

**Position** DevOps Administrator I  
**Req Code** 96967  
**Location** Kansas City, MO  
**Full Time** Yes

**Job Overview**

The ITG Division of the National Association of Insurance Commissioners (NAIC) has an exciting opportunity for a **DevOps Administrator**. The DevOps Administrator is part of the Enterprise Services, Support, LAN, Pkg. Systems Team. We are looking for a team member who would enjoy working for an organization that strives every day to support the public good and make a difference. Are you driven to utilize your skills while delivering excellent service to build long-lasting rapport? If so, this is a perfect opportunity for you!

This position is based in the NAIC's state-of-the-art offices in Town Pavilion in the heart of downtown Kansas City which includes great restaurants and top-notch entertainment venues. This is a full-time position in a positive and flexible environment. The position will be remote with in-office requirements as scheduled.

**Responsibilities include:**

- Maintains confidentiality of private information received during the course of NAIC/NIPR business.
- Protects and maintains the security of all confidential data to which this position has access.
- Supports the Enterprise reporting systems of Tableau, SAS, and JReport.
- Supports Platform group metric reporting needs for all support areas.
- Maintains DevOps Infrastructure, including troubleshooting, tuning of all components (GitLab, Sonar, Nexus, Fortify, SauceLabs, etc.)
- Supports the daily operational support of DevOps infrastructure including monitoring resource utilization (CPU, memory, disk, worker slaves, Fortify exceptions and reporting).
- Supports the DevOps architecture application software testing. The architecture supports unit, browser to OS, and load performance testing.
- Documents in all areas of the DevOps infrastructure and provides on-call secondary level support for DevOps infrastructure.
- Participates in an on-call rotation to assure 24x7 support of DevOps and other systems supported by the team.
- Actively seeks out opportunities to improve professional skill set.
- Documents professional and soft skill development in status reports.
- Works cooperatively with team members to share knowledge and skills with them.

**Skills and Abilities:**

- Proficiency with Microsoft Desktop tools and support.
- Proficiency with AWS technical architecture and deployment techniques
- Linux OS and MS Windows Server configuration and management.
- Proficiency with Terraform infrastructure as code
- Experience using a variety of software IDEs – Eclipse or IntelliJ.
- Working understanding of automations and scripting languages.
- Ability to use tools to create testing scripts for regression and load testing after patches have been applied.
- Ability to train end-users, in both informal and formal settings, on the various aspects of the system.

- Ability to work independently.
- Excellent troubleshooting skills.
- Excellent analytical skills.
- Ability to work on multiple projects simultaneously and in a fast-paced environment.
- Ability to meet deadlines.
- Demonstrates strong initiative to improve skill set.
- Demonstrates effective time management, organizational, prioritization, and planning skills.
- Demonstrates decision making, analytical and problem-solving skills.
- Ability to develop creative solutions to assigned projects.
- Demonstrates ability to apply skills learned at training to tasks assigned.
- Works effectively with people.
- Amazon Web Services (AWS) technical infrastructure configuration and management.
- Knowledge of Configuration management tools (puppet, chef, terraform) a plus.

#### **Secondary Functions:**

- Supports all security and audit compliance requirements for the infrastructure; for example, SOC1 and SOC2 compliance requirements.
- Performs technical troubleshooting of functional applications.

#### **Minimum Education and/or experience required:**

- Up to three years related work experience and/or Bachelor's degree in IT or a related field. .
- Knowledge of the entire development life cycle is preferred (analysis, design, construction, implementation, and following it through to the evolution phases).

#### **Compensation:**

Up to \$78,433, to be commensurate with experience and education

#### ***Why Work at the NAIC?***

- Hybrid work schedule
- 37.5 Hour Work Week
- Tuition Reimbursement
- Referral Bonuses
- Choice of Insurance Plans
- Vacation Buy Back
- Infants in the Work Place
- Adoption Assistance
- Parental Leave
- Employee Recognition Programs
- Days Off for Community Service
- Student Loan Repayment Program
- Fitness Center

The NAIC is proud to be an Equal Opportunity Employer

For consideration, please apply online at:

<http://careers.naic.org>

*Applicants for all positions are considered without regard to age, race, creed, color, religion, sex, sexual orientation, gender identity or expression, national origin or ancestry, marital status, pregnancy, genetic information, military or veteran status, disability, or any other basis protected by applicable law.*