

Team 9
Minutes of the meeting of Team 9
Urban Sciences Building, 1 Science Square, NE4 5TG
On Thursday 18th October 2018, at 15:30

Present:

<i>Emil Delvaux</i>	<i>William Kershaw</i>
<i>Helen Evans</i>	<i>Callum Nicholson</i>
<i>Ethan Gwilliams</i>	<i>Nicholas Ng</i>
<i>Emily Harrison</i>	<i>Robert Stepanov</i>
<i>Vilius Kaulinskas</i>	

- M I N U T E S -

1) Meeting Report:

(a) Designated Team Roles:

Emil Delvaux - Team Leader and Website Design
Helen Evans - Secretary and Lead Documentation
Ethan Gwilliams – Senior Programmer
Emily Harrison – Lead Research and Documentation
Vilius Kaulinskas – Website Design
William Kershaw - Senior Programmer
Callum Nicholson – Front-End Developer
Nicholas Ng - Front-End Developer
Robert Stepanov – Junior Programmer

b) Presentation Details:

Chose the theme "Travel" to align with our project choice. Three apps in the field were chosen and their pros and cons listed. An app was then briefly outlined as to incorporate the most pros and the least cons of the three chosen apps.

A detailed document of this part of the meeting can be found on the communal online file space.

2). Matters to be sorted at next meeting:

- (i) Presentation roles
- (ii) A communal online space for files
- (iii) Group collaboration software
- (iv) Team contract
- (v) The initial scope of the project
- (vi) What initial research must be done

3) The arranged date and time for the next meeting is:

Wednesday 24th October 2018, 12:30

N.B: If anything arises demanding immediate attention of the Team, a special meeting can be called.

MEETING CLOSED AT 16:00

Chairperson:

Helen Evans

Dated:

20/10/18