

## **RESUME**

**Vijay Kumar Markande**

**S/o Shri Purushottam**

**Address:** Behind Sai Kiraya  
Bhandar, Diksha Nagar,  
Gudhiyari , Raipur. (C.G.)  
Pin - 492011



**Email -** [vkumar13689@gmail.com](mailto:vkumar13689@gmail.com)

**Contact** -7440932894, 8319703452

### **PROFESSIONAL OBJECTIVE:**

To obtain a position with an organization wherein I can utilize the skills and knowledge gained academically and professionally, which allows further development of skills and knowledge and opportunity for career development.

### **ACADEMIC QUALIFICATION:**

| <b>Course</b>            | <b>Name of the Institution</b>  | <b>Board/ university</b> | <b>Year of passing</b> | <b>Percentage/ Grade</b> |
|--------------------------|---------------------------------|--------------------------|------------------------|--------------------------|
| 10 <sup>th</sup>         | Govt. H.S.S. Khalari, Durg.     | CG Board                 | 2005                   | 73.66%                   |
| 12 <sup>th</sup> (Maths) | Sarvodaya Ghyan Mandir, Raipur. | CG Board                 | 2008                   | 61%                      |
| B.A. Final (Sociology)   | IGNOU , Durg.                   | IGNOU Delhi              | 2016                   | 60%                      |

**Computer Skill :** *M.S. OFFICE (Winword, Excel, Power Point)*  
*Hindi - English Typing, Latter Drafting (Hindi)*  
*Basic Knowledge of internet browsing.*

**AREA OF INTEREST:** Back Office Operations, Computer operator, Auto mobile.

**WORKING EXPERIENCE:-**

- ❖ **Now in Present Computer Operator (Hindi-English Typing) at KAUTIYA ACEDEMY, Raipur, Since 7 months.**
- ❖ **1 year experience as a Floor Incharge (Two Wheeler Showroom ) (Mechanical & Body shop), Floor maintenance, Resister laitance, Customer Calling and PUC (Pollution Check) by Computer at A City Honda, Raipur**

**PERSONAL PROFILE:**

|                 |   |
|-----------------|---|
| Name            | : Vijay Kumar Markande                  |
| Father's name   | : <b>Mr. Purushottam Markande</b>       |
| Mother's name   | : <b>Smt. Dropati Devi</b>              |
| Date of birth   | :13/06/1989                             |
| Sex             | : Male                                  |
| Nationality     | : Indian                                |
| Languages known | : Hindi, General English, Chhattisgarhi |
| Hobbies         | : Book Reading, Watching TV             |
| Status          | : Single                                |

**DECLARATION**

I hereby declare that the information declared above is true to the best of my knowledge and the corrections whatsoever would be requested later.

**Place : Raipur**

**Date : 20/03/2018**

**Signature  
(Vijay kumar)**