

# DocuSIGN®

## Electronic Signatures Save You Time and Money!



**D**ocuSign® delivers a complete electronic process to quickly and easily electronically sign, track, and store your documents.

Digital signatures improve your efficiency while reducing costs, saving time, eliminating delays, and better serving your clients. They facilitate quick, easy interaction between REALTOR® and client, and encourage paperless transactions.

**Federal ESIGN Compliance Warranty:** DocuSign® is the only company that warrants compliance with the federal ESIGN Act.

### TOPICS COVERED

- ♦ **DocuSign® Overview**
  - How to use it
  - When to use it
  - Workflow
- ♦ **Form Templates**
  - Standard
  - Custom
- ♦ **Using it in a short sale**
- ♦ **Uploading documents**

### LOCATION

#### KEARNY MESA SERVICE CENTER

**Instructor:** Randy Jones, e-PRO®, CNS®

**Friday, March 8, 2013**

#### Times:

- ☐ **BEGINNER:** 9:00 a.m. – 11:00 a.m.  
☐ **ADVANCED:** 11:30 a.m. – 1:00 p.m.

**Check-In:** 15 minutes prior to start

#### Location:

SDAR's KEARNY MESA SERVICE CENTER  
4845 Ronson Court, San Diego, CA 92111

#### Price for BOTH sessions:

REALTOR®Plus.....	\$21.25
SDAR REALTORS® .....	\$25
All Others .....	\$40

#### Price for INDIVIDUAL sessions:

REALTOR®Plus.....	\$12.75
SDAR REALTORS® .....	\$15
All Others .....	\$25

**REGISTER ONLINE [WWW.SDAR.COM](http://WWW.SDAR.COM)**



SEE BACK SIDE FOR DETAILS

**Sign me up for DocuSign®** ☐ **Beginner Session** ☐ **Advanced Session**

☐ **AUDIT:** I have previously attended SDAR's DocuSign® course and would like to audit for \$10 per course.

☐ I have read the Cancellation Policy. Initial \_\_\_\_\_

Name: \_\_\_\_\_ Member #: \_\_\_\_\_ Phone: \_\_\_\_\_

☐ Home ☐ Office Address: \_\_\_\_\_ E-mail: \_\_\_\_\_

☐ Check ☐ Visa ☐ MasterCard ☐ Discover ☐ AmEx Card#: \_\_\_\_\_ Exp: \_\_\_\_\_

Amount: \_\_\_\_\_ Signature: \_\_\_\_\_

**Return to: Greater San Diego Association of REALTORS® • 4845 Ronson Court, San Diego, CA 92111 • Phone: (858) 715-8040 • Fax: (858) 715-8090**



Cancellation Policy: Reservations for programs requiring payment will not be processed until payment is received. If you must cancel your reservation, a full refund will be issued if cancellation is received, in writing, three (3) business days prior. SDAR reserves the right to cancel or reschedule any program. If cancellation occurs, SDAR will issue a full refund. In the event of rescheduling, SDAR will send immediate notification and transfer all reservations (including payments) to the new date.