

Submitted to:

☐Coronado ☐East San Diego County ☐Escondido ☐Fallbrook
☐North San Diego County ☐San Diego ☐Pacific Southwest

OFFICE-RETAIL-IND (Lease) Listing Input Form (Page 1)

LISTING # _____ TRANSACTION # _____ (R) = Required Information

LO _____ LIST OFFICE NAME _____ LIST OFFICE PHONE _____
(R) LIST OFFICE #

LA _____ LIST AGENT NAME _____ NN _____ LIST AGENT PHONE _____
(R) LIST AGENT # (R) LAST NAME (R) NICKNAME

HSN _____ STR _____ MCP _____ MCC _____ MCR _____
(R) ADDRESS # (R) STREET NAME (R) MAP CODE PAGE (R) MAP CODE COLUMN (R) MAP CODE ROW

COU _____ CIT _____ STE _____ ZIP _____
(R) COUNTY (R) CITY (R) STATE (R) ZIP CODE

LP _____ NUN _____ COP _____
(R) PRICE PER MONTH (R) # OF UNITS EXTRA COPIES (100, 200, 300, 400, 500)

LD _____ PSM _____
(R) LIST DATE (MM/DD/YY) (R) PRICE/SQF/MONTH \$

XD _____ PSF _____
(R) EXPIRE DATE (MM/DD/YY) (R) PRICE PER SQ.FT. OF IMP.

HAV _____
(R) HAVE

MWT _____
(R) MOTIVE/WANT

Unit:	Monthly Rent:	Size:	Minimum Lease Terms:
UT1 _____	RE1 _____	SZ1 _____	ML1 _____
UT2 _____	RE2 _____	SZ2 _____	ML2 _____
UT3 _____	RE3 _____	SZ3 _____	ML3 _____
UT4 _____	RE4 _____	SZ4 _____	ML4 _____
UT5 _____	RE5 _____	SZ5 _____	ML5 _____

CPX _____
COMPLEX NAME

SQF _____ Age: _____
SQ. FT. OF IMPROVEMENTS

STO _____ NRR _____ EAG _____
OF STORIES # OF RESTROOMS EFFECTIVE

PCV _____ CHR _____ AAG _____
OVERALL % VACANT COMMON ACTUAL

VSF _____ PRR _____
VACANT SQ. FT. PRIVATE

MA _____
MINIMUM AVAILABLE

MCA _____
MAX. CONTIGUOUS AVAILABLE

LRR _____
LEASE RATE (RANGE)

CAM _____
COMMON AREA MAINT.

EST _____
EXPENSE STOPS

SPK _____ TIA _____
SPRINKLERED TENANT IMPROVEMENT ALLOWANCE

RTO _____ PRK _____
PARKING RATIO PARKING

BAM _____
BUILDING AMENITIES

SQ1 _____
SQ. FT. PER FLOOR 1

SQ2 _____
SQ. FT. PER FLOOR 2

INDUSTRIAL: RETAIL:

FLD _____ AMP _____ CPD _____
FLOOR LOAD POWER: AMP CARS PER DAY

MCH _____ VOL _____ SGS _____
MINIMUM CLEARANCE HEIGHT VOLT SIGN SPACE

SPAN _____ PHA _____

OFC _____ FSF _____

ALY _____ RRD _____

LDD _____ TDK _____

DKS _____ TWL _____

GLD _____

NB1 _____

NB2 _____

NB3 _____

NB4 _____

NB5 _____

NB6 _____

Neighboring Business Types:

ZON _____ SPH _____ CSO _____
ZONING SHOW PHONE (R) COMM. TO SELLING OFFICE

(Continued on Page 2)



LISTING #

TRANSACTION #

(R) = Required Information

R01

REMARKS LINE 1

R02

REMARKS LINE 2

R03

REMARKS LINE 3

R04

REMARKS LINE 4

R05

REMARKS LINE 5

R06

REMARKS LINE 6

R07

REMARKS LINE 7

R08

REMARKS LINE 8

R09

REMARKS LINE 9

R10

REMARKS LINE 10

R11

REMARKS LINE 11

R12

REMARKS LINE 12

R13

REMARKS LINE 13

R14

REMARKS LINE 14

R15

REMARKS LINE 15

R16

REMARKS LINE 16

R17

REMARKS LINE 17

R18

REMARKS LINE 18

R19

REMARKS LINE 19

R20

REMARKS LINE 20

(R) COB COMMISSION TO BUYERS BROKER

☐ A. YES

☐ B. CALL LISTING OFFICE

☐ C. NONE

CL COOLING

☐ A. CENTRAL FORCED AIR GAS

☐ B. CENTRAL FORCED AIR ELEC

☐ C. WALL/WINDOW

☐ D. HEAT PUMP

☐ E. EVAPORATIVE COOLER

☐ F. NONE

☐ G. OTHER

☐ H. REMARKS

FLS FLOORS

☐ A. SLAB

☐ B. WOOD

☐ C. OTHER

☐ D. REMARKS

FLZ FLOOD ZONE

☐ A. KNOWN HAZARD

☐ B. HAZARD UNKNOWN

☐ C. REMARKS

GHZ GEO HAZARD ZONE

☐ A. KNOWN HAZARD

☐ B. HAZARD UNKNOWN

☐ C. REMARKS

HT HEAT

☐ A. CENTRAL FORCED AIR GAS

☒ B. CENTRAL FORCED AIR ELEC

☐ C. RADIANT

☐ D. WALL

☐ E. HEAT PUMP

☐ F. BASEBOARD

☒ G. FLOOR FURNACE

☐ H. OTHER

☐ I. REMARKS

LCA LOCATION

☐ A. CORNER

☐ B. INDUSTRIAL PARK

☐ C. BUSINESS PARK

☐ D. NEIGHBORHOOD SHOPPING CENTER

☐ E. REGIONAL SHOPPING CENTER

☐ F. STRIP CENTER

☐ G. FREE STANDING

☒ H. REMARKS

LSZ LOT SIZE

☐ A. 0.25 ACRE OR LESS

☐ B. 0.25 + THROUGH 0.50 ACRE

☐ C. 0.50 + THROUGH 0.75 ACRE

☐ D. 0.75 + THROUGH 1.50 ACRES

☐ E. 1.50 + THROUGH 2.50 ACRES

☐ F. 2.50 + THROUGH 5.00 ACRES

☐ G. 5.00 + THROUGH 10.0 ACRES

☐ H. 10.0 + THROUGH 20.0 ACRES

☐ I. ABOVE 20 ACRES/SEE REMARKS

(R) LTP LISTING TYPE

☐ A. EXCLUSIVE RIGHT

☐ B. EXCLUSIVE AGENCY

☐ C. OPEN LISTING

☐ D. PROBATE

(R) PHO PHOTO CODE

☐ A. 1 PHOTO TO BE TAKEN

☐ B. SUPPLEMENT PHOTO TO BE TAKEN

☐ C. NO PHOTO REQUESTED

☐ D. 1 PHOTO SUBMITTED

☐ E. 1 SKETCH/PLAT SUBMITTED

☐ F. SPEC INSTRUCTIONS/WRITE OR CALL BRD

PKG PARKING

☐ A. METERED

☐ B. PUBLIC

☐ C. PRIVATE

☐ D. ON SITE

☐ E. STREET

☐ F. UNDERGROUND

☒ G. OTHER

☐ H. REMARKS

SHW SHOW

☐ A. CALL LISTING OFFICE

☐ B. KEY IN LISTING OFFICE

☐ C. APPT WITH OCCUPANT

☐ D. APPT WITH LISTING OFFICE

☐ E. GATE PASS

☐ F. CALL FIRST

☐ G. WITH ACCEPTED OFFER

☐ H. REMARKS

SSF SOURCE OF SQ FT

☐ A. TAX RECORD

☐ B. OWNER

☐ C. PLANS

☐ D. TAPED

☐ E. BUYER TO VERIFY

☐ F. OTHER

☒ G. REMARKS

STY STORIES

☐ A. 1 STORY

☐ B. 2 STORIES

☐ C. 3 STORIES

☐ D. 4 OR MORE STORIES

☐ E. BI LEVEL

☐ F. TRI LEVEL

TOL TYPE OF LEASE

☐ A. NET

☐ B. MODIFIED GROSS

☐ C. GROSS

☐ D. OTHER

☐ E. REMARKS

(R) TPP TYPE OF PROPERTY

☒ A. OFFICE

☐ B. RETAIL

☐ C. LIGHT MFG

☐ D. HEAVY MFG

☐ E. RECREATION

☐ F. WAREHOUSE

☐ G. MIXED USAGE

☐ H. OTHER

☐ I. REMARKS

TPS TENANT PAYS

☐ A. ELECTRIC

☐ B. GAS

☐ C. WATER

☐ D. TRASH

☐ E. JANITOR

☐ F. TAXES

☐ G. INSURANCE

☐ H. MAINT/REPAIRS

☐ I. ALL OF THE ABOVE

☐ J. NONE

☐ K. OTHER

☐ L. REMARKS