

# ZIPFORM® 6 HANDS-ON LAB



With zipForm® 6 Professional, go beyond the confines of the office and close a transaction anywhere the opportunity arises. There's no need to carry disks, lose an important form because your disk is damaged or mistakenly work with the wrong version of an in-process contract. You can use your laptop, or any computer with an Internet connection, to securely access your up-to-date forms, print them, e-mail them and close the deal.

## Topics covered in zipForm® 6 Lab

- Signing in and creating a new transaction
- Enhanced user interface for easy navigation
- Fill out, e-mail and print forms without having to create a transaction first
- Create and apply templates during a transaction
- Drag and drop forms into transactions
- E-mail selected pages or an entire transaction
- Learn helpful tips and tools

## DATES, TIMES & LOCATIONS

**Instructor:** Kimber Backlund

### UPCOMING LABS (check one):

- ☐ **August 23** 9:00 am - 12:00 pm  
(KEARNY MESA - 4845 Ronson Court, San Diego, 92111)
- ☐ **September 13** 9:00 am - 12:00 pm  
(DEL MAR - 2690 Via De La Valle, Suite D130, Del Mar, 92014)
- ☐ **September 27** 9:00 am - 12:00 pm  
(KEARNY MESA - 4845 Ronson Court, San Diego, 92111)
- ☐ **October 11** 9:00 am - 12:00 pm  
(CORONADO - 120 C Avenue, Suite 140, Coronado, CA 92118)
- ☐ **October 25** 9:00 am - 12:00 pm  
(KEARNY MESA - 4845 Ronson Court, San Diego, 92111)
- ☐ **November 8** 9:00 am - 12:00 pm  
(EAST COUNTY - 220 West Main Street, El Cajon, 92020)

### Price:

REALTOR® Plus Members .....\$29.75  
SDAR REALTORS® ..... \$35  
All Others ..... \$42

**BONUS: SDAR Risk Management forms on zipForm® are a FREE benefit for SDAR Members. (All other San Diego County REALTORS® are charged \$69.)**

**GOOGLE APPS: Find out about this SDAR benefit & upcoming trainings. Contact Member Services at (858) 715-8040 for details.**

### ☐ Yes, sign me up for the zipForm® 6 Lab checked above

☐ Yes, I have read the IMPORTANT NOTE (at right). Initial \_\_\_\_\_

☐ Yes, I have read the Cancellation Policy (below). Initial \_\_\_\_\_

**IMPORTANT NOTE:** Students *MUST* have signed up to use zipForm® Online and know their username and password prior to attending. The instructor will not be able to assist you with this process and you will need to reschedule the session for a later time.

Name: \_\_\_\_\_ Member #: \_\_\_\_\_ Phone: \_\_\_\_\_

☐ Home ☐ Office Address: \_\_\_\_\_ E-mail: \_\_\_\_\_

☐ Check ☐ Visa ☐ MasterCard ☐ Discover ☐ AmEx Card#: \_\_\_\_\_ Exp: \_\_\_\_\_

Amount: \_\_\_\_\_ Signature: \_\_\_\_\_

**Return to: San Diego Association of REALTORS® • 4845 Ronson Court, San Diego, CA 92111 • Phone: (858) 715-8040 • Fax: (858) 715-8090**



Cancellation Policy: Reservations for programs requiring payment will not be processed until payment is received. If you must cancel your reservation, a full refund will be issued if cancellation is received, in writing, three (3) business days prior. SDAR reserves the right to cancel or reschedule any program. If cancellation occurs, SDAR will issue a full refund. In the event of rescheduling, SDAR will send immediate notification and transfer all reservations (including payments) to the new date.