



**PHYSICS, ASTRONOMY AND NCMN**  
**PURCHASE REQUISITION**

**FOR OFFICE USE ONLY**

**SUGGESTED VENDOR**

**NAME, COMPANY**

**STREET ADDRESS**

**CITY, STATE, ZIP**

**HOW IS PURCHASED USED FOR THIS RESEARCH PROJECT**

**PHONE #**  **FAX #**

**CONTACT NAME/PHONE #**

**INTERNET ADDRESS**

**DOCUMENT**

**CARDHOLDER**

**CONFIRM. No.**

**Date Ordered**

**Date Rec'd**

**Date Auth Pay**

**Shipping Method**

GL #/Cost Element	AMOUNT

**REQUIRED DELIVERY DATE (MONTH/DAY/YEAR)**

PART NUMBER	SHORT TEXT/DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE
9545K39	SBR Rubber Tapered Plug Trade Size C, for 7/32" to 19/64" ID, without Holes	2		\$7.14	\$14.28
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00

**GRAND TOTAL**

**COST OBJECT/WBS ELEMENT**

**TODAY'S DATE**



**REQUESTOR'S NAME**  **PHONE #**

**SUPERVISOR'S NAME**  **Save & Submit to:**

**SPECIAL INSTRUCTIONS:**

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