

ESCROW COORDINATION SECRETS

Transaction Management Secrets for the Real Estate Professional



Agents, Transaction Coordinators & Assistants... will all benefit from this class!

Outstanding agents and assistants do more than push paperwork. They lead, encourage teamwork, use efficient systems, and understand all areas of an escrow. Learn the tools you must have to efficiently manage escrows with more control and less hassle.

PROFESSIONAL ADVANTAGE

- Create bulletproof systems that ensure each transaction is smooth and hassle-free
- Identify and prevent deal-killer issues

TOPICS COVERED

- Locate the "meat and potatoes" of contracts, title, tax and termite reports
- The best time to remove contingencies
- Understand who the team is, and effectively participate in problem solving
- Create bulletproof systems that ensure each transaction is smooth and hassle free
- REO /short sale tips and tricks

LOCATION

EAST COUNTY SERVICE CENTER

Instructor:

Diana Turnbloom, Expert in Transaction Management, and Consultant for C.A.R.

Friday, November 9, 2012

Time: 9:00 a.m. – 1:00 p.m.

Check In: 15 minutes prior to start

Location:

SDAR's EAST COUNTY SERVICE CENTER
220 West Main Street, El Cajon, CA 92020

Prices:

REALTOR® Plus+ Members \$63.75
SDAR REALTORS® \$75
All Others \$99

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YOU RECEIVE... Outline of class discussion... Sample Terms Template... Custom Escrow Letters... Team Players Template... Custom Email Forms... Escrow Quick Look Sheet... Escrow Tracking Form

REGISTER ONLINE AT WWW.SDAR.COM

☐ **Yes, sign me up for Escrow Coordination Secrets**

☐ **Yes, I have read the Cancellation Policy. Initial** _____

Name: _____ Member #: _____ Phone: _____

☐ Home ☐ Office Address: _____ E-mail: _____

☐ Check ☐ Visa ☐ MasterCard ☐ Discover ☐ AmEx Card#: _____ Exp: _____

Amount: _____ Signature: _____

Return to: Greater San Diego Association of REALTORS® • 4845 Ronson Court, San Diego, CA 92111 • Phone: (858) 715-8040 • Fax: (858) 715-8090



Cancellation/Refund Policy: Reservations for programs requiring payment will not be processed until payment is received. If you must cancel your reservation, a full refund will be issued if the cancellation is received at least three (3) business days prior. SDAR reserves the right to cancel or reschedule this seminar if needed. If cancellation occurs, SDAR will issue a full refund. In the event of rescheduling, SDAR will send immediate notification and transfer all reservations (including payments) to the new date. **DRE Credit:** Identification is required to receive credit. Type of identification accepted: Current CA Driver's license, CVC 13000 ID, other ID less than 5 years old including photo, description, signature and identification number. To receive DRE credit for this course, you must pass the exam with a minimum of 70% correct. A minimum of 90% attendance is required to receive credit.