Naveed Danish
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OBJECTIVE: To obtain a position in a customer service management where my previous customer service experience can be utilized. In addition, where I can also learn new communicational, organizational, and interpersonal skills.

SKILLS:

- Ability to convince clients to that stage where we both can get benefit
- Calm and focused person
- Talent for identifying customer needs and providing appropriate solutions.
- Communicate with clients, co-workers, and supervisors in clean and professional manner.
- Able to coach, guide and train the team as a team leader.
- Multilingual in English, Urdu, Hindi, and Punjabi.
- Strong and quick learner.
- Prepared to work in a high pressure environment.

TECHNICAL SKILLS:

Operating System	MS DOS, Windows NT/95/2000/XP/Vista/Windows 7/ Windows 8
Applications	Microsoft Office/Access/Visio/Project Planning, M Adobe Photoshop.

EDUCATION:

Grade 10
Hussain Ebrahim Foundation.   Karachi, Pakistan (Aug 1986 – June - 1996)

WORK EXPERIENCE:

Senior Sales Executive
Eye Gallery   Karachi, Pakistan (Jan 2005 – Oct 2014)

- Market products such as contact glasses, sun glasses, contact lenses and contact lenses solutions to big and expensive stores as well as small stores. In order to improve the value and worth in optical shops and increase sales
- Collected money from clients on a daily basis and deposit it to accountant with honesty and responsibility
- Delivered required ordered to appropriate clients including listening and resolving their queries
- Took care of the office lab where tested quality and power of the contact glasses, sun glasses and contact lenses in order to full fill clients orders
- Assembled sample trial trays for clients based on their requirements so their clients can choose and buy the color and quality of the contact lenses

REFRENCE: Reference will be available upon request.