo uploaded.
After it is uploaded, if
needed, user can click the
“x” to replace it with a
different one.

User can click “Generate”
to have the system generate
variations of the logo.

Save as Draft

Submit

Basic Information

MVPD Display Name

MVPD Adobe ID

NCTC Membership (Optional)

Support Information

Forgot Password URL

Registration URL

Company Phone

MVPD Display Name

Company URL

Forgot Username URL

Test Credentials

Test Case

Email/UN

Password

Upload Logo

Upload Master Logo

Master Logo



Files must be less than 512 MB,
Allowed file types: png

Generate



Must have transparent background
Logos should be horizontal orientation
Use sizes shown as MAX width and height
Cropping should be tight to all logo edges (no empty space)

Eight logos generated
and named.

Save as Draft

Submit

Basic Information

MVPD Display Name

MVPD Adobe ID

NCTC Membership (Optional)

Support Information

Forgot Password URL

Registration URL

Company Phone

MVPD Display Name

Company URL

Forgot Username URL

Test Credentials

Test Case

Email/UN

Password



Upload Logo

Upload Master Logo

Individual Upload

Master Logo



Files must be less than 512 MB,
Allowed file types: png

Generate



Must have transparent background
Logos should be horizontal orientation
Use sizes shown as MAX width and height
Cropping should be tight to all logo edges (no empty space)

User can also click the dropdown, to reveal the "Individual Upload" option.

NBCUniversal MVPD Management

Save as Draft Submit

Basic Information

MVPD Display Name

MVPD Adobe ID

NCTC Membership (Optional)

Support Information

Forgot Password URL

Registration URL

Company Phone

MVPD Display Name

Company URL

Forgot Username URL

Upload Logo

Upload Master Logo

Individual Upload

Master Logo

After user clicks "individual Upload", the button will turn to light purple.

Are you sure?

You are about to lose what you edited, are you sure if you want to go to another page?

Yes Cancel

If user would like to switch to individual logo upload after the eight logos were already generated, the system will show a prompt to ask user to confirm.

12 MB,

channel_white2x mvpd_fullchannel_color mvpd_fullchannel_color2x

356 x 70 178 x 35 356 x 70

channel_black mvpd_fullchannel_black2x mvpd_fullchannel_atv mvpd_fullchannel_atv2x

178 x 35 356 x 70 130 x 24 200 x 34

Must have transparent background
Logos should be horizontal orientation
Use sizes shown as MAX width and height
Cropping should be tight to all logo edges (no empty space)

Save as Draft

Submit

Basic Information

MVPD Display Name

Forgot Password URL

Registration URL

Company Phone

MVPD Business Name

MVPD Business Address

MVPD Business City

MVPD Business State

MVPD Business Zip

MVPD Business Email

MVPD Business Phone

MVPD Business Fax

MVPD Business Website

MVPD Business Logo

MVPD Business Logo 2x

MVPD Business Logo Color

MVPD Business Logo Color 2x

MVPD Business Logo Black

MVPD Business Logo Black 2x

MVPD Business Logo ATV

MVPD Business Logo ATV 2x

MVPD Business Logo ATV Color

MVPD Business Logo ATV Color 2x

MVPD Business Logo ATV Black

MVPD Business Logo ATV Black 2x

MVPD Business Logo ATV Color Black

MVPD Business Logo ATV Color Black 2x

MVPD Business Logo ATV Color Black Color





MVPD Business Logo ATV Color Black Color 2x





MVPD Business Logo ATV Color Black Color ATV

MVPD Business Logo ATV Color Black Color ATV 2x

Upload Logo

Individual Upload

mvpd_fullchannel_white	mvpd_fullchannel_white2x	mvpd_fullchannel_color	mvpd_fullchannel_color2x
			
Drag or click to upload	Drag or click to upload	Drag or click to upload	Drag or click to upload
178 x 35	356 x 70	178 x 35	356 x 70

mvpd_fullchannel_black	mvpd_fullchannel_black2x	mvpd_fullchannel_atv	mvpd_fullchannel_atv2x
			
Drag or click to upload	Drag or click to upload	Drag or click to upload	Drag or click to upload
178 x 35	356 x 70	130 x 24	200 x 34

Must have transparent background
Logos should be horizontal orientation
Use sizes shown as MAX width and height
Cropping should be tight to all logo edges (no empty space)

Test Credentials

Test Case

Email/UN

Password



Save as Draft Submit

Basic Information

MVPD Display Name

MVPD Adobe ID

NCTC Membership (Optional)

Support Information

Forgot Password URL

Registration URL

Upload Logo

Individual Upload

mvpd_fulldchannel_white

mvpd_fulldchannel_white2x

mvpd_fulldchannel_color

mvpd_fulldchannel_color2x









178 x 35

356 x 70

178 x 35

356 x 70

mvpd_fulldchannel_black

mvpd_fulldchannel_black2x

mvpd_fulldchannel_atv

mvpd_fulldchannel_atv2x









178 x 35

356 x 70

130 x 24

200 x 34

Must have transparent background
Logos should be horizontal orientation
Use sizes shown as MAX width and height
Cropping should be tight to all logo edges (no empty space)

User has finished uploading the eight logos. After one or more logos have been uploaded, if the user wants to switch back to Master Logo Upload again, the system will give a prompt as well, to avoid loss of info.

Test Case

Email/UN

Password

Save as Draft

Submit

Basic Information

MVPD Display Name

MVPD Adobe ID

NCTC Membership (Optional)

Support Information

Forgot Password URL

Registration URL

Company Phone

MVPD Display Name

Company URL

Forgot Username URL

Test Credentials

✚

Test Case

Email/UN

Password

✕

✚

Test Case

Email/UN

Password

✕ ⊕

Upload Logo

Individual Upload ▾



Must have transparent background
Logos should be horizontal orientation
Use sizes shown as MAX width and height
Cropping should be tight to all logo edges (no empty space)

User can add one more “Test Credential”, rearrange the order, or delete any one of them. When there is only one “Test Credential” left, the remove button will not show.