
Sample Letterhead

Tax Invoice

Invoice Number: 22053003

Date: 30/05/2022

Invoice for:

Name: Alex Lastname

Details: P.O. Box 1234
Sydney, NSW, 1000

Services	Qty	Unit Price	Total Price
Term 2 Clarinet Lessons	8.0	\$45.00	\$360.00
Lesson Credits from Previous Term	1.0	-\$45.00	-\$45.00

Total: \$315.00

**Including GST.*

Payable to:

Name: Nicholas Lastname

BSB: 123 456

Account Number: 12 345 678

Bank Name: National Australia Bank

ABN: 12 345 678 901

Contact: nicholasemail@example.com
0412 345 678

**Full amount to be paid within 14 days of receipt.*