

CSC106

Group Norms and Team Contract

Group Member Names: _____ Jayda Silva_Ndoumbe Ndoeye _____

The objective of this activity is for your group to decide upon group norms and craft a team contract. Your entire group should come to a consensus about these items.

Submit the link to this document as part of your quiz for today. Also share the link with everyone in your group.

Note that part of your final project grade will be the effort you put into your project.

Decisions (How will they be made? Majority, consensus, other?)

We will talk about our own ideas and decide on one that seems the best. Then build off of that idea.

Attendance (What are your expectations for the frequency and type of attendance for work outside of class/lab time?; What are legitimate reasons for missing? What do missing members have to do to make up for missed meetings)

We can meet once a week and if we can't meet in person we can always text or video call.

If a member misses a meeting, they should ask to meet up at a different time during the week or talk with the other partner to see what they've done , so they can work on their own to make it up.

Assignments (How will assignments be made? How will the group deal with members who do not complete (or poorly complete assignments?)

We can split up the work into small parts that we can work on our own but if we are together we can work on it together.

Participation (How will you communicate and share information; How will you ensure full participation of everyone? How will you honor member strengths and interests)?

We will meet in a group and can share what we are comfortable in, what we struggle with. Afterwards we can split the work between their strengths and weaknesses.

Meeting Times and Locations/Mediums (How will you decide on locations and times that suit all members)?

We can meet at the library, or study rooms.

Agenda and SCRUM Meeting Notes (Who will take them and in what format will they be shared?)

We will share the work sheet and both add things /

Promptness (What do you expect and how will you handle lateness?)

Remind each other of deadlines and ask for help on topics people are struggling with. If something is late we will make it the top priority to get done.

Conversational Courtesies (How will the team encourage and reinforce active listening, sharing of the airtime, tangents, respectful dialogue, etc)

Make sure we be respectful to each other .

Enforcement/ Feedback (How will the team enforce its own rules? How do individuals prefer to give and receive feedback?)

If we believe someone can be changed or more efficient we can bring up our own ideas.

You may add additional norms here.