Click on the "Template" Button

WARNING: Save and Close PowerPoint before updating Displays

Choose File	

☐ Display 1

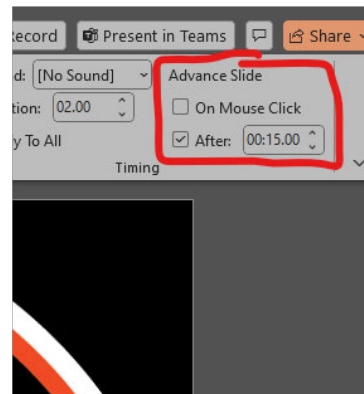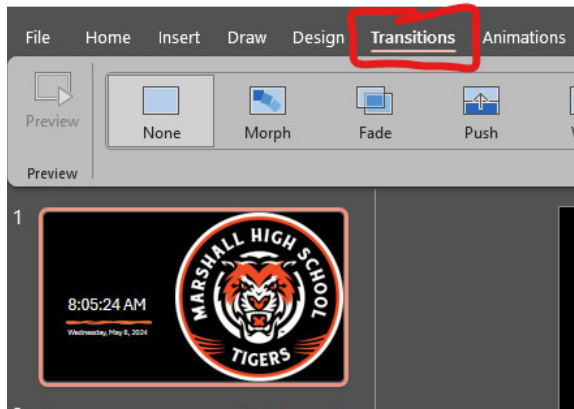| Copy File	LOCKDOWN	FIRE	TORNADO
Default	Create PPT Info	Template	Restart Computer

Modify or delete the current slides and create a presentation.

For each slide go to the "Transitions" tab and set the "Advance Slide" option.

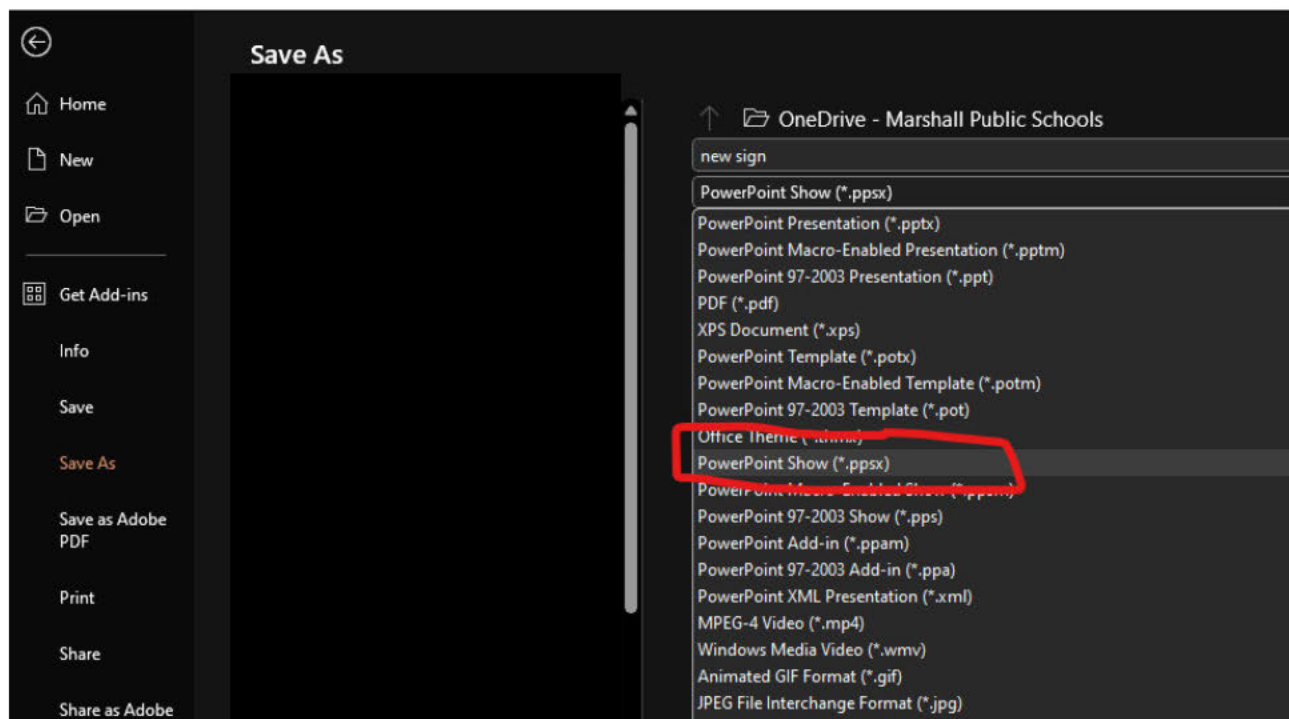This will set how many seconds each slide is on the screen for.

Once the PowerPoint Slides are all set up go to the "Slide Show" tab and select "Set up Slide Show" and then choose the option "Browsed at a kiosk (full screen)" and click "OK".

This will set the slide show to loop continuously.
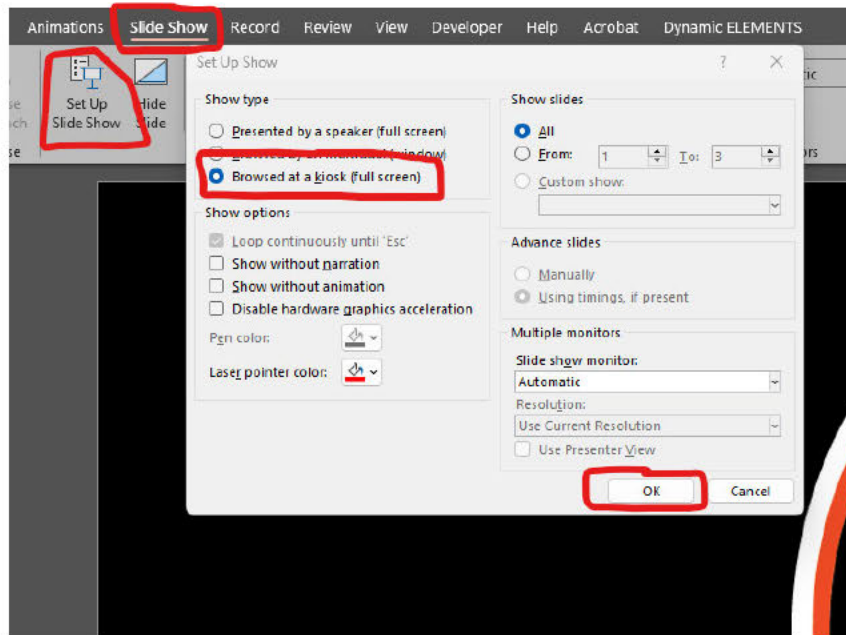
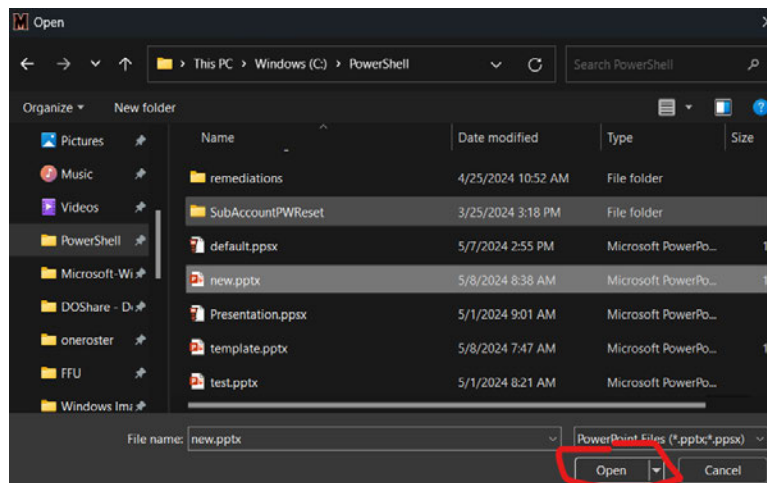Save the Power Point in the Power Point Show format using the Save As option.
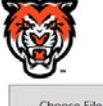
Select "Choose File"

Find the newly saved file and click "Open"

Check the Display checkbox and click the "Copy File" button. Click "OK"