

## SHUBHAM KUMAR SONI

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### Career Objective:

Looking to join a progressive organization that has the need for Quantity Surveying/ construction/project management and offers opportunities for advancement. My aim is to become a successful quantity surveyor in a company which gives me space to grow and showcase my caliber, talent and skills.

### Professional Summary:

- Highly-professional and talented Quantity Surveyor (Civil Engineer) with 1.6 years in the construction sector with a special focus on Buildings and 9 month Site with a special focus on canal & stop dam.
- I have participated in more than 250 civil engineering projects across India, UK, USA, Canada, Australia, Mexico, Bahamas, South Africa and other foreign countries.
- I have knowledge of various estimating software which are used worldwide like Adobe Acrobat, Blue Beam, VU360, Adobe Acrobat, Planswift, Autodesk design review etc. Also, I have good working knowledge of many international codes like CSI(US), RICS(UK), and BCA(Australia) formats of BOQ preparation.

### Work History:

**APRIL 2017- Till Date**

**Quantity Surveyor - At QS Department | MSK CONSULTANTS & ENGINEERS (P) LTD / QSCONSULT LTD, LONDON | HYDERABAD, INDIA**

- **Take-off's-** Estimating quantities for the items based on the bid documents, description, specifications and engineering drawings provided. Doing take-off's according to NRM, NRM2 & SMM7 rules of measurement. Take-off's are done using various estimating software.
- **Bill of Quantities-** Preparing final bill of quantities, Contract sum analysis for the scope of work provided using CSI format of BOQ preparation for USA & Canada, BCIS, NRM2 for UK projects. Raising RFI's for the discrepancies in the project. Preparation of variations and escalations. Preparation of delay sheets.
- **About Projects-** Handled around 250+ projects till today, which involves from minor to major projects, main contracting to subcontracting works.
- **Recruitment-** Scrutinizing the resumes, scheduling the interviews and interviewing them for new recruitment. Decision in finalizing the candidates after technical interview and performance in training.
- **Client Relation-** My work also involves communicating with different contractors to understand the project requirements, different factors affecting costs, clarifications for any discrepancies in the project
- **QMS-** Daily or weekly task and work reviews, procurement for work obtained from the clients and again meeting with the client on a regular basis as part of level- 2 QMS Signoff.
- **Work Review-** Work involve assigning work to them keeping them keeping in mind their capabilities, their experience etc, and review their work.

*May 2016- MARCH 2017*

*Site engineer | Patel & Associate Construction Pvt Ltd. | Bhopal, INDIA*

- Understanding and reading architectural and structural drawings
- Preparing R/A bills.
- Preparing site report and filling in other paperwork.
- Checking material and work in progress for compliance with the specified requirement.
- Measurement and valuation (In collaboration with the project quantity surveyor where appropriate)
- Construction site responsibility.
- Checking technical design and drawings to ensure that they are followed correctly.
- Construction layout.
- Undertaking Site surveys: Levelling, Excavation of soil.
- Site visits and preparing work progress report

#### Education:

2016 - *B.E.: Civil Engineering*

Jawaharlal Nehru College of Technology, Rewa (M.P.)

75.30% (Honors, throughout topper of batch & Secured 87.5% in 8<sup>th</sup> semester and got 1<sup>st</sup> rank)

2012 - *12<sup>th</sup> (Higher Secondary)*

Govt. Higher Secondary School Shahdol (M.P.)

1<sup>st</sup> Division with 69.00%

2010 - *10<sup>th</sup> (High School)*

Govt. Higher Secondary School Shahdol (M.P.)

1<sup>st</sup> Division with 71.50%

#### Skills & Expertise:

- Auto CAD
- Adobe Acrobat Reader DC & PRO
- Blue Beam
- Vu360
- Plan Swift
- On Screen take-off's
- Autodesk Design review
- MS-office (Word, Power Point, excellent skills in Excel)
- Team Management
- Recruitment
- Value Engineering

#### Professional Qualities:

- Excellent ability to develop and maintain the team works and relations.
- Committed towards perfection in work entrusted
- Remarkable ability to effectively implement and accomplish assigned tasks in a timely manner without sacrificing quality

- Possess excellent insight, concentration, and the initiative to plan when working on projects.
- Calm & Maintains a positive attitude towards work when under pressure.
- Highly organized and attentive to even the minutest details.

Declaration:

I hereby declared that all the information provided above is true to the best of my knowledge and belief.

*Shubham Kumar Soni*