

## **CURRICULAM VITAE**

Avanish Kumar Singh  
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### **OBJECTIVE:-**

To exhibit my skill in a challenging work environment be a positive team Player with can do attitude there by fulfilling my individual role and contribution to the organization growth.

To accomplish the organizational goals effectively by discharging the duties with sincere and dedicated effort.

### **PERSONAL SKILLS:-**

- **13 years' experience in construction field like, Cement Plant, Power Plant, Chemical Plant & Fertilizers Plant all over India.**
- Ability to work independently and collectively to achieve objectives.
- Highly motivated.
- Quick learner.
- Enjoy challenging work environment.
- Self-starter with a positive attitude, willingness to learn new concept and acceptance.

### **EXPERIENCE:-**

- 1) **Currently working as a Manager Store under M/s Simon India Ltd (An Adventz Group Company) New Delhi in M/s GSFC Ltd for their EPC project of Caprolactum Quality Project in Vadodara, Gujarat from June-2016 to till continuing.**
- 2) **Worked as a Store Officer under M/s Patil Constructions & Infrastructures Ltd. (Pune) in Rayagada (Orissa) for their NH-326 road project from Amlabadi Chhak to Tandikhana Chhak from July-2014 to May-2016.**
- 3) **Worked as a Store Incharge under M/S Offshore Infrastructures Ltd. (Mumbai) in Grasim Industries Ltd for their 500 TPD Caustic Soda Plant in Vilayat, Bharuch (G.J.) from July-2013 to June-2014.**
- 4) **Worked as a Store Incharge under M/s PCP International Ltd. (Chandigarh) in Lanco Vidarbha Thermal Power Project for their 2X660 MW BTG Project in Mandwa, Wardha (M.H.) from August-2011 to till June-2013.**

- 5) Worked as a Store Incharge under M/s UB Engineering Ltd. (Pune) in GMR Kamalanga Energy Ltd. For their 4X 350 MW BTG Project in Angul (Orissa) from October 2010 to July-2011.
- 6) Worked as a Store Keeper under M/s Mahindra Ashtech Ltd. (A Wholly Owned subsidiary of Mahindra & Mahindra Limited) in Nalco Captive Power Plant – Angul (Orissa) for their “Ash Handling Plant 6X 120MW” from July 2004 to September- 2010.
- 7) Worked as a “Store Asst.” under “M/s- Om Logistics Ltd.” from July 2003 to June 2004.

#### **IOB PROFILE:-**

- Overall Co-ordination
- Monitoring all store related works
- Co-ordinate with site Engineers for various urgent materials requirements.
- Discuss with Site Management and Planning Dept. regarding site requirement of Tools & Tackles , Fix Assets, Plants & Machinery, Electricals items and Consumables etc. and preparing material requisition and send to H.O. Follow up to H.O. for materials.
- Prepare **G.R.N. & M.R.N.**
- Provision over all stores material stock & Procurement Plan.
- Preparing and maintaining separate Stock Register for Tools & Plants, Fix Assets, Consumables, Electrodes, and Gas etc.
- Prepare monthly Stock Statement for Tools & Tackles, Fix Assets, Plants & Machinery, Electricals items, Office Furniture and Consumables in computerized formats and send to Head Office regularly.
- Maintaining proper receipt of material & staking of material at the proper place.
- Material reconciliation.

#### **EDUCATIONAL QUALIFICATIONS:-**

Course / Exam	Board / University	Year of Passing	Percentage
S.S.C.	Reoti Inter College, Ballia (U.P. Board)	1998	54.83%
H.S.C.	SMMTIC, Ballia (U.P. Board)	2000	51.40%
B.Com. (Part–I)	V.B.S. Purvanchal University, Jaunpur	2001	44.16%
B.Com. (Part–II)	V.B.S. Purvanchal University, Jaunpur	2002	61.00%
B.Com. (Part–III)	V.B.S. Purvanchal University, Jaunpur	2003	60.66%

**Technical Qualification**

Passed Diploma in Computer Programming with "A" Grade.

**Familiar with:**

Operating System : Win95 / 98 / XP.

Programming Languages: C-Language, MS-DOS, FoxPro, Power Point, MS-Excel, MS-Word

Internet, ERP & SAP

**PERSONAL DETAIL:-**

Name: - Avanish Kumar Singh.

Father Name: - Anil Kumar Singh

Date of Birth: - 15<sup>th</sup> Oct. 1984.

Sex: - Male.

Religion: - Hindu.

Nationality:- Indian.

Language Known: - Hindi, English, Bengali, Oriya.

Marital Status: - Married

Interests: - Hard working, Networking, Listening Music & Reading.

**Salary:-**

Present Salary: Rs. 40000/- P M

Expected Salary: Negotiable

**DECLARATION:-**

I hereby declare that all the above information furnished by me are true to the best of my knowledge and belief.

Place:-

Date:-

**(Avanish Kumar Singh)**