

Privacy Statement

Bayer AG, 13353 Berlin, Germany (hereinafter referred to as “we”, “us” and “our”), as the entity responsible for processing your personal data, would like to provide you with the following information about how your personal information is processed.

1. Purposes of processing and categories of personal data

We process the following personal data for the following purpose:
Processing visitor registration and sending out house rules and travel informations:

- Contact details (name, address, company, email)

2. Transferring personal data

Third-party processing:

We sometimes commission specialist service providers to process your personal data on our behalf. We carefully select and regularly monitor our service providers. They process personal data only on our behalf and in accordance with our instructions on the basis of corresponding third-party processing contracts.

3. Retention periods for personal data

Your personal data will be stored for a period of one year.

4. Legal basis for processing your personal data

Purpose: Processing visitor registration

Legal basis: Art. 6(1)(f) of the General Data Protection Regulation

Explanation: Our justified interest in this processing results from applying our house rules

Provision required: Yes

Consequences of failing to provide data: You cannot enter our premises.

5. Information about your rights

If you have any questions in connection with data privacy or your consent or would like to exercise your rights, please contact our Data Privacy Officer:

Bayer AG, Data Privacy Officer, Kaiser Wilhelm Allee 1, 51368 Leverkusen, Germany, or send an email to data.privacy@bayer.com.

This document was created on: November 02, 2021

We are committed to continuously improving occupational health and safety and environmental protection, energy-related performance and our management system.

We balance economic aspects against health and safety, environmental protection and resource conservation, e.g. by reducing material and energy consumption and using energy-efficient products and services.



Safety information and rules of conduct for the Berlin site

Emergency numbers:

Internal direct line 4110

Any other phone (030) 4681 4110

Security Control Center 14601

ID Office 12502/15510

Berlin Site Security
November 2021
Phone: 14601



This information sheet applies to all persons who enter the premises of Bayer AG on foot or by vehicle. The following applies **throughout the site**:



Smoking is fundamentally prohibited (including in vehicles). It is only permitted in designated areas (smoking areas and rooms).



It is prohibited to consume or bring alcoholic drinks and other intoxicants onto the site.



Photography and filming are not permitted anywhere on the site.



The speed limit is 10 km/h.



In some areas of the site:

The use of cellphones is prohibited. Cellphones must be switched off.



No access for unauthorized personnel.



Instructions from site safety or fire service personnel must be followed.



Infringement of these rules can lead to the offender being banned from the premises!



Bayer AG shall not be liable for loss or damage resulting from infringements of these regulations.



Mandatory identification: site ID or day passes must always be clearly visible.



In case of an emergency call

4110 (Internal direct line)

(030) 4681 4110 (Any other phone)

What the audible alarm signals mean:

Continuous tone – 1 minute

Meaning: the building must be evacuated!

Continuous tone – 12 seconds

Meaning: all-clear or alarm test.

The following additional provisions apply to staff from external companies:

During your work at Bayer AG, you retain all your rights and obligations as an employee of your employer. The provisions of this safety information apply to you for the duration of your work with us.

Site ID

Site ID is not transferable and remains the property of Bayer AG. The office responsible for site security must be notified immediately if ID is lost. On completion of your work at Bayer AG, your ID must be returned to the ID office or one of the reception desks. Your ID must be clearly visible at all times while working at the company.

Emergencies

All emergencies, including environmental pollution, must be reported immediately by calling the internal emergency number 4110 or 030-4681 4110.

What to do in the event of a work-related accident

In the event of a work-related accident, you can either visit our company medical service (Building M085) or alert the site fire department (phone: 4110). In all cases, the responsible coordinator or his/her representative and your employer must be notified immediately.

Passes

Please ask your coordinator for a pass for any items belonging to Bayer AG that you need to take away from the site to complete an assignment. This pass must be presented to the porter without being prompted.

Checks

Site Security is authorized to check containers and bags that are being carried as well as vehicles and any containers and bags inside vehicles.

Liability

Where necessary, your coordinator will assign you lockers, equipment rooms and spaces where you can store your personal items, tools and materials. However, Bayer AG does not accept any duty of care or storage. It shall not therefore be liable for loss or damage in relation to any items. Claims may be made against you or your employer for any loss or damage for which you are responsible.