



Republic of the Philippines
LEYTE NORMAL UNIVERSITY
Tacloban City
OFFICE OF THE UNIVERSITY PRESIDENT

+63 53 832 3205
+63 53 832 3204
info@lnu.edu.ph
www.lnu.edu.ph

September 3, 2018

OFFICE ORDER

No. 418 s. 2018

TO : BATCH 1 (September 18-19, 2018) BATCH 2 (September 20 & Oct. 29, 2018)

LAS JOHANSEN B. CALUZA

DIVINE GRACE FUNCION

LOWELL QUISUMBING

DIVINE GRACE FUNCION

ROMMEL L. VERECIO

FROM : DR. JUDE A. DUARTE
University President

In the exigency of service, you are hereby directed to attend the in-house Training on NVIVO 12 Plus on September 18-19, 2018 for the 1st Batch and September 20 & October 29, 2018 for the 2nd Batch at the SPSS Laboratory, Leyte Normal University, Tacloban City.

Please bring hard and soft copy of your interview transcript. If none, adapt a sample transcript and bring it to the venue. The training requires full concentration. Please be at the venue by 8:00am. Late arrival would result to forfeiture of your slot to other faculty in the waiting list.

For your guidance.

JUDE A. DUARTE, DPA
University President

Cc: Accounting HRMO **Records** File

