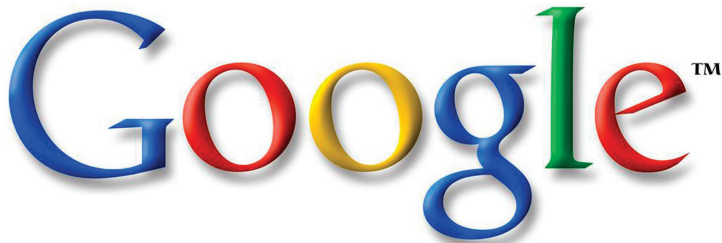




GOOGLE DRIVE & DOCS

GOOGLE SITES



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GOOGLE DRIVE & DOCS

Instructor: Kevin Burke, JD

Thursday, February 14, 2013

Time: 9:00 a.m. – 10:30 a.m.

Price:

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TOPICS COVERED:

- How to set up and use Google Drive Sync on a PC or Mac
- How to manually upload files
- How to search, open and view any file in your browser
- How to share individual files with your client, team, vendors and partners
- How to automatically sync and Word, Excel or Powerpoint file you create or edit to your Google Drive Folder

GOOGLE SITES

Instructor: Randy Jones

Wednesday, February 27, 2013

Time: 9:00 a.m. – 10:30 a.m.

Price:

SDAR REALTORS® \$10

All Others \$15

TOPICS COVERED:

- How to build a custom real estate webpage
- How to build a property-specific website
- How to build individual property website for your listings
- How to use the intuitive editor for creating and uploading sites

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☐ Yes, I have read the Cancellation Policy. Initial _____

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