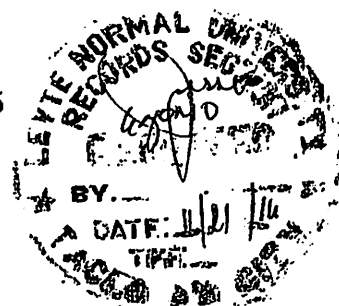


Revised



Leyte Normal University
Tacloban City

June 15, 2015



SPECIAL ORDER

Unnumbered, series 2015

TO: JANET P. ESPADA-Professional Ed
MARIA LOURDES G. TAN-ILS
CANDICE P. AGUILOS-THRM/HRM
PET ANTHONY L. PASCUAL-HAE/HE
FACUNDO REY M. LADIAO-Science
MICHAEL JUN M. PONCIANO-Math
ANNABELLE L. BALDERIAN-Filipino

EVA L. ROSAL-ABComm
DEVINE GRACE D. FUNCION-IT
ARLYNN C. AGUILAR-Languages & Lit
RULF J. ALCOBER-MAPEH
VICTOR P. BACTOL-Social Science
BASILISA O. SILVANO-Social Work

FROM: DR. JUDE A. DUARTE
University President

You are hereby designated Unit Research Coordinator of the unit specified beside your name for School Year 2015-2016.

Your duties are the following:

1. to assess research capacity and productivity of the unit based on Research and Development Office (RDO) reports;
2. to formulate a Unit Research Program (URP) that is i) reflective and responsive to the development needs and objectives of your unit and to the medium term development plan of the university, ii) identifies specific research projects and activities based on LNU identified priorities; and iii) complements research initiatives of other agencies;
3. to implement and monitor the URP components;
4. to evaluate and recommend/support research output dissemination activities relevant to the thrust of your unit; and
5. to submit an accomplishment report, which includes research-related activities (with evidences) of the faculty in your unit and their researches completed, at the end of the school year.

You are entitled to fifteen (15) days service credits or a certain portion thereof at the end of the school year subject to evaluation of your accomplishment as rated by the RDO.

For your guidance and compliance.


JUDE A. DUARTE, DPA
University President