
Sample Letterhead

Tax Invoice

Invoice Number: 22053003

Date: 30/05/2022

Invoice for:

Name: Alex Lastname

Details: P.O. Box 1234
Sydney, NSW, 1000

| Services | Qty | Unit Price | Total Price |
|-----------------------------------|-----|------------|-------------|
| Term 2 Clarinet Lessons | 8.0 | \$45.00 | \$360.00 |
| Lesson Credits from Previous Term | 1.0 | -\$45.00 | -\$45.00 |

Total: \$315.00

**No GST has been charged.*

Payable to:

Name: Nicholas Lastname

BSB: 123 456

Account Number: 12 345 678

Bank Name: National Australia Bank

ABN: 12 345 678 901

**Full amount to be paid within 14 days of receipt.*