

Listing Transfer Form

Please transfer any active, pending, withdrawn or contingent listings for the following agent. When transferring between offices with two different Brokers of Record, both signatures are required. Edits to a listing requires an additional form (*Status & Change Report Form*). Fax to Member Services at 858-715-8090. ACTIVE, CONTINGENT, PENDING and WITHDRAWN are the only eligible transfers. SOLD, EXPIRED, and CANCELLED listings will not be transferred. All ID's must be provided, as well as the brokers' signatures.

isting Agent's Name		
From Listing Agent ID (MLS login no	to Listing age	ent ID(MLS login number)
From Listing Office ID	to Listing off	ice ID
Broker of Record #1 Signature <u>required</u>	(relinquishing)	 Date
	(receiving)	
MLS#	ADDRE	SS OF PROPERTY

If additional room is needed for listings, please submit second page of this form with additional listings. Additional signatures on second form not required.

NOTE: All sold listing history must remain with the original listing/selling office ID according to Sandicor Policy. A Custom search can be created by the agent/broker to view all productivity. If you or your agent need assistance with creating a Cross Property custom search by Agent and office ID, please call Sandicor tech support at 858-622-6200.