### Faculty (FC)

#### FC1: Export a list of students from a course offering

The Stout website should be able to output a list of students participating in an offering.

*Rationale:* Exporting the list of students in an offering may be useful to the faculty member in creating their grading sheet.

#### FC2: Basic Characteristics of Offerings

Once a faculty member is working with a course offering, the course, semester, section and students outcomes of the offering cannot be changed.

*Rationale:* The course, semester and section are inherent in the offering and changing one of these essentially creates a new offering. The student outcomes cannot be changed because outcomes student outcomes are associated with the course. If student outcomes are to be changed, they must be changed at the course level. The current offering would need to be deleted, the outcomes of the course changed and the offering re-created.

#### FC3: Add/remove students from course offering

Faculty shall be able to add and remove students associated with a course offering which they teach.

*Rationale:* Students may add the course, drop the course, or not be in the program for which metrics are being collected.

#### FC4: Add metric to a course offering

The faculty member teaching a course offering shall be able to add a metric to the offering. Metric information includes a short textual description of the metric item, the program that the metric will be associated with, the maximum number of points that a student can achieve on the item, and one or more student performance criteria to be measured by the metric. The available performance criteria to be measured will be limited to only criteria that are associated with the program that the metric is to be associated with.

*Rationale:* Metrics are needed to determine how well students perform on student outcomes.

#### FC5: Edit metric

The faculty member teaching a course offering shall be able to edit the description, maximum number of points, and list of student outcomes which this metric will measure. The student outcomes being measured must be associated with the program that the metric is associated with.

*Rationale:* Faculty members may reconsider a metric description and the student outcomes it measures, and should be able to modify these. They may have mistakenly entered the wrong number of points for the outcome and should be able to fix their mistake.

#### FC6: Delete metric

The faculty member teaching a course offering shall be able to delete a metric from that course offering. If a metric is deleted, all student scores associated with that metric will be deleted.

*Rationale:* Metrics may be mistakenly added to the system and the faculty member teaching the offering must be able to clean up the system.

#### FC7: Add student score to metric

The faculty member teaching a course offering shall be able to add a student score to a metric. Student scores must be in the range of 0 to the maximum number of points for the metric. If a score is not entered for a particular student, the score will default to 0.

*Rationale:* Student scores are needed since they are what enable the system to report the extent to which student outcomes are met.

#### FC8: Edit student score on metric

The faculty member teaching a course offering shall be able to edit a student score on a metric provided the new score is within the range of 0 to the maximum number of points for the metric. If the score is set to anything else (blank for instance) it will default to 0.

*Rationale:* Student scores may need to be changed due to data entry mistakes.

#### FC9: View extent to which students met student outcome

The faculty member teaching a course offering shall be able to view the extent to which students in the offering met the student outcomes associated with that course.

If scores have not yet been entered for any metric(s) which measures a student outcome, the percentage will be 0%.

*Rationale:* As student scores are entered for metrics, faculty members will want to know the extent to which students met the student outcomes for the default semester or others