

Mehul Dama

Current Position: Jr. Quantity Surveyor

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+91-8109694452.

Personal Details:

Date of Birth : 09 FEB 1993
Sex : Male
Nationality : Indian
Marital Status : Single
Languages : English, Hindi, Gujarati.

Driving License:

License No : CG04 20130012863
Issued at : Raipur, CG, (India)
Exp Date : 08/06/2033

Notice Period: 15 Days.

Current Address: Hyderabad, India.

OBJECTIVE:

To work in a challenging environment for a professionally managed and growth oriented organization where my potentials and experience as a Civil Engineer can be utilized to their maximum capacity.

Work Experience

- Working as a Jr. Quantity Surveyor with TEC.

SEPTEMBER 2015 to Till Date:

Company Name	"The Engineers Consultancy"
Duration	2 Years 1 Months
Designation	Jr. Quantity Surveyor
Notice Period	15 DAYS

Company Profile:

The engineer's consultancy is the professional consultants that deal not only with the outsourcing of projects of Qatar & Saudi Arabia but also in the construction of Buildings in India.

Job Responsibilities:-

- Preparation of Bills of Quantities.
- Preparation of Weekly and Monthly Reports as per progress.
- Preparation of Monthly valuations as per progress.
- Preparation of Variations.
- Preparation of Escalations.
- Prepare and submit the take-off sheet and get approval from the Client representative in preparation for the monthly billing.
- Prepare and measure the work done as per contract documents, monthly payments and final accounts.
- Follow and maintain Company standards of Quality in accordance with Company Quality System requirements.

Educational Qualifications:-

- **B.E (Civil) 2014** :74% First Class, CSVTU, Bhilai, Chhattisgarh.
- **Diploma in Quantity Surveying** : The Academy Of Quantity Survey, Hyderabad, TS.

Technical Skills:-

- Diploma in Quantity survey.
- Proficient in Auto cad.
- Proficient in Microsoft Office.
- Good Knowledge of the Engineering, Estimation and Construction process.
- Ability to lead and motivate.
- Technical abilities and knowledge.
- Fluent in English, Strong Communication Skills.

Professional Qualities:-

- Excellent ability to develop and maintain the team works and relations.
- Committed towards perfection in work entrusted.
- Positive minded, responsible, result-oriented and have the capacity to quickly learn and implement new methods, systems and procedures.
- Have the ability to look at situations from the client's point of view.
- Can handle multiple tasks effectively and very much flexible with time.
- A disciplined & dedicated hard worker with a sincere approach for quality work.
- Calm & Maintains a positive attitude towards work when under pressure.
- Good Presentation Skills.

Declaration:

I hereby declare that the above furnished details are pure to the best of my knowledge and belief.

Place: - Hyderabad, India

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