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February 2, 2016

OFFICE ORDER

No. 61 Series 2016

TO :

Mrs. Micheline Gotardo
Mrs. Divine Grace Funcion
Mr. Jeffrey Cinco
Dr. Rommel Verecio
Mr. Mark Lester Laurente
Mr. Lowell Quisumbing



FROM: DR. JUDE A. DUARTE
University President

In the exigency of service, you are hereby designated Chair, Co-Chair and Members of the **Committee on Program** for the 95th Founding Anniversary on March 2-4, 2016. As such, you are to do the following tasks:

1. Prepare and distribute the general program of activities.
2. Prepare an opening and closing program.
3. Coordinate with other committees.

For your guidance and compliance.

JUDE A. DUARTE, DPA
University President

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CERTIFIED TRUE COPY OF THE ORIGINAL

EVERY SIGNATURE IS VALID
(ADMINISTRATIVE OFFICE - HONORARY)