

## Nelson Chao

Conover, NC 28613

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**Objective:** Seeking a position within a well reputable organization to offer my best services using my experiences, knowledge, and skills to meet the goals of the organization, improve customer satisfaction and gain an opportunity to learn new skills, with room for advancement within the organization.

### Summary of Qualifications:

- 6 years of customer service
- Proficient Communication Member Focus Skills
- Hard-work & Determination
- Bilingual: English & Mien
- Ability to work fast paced / under pressure
- Cashier
- Phone Etiquette
- Insurance Verification (HIPAA)

### Education:

*Kash Career College*

September 2019 - November, 2019

Sacramento, Ca

- Certified Nursing Assistant

*Hiram Johnson High School*

August, 2013 - May, 2016

Sacramento, Ca

- Received diploma June 2016

### Certifications

- *Certified Nursing Assistant, Issued by California Dept of Public Health*  
*Licence No. 01106427*  
Issued 02/02/2019  
Expiration 01/29/2022
- *CPR Certified*  
Issued 09/25/2019  
Expiration 09/2021

### Work Experiences:

- **Optical Assistant: Costco Wholesale** October 2019 - March 2021
- **Member Service: Costco Wholesale** August 2018 - September 2019
- **Bakery: Costco Wholesale** October 2017 - August 2018
- **Team Leader: Sacramento City Unified School District** August 2017 - October 2017
- **Caregiver: IHSS** August 2017- September 2019

### Externship:

**Certified Nursing Assistant Preceptorship**

October 2018 - November 2018

Mountain Manor Nursing Care Home - Completed 120 hours