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Belgrade, Serbia



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github.com/ndkl1



ndkl1.github.io/nkportfolio/

EDUCATION

Faculty of Economics
and Business

University of Belgrade

**Bachelor of Economics -
Business Informatics**

2019 - 2023

First high school for
economic sciences

Economic Technician

2015 - 2019

SKILLS

- MS Office
- WordPress
- HTML / CSS
- JavaScript
- MySQL
- Java
- Python
- SPSS
- Android Studio



Critical Thinking



Time Management



Willingness to learn



Effective communication



Open-mindedness

NADA KOLAKOVIĆ

EXPERIENCE

IT Infrastructure Intern

BOSCH

Belgrade, Serbia (April 2023 - September 2023)

- Supported in Domain Management topics: Domain registration, transfer, lapsing and redirecting, SSL certificate renewal and DNS configuration change.
- Used WinSCP and PuTTY for: DNS configuration checks, CSR checks and running Domain reporting scripts.
- Supported colleagues in Legal topics.
- Worked in Jira and Confluence on documenting all the processes related to the topic I was covering.

Projects

- Portfolio - HTML & CSS
- Database for Web App "BONA tickets" - Leader - MySQL & MS Visio for Data Modeling
- Website "ICY" - WordPress
- "DigiPark" - PM - Full Business Plan (Executive Plan & Financial Plan/Projections)
- Market Research - "The gender gap in study abroad"

Courses & Conferences

ERP software

- Obtained a SAP Certificate for successfully completing SAP modules: SD, MM, WM, FI & HCM and worked in ABAP.

Vizuelna Ekonomija 2020 - Marketing Strategy - 2nd place

Harvard CS50x

BuildYourself

KONEKT

LANGUAGES

- Serbian Native
- English C1
- Spanish A1