

# Nicholas Bielawski

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12786 N Robertson Street Camby, Indiana 46113 | 317-513-1809 | nbielawski12@gmail.com

## Education

### **2012 | INDIANA UNIVERSITY**

- Major: Economics
- Minor: Mathematics

### **2008 | MOORESVILLE HIGH SCHOOL**

## Experience

### **ACCOUNTS RECEIVABLE MANAGER | BLUE TOP COMMUNICATIONS | SEPT 2013-OCT 2017**

- Responsible for generating all invoices for the company, preparing bank deposits, and providing customer support for related issues.

### **TRAVEL COORDINATOR | GET ON THE GREEN | APRIL 2013 – AUG 2013**

- Responsibilities included booking accommodations, route planning, and ensuring preparedness of myself, and a team, for a one hundred and ten day journey cross country.