# Ajay Kumar Verma

**Qualifications:** - MCA, MCM, MBA (Project Management), PGDHRM, DCA, HDCPA, DeCom, DCHE.

**Experience:** - **14+ years in IT Field**

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DoB : 28-06-1981

**Worked as:** -

1. Freelancer, 2. Sr. EDP Consultant,

3. Management Coordinator

4. EDP Manager, 5. IT Engineer,

6. Faculty (Computer Department),

7. H/W and Networking Engineer.

Marital Status : Married

Language : English, Hindi

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**Interested Area: -** Overall IT Infrastructure Management and Administration.

(Network, EDP/MIS/e-Flow, Data Centre, IT Education, System and Network Administration, IT Operation, Recruitment and Management, Digital Marketing)

* **TECHNICAL SKILLS**

# CURRENT WORKING

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| **IT Management** | IT Administration, Hardware and Network, Installation Configuration and Maintenance. |
| **Digital Marketing** | SEO, SMO, Responsive Website, Web Hosting, Social Media Marketing. |
| **Teaching** | Teaching IT Subjects, Programming Language, Database and Development. |

# IT Infrastructure Management

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| **Software** | Active Directory and Domain Configured with Windows 2008 R2 Server in ADC and DC, Windows 2003 Server as an Antivirus Server, SQL Server 2008 R2, Visual Studio 2010, Different Applications, Utilities and MIS of Census 2011 e-Flow Software |
| **Hardware and Networking** | 3 Servers and 40+ Terminals with All in one Network Printer + 2 Medium size printers, 2 Kodak Scanners, SAN and NAS of 11 and 12 TB, 25\*5 Port HP Pro Curve Switch, 20 KVA UPS. |

# Computer O/S, H/W and Peripherals

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| **Operating Systems** | Installation, Configuration, Administration and Maintenance of Windows OS, Windows Server 2008 R2 and Linux. Worked with Mac OS X Snow leopard. |
| **Hardware Engineering** | H/W Installation, S/W Installation, Configuration, Assembling, Troubleshooting. Printer, Scanner, All in one, Network Printer, Projector, Installation and Troubleshooting. |

# Networking and Internet

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| **Advanced Networking**  **(Planning, Designing and Implementation)**  **(both windows and Linux Environment)** | Cabling, Crimping, Patch Panel, Switch, 6u and 42u rack, Peer to Peer and Client Server Architecture Configuration, Wireless Networking.  Linux and Windows Server Configuration and Administration. (DNS, DHCP, Wins, RRAS, VNC, FTP, DFS, Telnet, Web Server (IIS, PWS, httpd), NFS, SMB, Terminal Service etc.). Thin Client, Windows Active Directory & Domain Administration. |
| **Internet** | Configuration & Troubleshooting of: - VPN, Audio Conferencing, Video Conferencing, Chat, Mail etc. in both PC and Smart Phones. |

# Programming and Development

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| **Programming Language** | VB.NET, Visual Basic 6.0, C#, Java, C, C++ |
| **Web Developing** | ASP.NET, Ajax, J2EE, ASP, JSF, XHTML, VBScript, JavaScript, DHTML, Tomcat, Sun J2EE Server, PWS, IIS. |
| **Reporting Tools** | Crystal Report, Report through Programming. |

# Database

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| **Data Base Administration** | Oracle 9i,SQL Server 2005, MySQL, MS-Access, SQL, PL/SQL |
| **Data Accessing Tools** | ADO.Net, ADO, RDO, DAO, both through Coding and through Wizard |

# Hacking and Security

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| **Ethical Hacking and**  **Security Tools** | Windows Registry, System Files, Third Party S/W, Net Commands, Batch Programming, DOS Commands, Unix Commands, Cryptography, Scripting.  Administrative Commands, gpedit.msc, services.msc, regedit, sysedit. |
| **Security System Setup** | Fortigate 50B Firewall, Symantec Antivirus, Security Cameras (IP and CCTV). |

* **WORKING EXPERIENCE**

# Job Experience (Total Experience: - 14+ Years Apr. 2003 to Till Now)

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| **1st Arp 2016 - Till Now**  **Job Profile** | **A-1 Info System**  Krishna Plaza, #101, Opposite Shiv Vatika, Ashwani Nagar, Raipur, C.G.  **Freelance**  Digital Marketing, Ads, SEO, SMO, Social Media Marketing.  IT Infrastructure Management, Hardware & Networking, Teaching IT Subjects, Digital Marketing, Programing Language, Database and Development. |
| **20th Oct 2011 – Mar 2016**  **4.5 Years**  **Job Profile**  **Team Size** | **Directorate of Census Operations (Ministry of Home Affairs)**  New Rajendra Nagar, Raipur, C.G. (Client Site of Shri Ram New Horizon)  **Sr. EDP Consultant** (IT, e-Flow and EDP Management)  System and Network Administration, Monitoring and Controlling Data Center. Including 3 Servers, NAS, SAN, 120 Port HP Pro Curve Switch, 42u Rack and 40 Terminals.  Supervision, Administration, EDP/IT Work and Documentation.  **Census Projects: - HH, CAC, IHCAC, NPR, MAPHL, MAP, Migration and NICNCO**.  3 + 35 (Managing Data Center and EDP Work with 3 Juniors and 35-50 Operators.) |
| **Aug 2011 – Sep 2011**  **Job Profile** | **Vicon Infrastructure Pvt. Ltd.** Ravi Bhavan, Raipur, C.G.  **Management Coordinator cum EDP Manager** (Business Process Management and Managerial System Development + Administrating and Managing IT Infrastructure)  Designing and Implementing: - Work Flow, Information Flow, Reporting System, Documentation System, Policy & Procedures, Monitoring Controlling and Feedback Procedure, Policy for Site, HO and Project . |
| **2.9 Years**  **(Oct 2008 – Jul 2011)**  **Job Profile**  **Team Size** | **Vicon Infrastructure Pvt. Ltd.** Ravi Bhavan, Raipur, C.G.  **EDP Manager** (Administrating, Procurement and Managing IT Infrastructure)  Windows, Database, Network and Security Administration, Developing S/W and Web Application as per Requirement. IT Recruitment, Training, etc.  Managed IT Infrastructure, ERP and e-Communication during Construction of:-   |  |  | | --- | --- | | **Taj Resorts**, Kanha, M.P | **Gateway Hotel**, Gondia. | | **Taj Gateway Hotel** in Raipur. | **Jindal Township**, Raigarh, C.G. | | **Saurya Arcade**, Rajbandha Maidan, Raipur, C.G. | **Satna Chitrakut** Road Project M.P. |   **2+** :- H/W Engineer, Computer Operator and Site’s Admin and Store In-charge(6) |
| **1.7 Years**  **(Mar 2007 – Oct 2008)**  **Job Profile** | **CMC Computer Education**, Devendra Nagar, Raipur (C. G)  **IT Engineer** (Teaching, Managing S/W, H/W, Networking, Projects)  Project Guidance, S/W Developing, H/W and Network Troubleshooting. VSAT Client Maintenance, Computer Lab Management, Education Management, Counseling, Enquiry Handling, Fee Collection, Admission etc. |
| **1.5 Year**  **(Nov 2005 –May 2007)**  **Job Profile** | **Vipra Arts, Commerce and Physical Education College**, Raipur (C.G.)  **Faculty Member** (Teaching and Class Management).  Managing H/W, S/W, Network and Teaching IT Subjects to BCA, PGDCA, and MCM. |
| **3 Years**  **(Apr 2003 - Jun 2006)**  **Job Profile** | **Computech Care**, Pagariya Complex, Basement Shop 9, Raipur (C.G.)  **Hardware Engineer** (H/W and Networking, Client Management)  PC, H/W, S/W and Printer Troubleshooting, Networking, Call Handling. |

**DECLARATION**

**I hereby declare that the information provided by me is true according to best my Knowledge.**

**Place: Raipur, Chhattisgarh**

**Date: / / [Ajay Kumar Verma]**