**Resume**

**PRADEEP KUMAR**

**Mobile no: 07566959318**

**E-mail:pradeeprathore074@gmail.com**

**Add-Adarsh Nagar Mowa, Raipur (C.G.)**

**Objective**

* I would like to work for a company that will enhance the skills I already have as well as provide the opportunity for personal and professional growth and advancement opportunities

**Professional Profile**

**1-** Over 3 year 6 month experience as a post of Computer Operator

**2 –**Experienced as a post of coordinator

**3-**Experience in CRM Management

**Organizational Profile**

**Luminous Water Technologies Pvt. Ltd.**

**Designation- Sr. Coordinator**

**Job Profile-**

1. Responsibility of CRM Management.
2. Team Management.
3. Responsible for all service process**.**

**Kent Water Technologies Pvt. Ltd.**

**Designation- Computer Operator**

**Job Profile-**

1. Responsible for all finishing data entry work.
2. Responsible for stock management.
3. Responsible for all mails drafting

**Personal Profile**

**Name-** Pradeep Kumar

**Father’s Name-** Lalta Prasad

**Mother’s Name-** Moorti devi

**Date of Birth-** 20-Feb-1993

**Marital Status-** Single

**Nationality -** Indian

**Language Known** - English, Hindi

**Permanent Address -**  114 B Village and Post Chhani Konch Jalaun U.P.

**Mobil no.-** +91 7566959318

**E-mail** - pradeeprathore074@gmail.com

**Academic Qualification**

* + - I have passed 10th from UP Board in 2008.
    - I have passed 12th from UP Board in 2010
    - I have passed DCA (Diploma of Computer Application) from MCRPV University Bhopal in 2012
    - I have passed B.Sc. from Jiwaji University Gwalior in 2014.

**Skills**

* I have a good knowledge of MS Office and internet browsing, online working and basic knowledge of computer.
* I have a good knowledge of Handling official work and Management.
* I have a good knowledge of Handling CRM

**Salary Expectation;-**

**Deceleration**

I hereby declare that the information provided above is true to best of my knowledge.

Date:

Place: PRADEEP KUMAR