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### Career Objective:

To work in challenging environment and use my potential skills and knowledge to the fullest extent for the organization growth as well as my career growth and delivering the high quality output by putting my sincere and dedicated efforts.

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Professional  
Synopsis

**Graduation with around 4 years** of experience in the areas of Execution of work as per drawings, preparation of Daily Progress Report, Bar Bending Schedule for all structure, preparation of monthly R/A Bills for ongoing project, document control of technical submittals, preparation and checking of sub-contractor Bills. Currently employed with **GEC Structural Consultants & Contractors Raipur as a Project Manager/ Engineer**. Exposure in A strategic planner with expertise in designing systems & procedures and contributing towards improved performance, increasing revenue and enhancing organizational growth. Proficient in managing the Civil Department, organizing promotional campaigns, building relationship with clients. Possess excellent communication, relationship management and team building skills with dexterity in mentoring the civil department.

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### Career Contour

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**N.V.Constructions INDUSTRIAL CONTRACTOR – (J.K.Lakshmi Cememt Ltd. Ahiwara CG) As a Jr.Engineer Civil – Dec-2014 to May-2015**

**N.V.Constructions INDUSTRIAL CONTRACTOR – (1800 TPA Polysilicon, Rajnandgaon, L.S.P.L) As A Engineer Civil—May-2015 to Nov-2016**

**N.V.Constructions INDUSTRIAL CONTRACTOR – (Ambuja cement Ltd.Unit-Bhatapara C.G.) As A Engineer/project manger Civil –Nov-2016 to April-2017**

**GEC Structural Consultant & Contractor Raipur—As A project manager/Engineer—April-2017 to Till date**

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- **Roles & Responsibilities:**

- Coordinate all the inspections; monitor the required tests, record inspections and tests made as per the Project Quality Plan and Contract Specifications.
- Coordinating with the Project Managers regarding work performance and to accelerate to Senior Authority to stop work in any area where nonconformance remain uncorrected.
- Proficient in managing & leading teams for running successful progress & experience of developing procedures.
- Work as part of team and provide 7x24 supports when required.

- Excellent communication, technical and interpersonal skills.
- Stage by stage preparation of R/A bill for ongoing projects and certification by client and third party
- Developing contract-specific project quality plans implementing thorough training and inspection of works, verification/inspection/testing of incoming material as per quality plans.
- Coordinate the document controls of technical submittals, drawings, etc. with the project Team and to ensure that the QA/QC validation has been done, to ensure their issue, amendments and recall of controlled documents.
- Timely submission of reports and providing proactive suggestions for quality improvement
- Planning, implementation and monitoring, productivity of materials and labor and Preparation of bar bending schedule for all above structures.
- Execution of work as per drawings, instruction of client and quality manual.
- Arranging construction materials from store by timely.
- Preparation of monthly R/A bills and getting it certified for the project.
- Consulting with client for drawings, work planning, materials etc.
- Completion of project in required time limit.
- R.A. bills checking of sub contractors.
- Checking of all structures with third party to match with all plant Specification as well as IS codes, before pouring.
- Supervision of work as per drawing and instruction of senior engineer All lab & field tests related to construction & finishing work.

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#### Education Qualification:

S.No.	Examination	Discipline	Board/University	Year Of PASSING	Percentage %
1	Degree Civil Engineering	CIVIL ENGINEERING	RGPV BHOPAL MP	2014	7.13 CGPA
2	Intermediate	PCM	MP BOARD BHOPAL	2010	75.6
3	S.S.C	S.S.C	MP BOARD BHOPAL	2008	83

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#### Computer Skills:

Operating Systems : Windows 2000, XP, 2003.

Packages : MS Office 2000/XP/2003/2007 and Auto Cad (f).

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#### My Strengths:

- Analytical & Thoughtful.
  - Leadership, Teamwork, Delegation and Motivation.
  - Time Management & Work scheduling.
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**Personal Profile:**

Father Name : Mr.Pradeep Markam

Date of Birth : 08.02.1993

Marital Status : Un-Married

Gender : Male

Languages Known : HINDI & ENGLISH

I hear by declare that the above mentioned details are correct to the best of my knowledge and belief.

**Place: RAIPUR**

**(MUKESH MARKAM)**

**Date:**