



Student Financial Services  
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# Cover Sheet and Tax I.D. / Non-Tax Filer Form

## Academic Year 2017-2018

### Use a Cover Sheet each time you submit documents

DO NOT submit duplicate documents

Submit this coversheet and documents 1 of 3 ways:

1) **Submit online:** <https://www.sfs.upenn.edu/forms/OnlineDocSubmitForm.php>

OR

2) **Fax to 215-573-5428 (documents are received electronically)** Be sure to fax both sides of 2-sided documents

OR

3) **Mail:** To the address at the top of the page

**Student Information** Check one: ☒ Applicant ☐ Undergraduate (Penn) Student ☐ Graduate/Professional (Penn) Student

Penn I.D. or Social Security Number

Email

Last Name

First

Initial

Birthdate

### Parent Information

Mother's Full Name

☒ Custodial

☐ Noncustodial

Father's Full Name

☒ Custodial

☐ Noncustodial

Please note the **documents you are submitting** with this cover sheet below: Number of pages:

### Non-Tax Filers (if you or your parents will not file taxes for 2015 you are required to complete this section)



I, **the student**, certify that I did not file and am not required to file an income tax return for 2015.



I/we, **the parent(s)**, certify that I/we did not file and am/are not required to file an income tax return for 2015.

### Certification and Signature

I/we certify that the information provided on all financial aid applications is true, complete, and correct to the best of my knowledge.

Student signature \_\_\_\_\_ Date \_\_\_\_\_

Parent signature \_\_\_\_\_ Date \_\_\_\_\_